

Library Director's Report for HPL Nov. 26, 13, Board of Trustees Meeting

Meetings Attended, Events at the Library and in the Community

- Oct. 1- eReader and eBooks Class from 6-7 pm- 0 attended (Pure)
- Oct. 3- Basic computer class from 11-12 pm- 1 attended (Pure)
- Oct. 9- Word computer class from 11-12 pm- 2 attended (Pure)
- Oct. 10- Genealogy computer tutorial from 11-12 pm- 1 attended (Pure)
- Oct. 4- NJLA Public Policy meeting at Monroe Township Public Library from 10-12 pm (Briant)
- Oct. 8-12- Kathleen Metrick attended the POLARIS Users Group Conference in Portland, Oregon.
- Oct. 9- Library Staff meeting from 9:30-11:30 am- Anthony Iovino met with staff - 13 attended.
- Oct. 14- Library open on Columbus Day
- Oct. 16- Word Continued computer class from 11-12 pm- 1 attended (Pure); Children's Search Committee meeting from 12:30-2 pm – 5 attended; Borough Safety Committee meeting from 2:15- 2:45 pm (Briant); Donald Fletcher author program from 7-8:30 pm – 9 attended.
- Oct. 17- Library Board Budget Committee meeting from 1:30-2:30 pm (Burmester, Eklund, and Briant.); Friends of the Library meeting from 7-8:30 pm (Briant) - 13 attended.
- Oct. 19- Fall Festival booth on Kings Highway shared by the library & Friends from 10-3 pm – Briant; Smith, Brian; Anderson, Betsy; Winge, Sharon; Gotwols, Michael; and Howard, Lisa)- gave away books to 250 families/ kids. Friends Quilt Display at Library Point / Library lawn from 10-4 pm (Kristin Redmond and many Friends.)
- Oct. 21- Library Book Group met from 7-8:30 pm reading "Z: a Novel of Zelda Fitzgerald"- (Metrick and six attended.)
- Oct. 22- Library Board of Trustees from 8-10:30 am- 10 attended and met with Anthony Iovino from 9-10:30 am.
- Oct. 23- Verizon free Internet TV/ cable drop installed; Excel computer class from 11-12:30 pm- 4 attended (Pure)
- Oct. 24- Civic Association Town Hall meeting from 7-9:15 pm (Briant)
- Oct. 26- Haddonfield Exchange Travel program for Haddonfield School System from 10:30-12 pm- 20 attended.

Update on Architect and Building:

Anthony Iovino is awaiting the feedback from the Library Board on refining its priority list for the addition and renovation. The library staff had another discussion at a recent staff meeting to further refine our feedback for the architect. We tentatively have another visit lined up for Anthony to return to the Dec. 17, Board meeting to continue the refinement. He will need some lead time on receiving the

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revised staff and Board priorities to prepare for the next presentation. Deborah will have an update for us at the meeting.

Capital Budget for 2014-16

The Budget and Finance Committee met to discuss the draft Capital Budget prepared by the director. The committee will present the budget and recommendations at the Board meeting. It needs to go to the Borough by Nov. 26 so is an action item at the meeting. You are receiving copies of the Capital Budget Request in your packet.

As part of our capital budget request, we are again advancing the recommendation to purchase new computers to replace our aging stations. It is also time to replace the library's 2 servers. After discussion, the committee requested a visit by the library's IT consultant to explain options and give an overview of our status. Marc Vasquez has been invited to the Dec. 17 meeting to make a short presentation. It is particularly important to address the server replacements.

The Budget Committee is also requesting a meeting early in the New Year to go over funding and the Library's Capital Budget Request. The other meeting that needs to occur in the New Year is to finalize the scope and funding responsibilities for the library addition and renovation. The Borough Administrator has said this meeting will occur so this request is following up on her statement about the progress of the renovation/ addition project.

Retirement of Dorothy Peppard

As you know, Dorothy Peppard is retiring effective Dec. 31. Her last day is Dec. 13. Dorothy has been a fantastic children's librarian and dept. head. We will all miss her dearly. Her retirement celebration is Dec. 9. You have received invitations to come for dessert. Please RSVP to Pam Alles as per instructions on your invitations. I attach a resolution for the Board to approve for presentation to Dorothy for her excellent years of service.

The Children's Librarian Search Committee Recommendation

The staff committee to recommend the next Children's Librarian finished its work and forwarded the recommendation to Amy Goodworth, Chair of the Personnel Committee. This will be presented at the Board meeting for approval. We are on target to have the next Children's Librarian begin work on Jan. 1, 2014. I especially want to thank all of the members of the committee (Claire Starker, Ginger O'Malley, Joan Morrison, and Kathleen Metrick for their due diligence and hard work on this effort.) It was a pleasure to chair and work with this productive group.

Haddonfield Foundation Update

Bill Dengler will visit to update the Board on the Haddonfield Foundation at 8:30 a.m.

Library Board meeting dates for 2014

I enclose the dates for keeping the Library Board meetings on the fourth Tuesday of each month except August, as per your discussion a few months ago about the schedule.

Update on Accounting System Upgrade

The auditor and his assistant have met with Pam Alles. They determined the schedule for implementation of the system upgrade to be ready for the New Year. I attach a memo from the auditor summarizing progress to date.

Budget Transfer from the Haddonfield Foundation to the Operating Budget for 2013

A transfer of \$2500 from the Haddonfield Foundation into our 2013 budget is needed. The funds were transferred at the end of 2012 from the Foundation but did not go into the operating budget due to the timetable of installation of the 3M Cloud. The auditor has recommended this adjustment. It will add \$2500 for eBooks and our budget will be adjusted next month after this transfer is made.

We do not anticipate any other final transfers in the budget but if any are needed, that will be presented next month for Final Transfers.

Columbus Day Attendance

As you know, we were open on Monday, Oct. 14 for the first time since 2010. Our door counter showed about 390 people visited the library that day.

Maker Spaces

Mary Eklund will make a report on Maker Spaces at the meeting.

Programs

We had 2 very well attended programs in November. Deborah Garwood gave a fine presentation and update on Evans Pond on Nov. 7. Twenty people attended the event and book signing. Martin Novelli gave a thought provoking lecture on Nov. 13 on "What if Lincoln Had Lived". Twenty five people attended this event and book signing to coincide with the publishing of "The Long Reconstruction" co-authored by Mr. Novelli. The adult book group as led by Kathy Metrick has been well attended all year. We resume adult programs in January. Teen programs resume on Nov. 26 when teens will make a salt dough holiday ornament with Erica Coonelly. The Friends of the Library are co-sponsors of all library programs and support funding for these efforts. The Friends are co-sponsoring the Astral Concert with the Cherry Hill Friends at the Cherry Hill Library on Dec. 8 at 6:30 pm. Tickets are available at the library.

Respectfully Submitted,

Susan Briant

November 22, 2013

