

**Haddonfield, NJ**  
**Shade Tree Commission (STC)**  
**Regularly Scheduled Meeting - by Zoom**  
**November 21, 2021**

Opening / Sunshine Law Reading

- Robin Potter opened the meeting with a reading of the “Sunshine Law” statement at 8:00 AM.
- Shade Tree Commissioners present were Robin Potter (chair), Jane Berkowitz, Scott McElhone, Ann Koelling, Ralph Ciallella, and Deb Troiani as well as Borough Administrator SharonMcCullough DPW Foreman Bill Ober.

Minutes Review

- October 2021 minutes were approved as discussed.

Correspondence

124 Homestead Ave. Neighbor reported seeing someone putting an ‘X’ on a tree at this address.

Private Construction

- 124 Homestead Ave. No tree protection was in place during demolition. Due to construction activity and lack of tree protection, the STC is in unanimous agreement that the tree must be removed at resident’s expense and treated as a violation. The STC notes that this is a first offense for the developer who is aware of our policies through previous engagement with the STC.
- Belmont Ave. Bill has confirmed that a tree was poisoned.

Public Construction

- Road Program. Bill and Jane performed a walk through to review preliminary plans. Borough will send a letter to residents explaining the preliminary plans for tree removals. Once the design is complete and following another walk through with the contractor an updated letter will be sent to the residents.
- Bancroft Building Demolition. Demolition is planned for the east side of Hopkins Ave and will involve the removal of many trees. Travis will talk to Commissioner Troy about preventing the demolition activity from killing trees and then leaving them standing.

Fall 2021 Planting Update

- All trees were planted as planned. Bill will contact Pleasant Run about container tree availability for small planting sites.

DPW Update

- Crew is hanging wreaths and then will be back to tree work.
- Anticipate an extra week of leaf collection due to late falling leaves.

Review of Borough Right-of-Way Policy regarding trees Robin and Sharon are working with Sal Siciliano to clarify rules of ownership.

Other

- October 21-22 NJ Shade Tree Federation Training and Conference. Scott, Bill, Dean(DPW) and Mark(DPW) attended.
- NJ Garden Club grants. Jane and Scott are working on the grant.
- Spring Planting. Ann and Robin are working on the list of sites which will include resident requests and previously identified sites.
- Branch Managers.
  - Tree Pruning Short Course is scheduled for two dates: December 4 and December 11.
  - Probably will request mask wearing for pruning sessions which will begin in January.

Close of Meeting

- **Meeting adjourned at 9:01 AM.**

Submitted By: Deb Troiani

CC: Borough Commissioner Troy, Borough Administrator McCullough, Borough Clerk Bennett, STC Commissioners.