

Meetings Attended / Events at the Haddonfield Public Library and in the Community in April 2013

- April 4- State Historic Sites Council visit to the library at 11 am (Iovino, McCullough, 2 representatives from SHSC, Albright, and Briant); TAPs meeting from 7-8 pm – 10 attended.
- April 5- NJLA Public Policy Committee meeting at Monroe Township Public Library from 10-12:30 pm (Briant)
- April 7- Mayor Colombi's retirement party at Tavistock Country Club from 6-9 pm (Kain, Hallahan, Goodworth, Burmaster, Eklund, Briant and, of course, Mayor Colombi)
- April 9- Borough Commissioners presented a resolution in support of National Library Week to Phil Shapiro, President of Friends of the Library, and Director Briant at the Indian King Tavern at 7:30 pm.
- April 10- Library staff meeting from 9:30-11:30 am- 15 attended and demonstration of the Discovery Terminal and the 3M eBooks system
- April 13- Eagle Scout Tercentennial Committee project meeting from 1-2 pm (Briant, Ehrhardt, and Smith attended.)
- April 14-20 National Library Week
- April 14- Friends of the Library Annual program with sculptor John Giannotti at the Markeim Art Center from 2-3:30 pm – 20 attended (Briant, Burmaster )
- April 15- Launch of the 3M Cloud system and Discovery Terminal at the library; Adult Book group met at 7 pm-8:30 pm – 10 attended (Metrick)
- April 16- Your eReaders and Free eBooks Computer Class from 6-7 pm – 2 attended (Pure)
- April 17- Job Databases Computer Class from 11-12 pm – 0 attended (Pure)
- April 18- Genealogy Databases and Digging Your Family History at 11 am-12 pm – 1 attended (Pure)
- April 20- TAB (Teen Advisory Board) meeting from 1-2 pm – 3 attended (Braverman)
- April 23- Library Board of Trustees meeting at 8 am- 9 am – 11 attended; Borough Budget meeting at Borough Hall (municipal budget adopted at 7:30-9:30 pm (Briant); Teen Craft Night from 6:30-7:30 pm – 4 attended (Braverman)
- April 24- Technology Speed Dating workshop from 10-1 pm at Gloucester County Library System in Mullica Hill from 10-1 pm (Metrick and Briant)
- April 25- Haddonfield Civic Association Annual Dinner honoring Kim Custer at Tavistock Country Club from 7-8:30 pm (Briant)

**Update from the Architect**

The architect has been working with the representatives from the State Historic Sites Council since their site visit here on April 4. He has sent them supplemental information (to compliment the application) as their committee works through the review of the application. They have requested information on lowering the roof line and the cornice. More information as it is available.

### **Auditor update**

Some mistakes were discovered in the audit report. You will receive the revised report which shows a higher level of expenditures for the library than in the previous report. The auditor will come to our meeting and present the complete and revised report and explain the differences. He will also meet with the Budget and Finance Committee after the meeting to go over some banking and other financial matters.

The auditor and I have done preliminary work on the document for our surplus funding. It will be completed after the budget is approved and presented next month for review and approval.

**Financial Disclosure** Forms are due to be filed by May 31, 2013. Several people have had trouble filing this electronic form (including me.) Deanna Bennett offers to assist you if you need help. She is the Borough Clerk and can do this at Borough Hall. Here is the link in case you have not yet filed it: <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html>

### **Operating Budget & Salaries for 2013**

The Library Board Budget Committee met on May 22 to review our 2013 operating budget. As you will recall, the proposed 2013 Operating Budget was submitted to the Borough of Haddonfield last November. The Borough did adopt its 2013 budget on April 26. The Budget Committee is recommending that the Library Board approve the 2013 Operating Budget sent to you in this mailing. The Budget Committee is also recommending that salaries be increased as indicated below. The budget is very close to the proposed budget you reviewed last fall.

The budget shows a slight increase in salary costs. The committee is making a recommendation that a lower salary increase be awarded (an increase of 1.50% from April – December.) The library generally keeps parity with the Borough's salary increases. This year the committee is recommending the restoration of funding to keep the library open for 2 furlough or budget closing days. Those days are Monday, Oct. 14 (Columbus Day) and Monday, November 11 (Veterans Day.) The Borough's salary increases are: 1.35% from April- Sept. and 1.50% from Sept. through December. Award of a lower raise eases the way to open those 2 additional days. The furlough day schedule for 2013 would then be: seven days instead of nine days. The library would remain closed as a furlough day on Election Day (Nov. 5) in 2013. Longevity continues to be frozen at the 2009 level.

It should also be noted that we had more than a 12% increase in the medical insurance bill. An additional \$5000 needed to be added to cover this expense.

The materials budget increases by \$5330 to reflect the additional funds added for eBooks and our new eBook system that is coming from the Haddonfield Foundation. An additional \$5000 will come from the Haddonfield Foundation to cover the platform costs for the new 3M eBook system. We launched this new system on April 15. We have circulated 213 eBooks in the 3M Cloud since April 15. It is off to a great start and the community has embraced it. Again, our staff as led by Kathleen Metrick, Jeannie Reinking, and Pam Alles, is to be commended in getting the new system up and running.

The revenue side uses \$15,000 from gifts and special funds and reserve funds at \$36,890. Borough funding is the same since 2011 at \$881,800. The library's contribution remains at \$26,000 State Aid is now at \$5130, down from \$5342.

The Budget Committee and Treasurer John Burmaster had to make tough choices in arriving at these recommendations. The intent continues to stabilize a very challenging situation. Our 2012 reorganization of staffing saved about \$35,000. Thanks to the committee for its continuing work.

### **Letter of Resignation from Dorothy Peppard**

You have received the letter of resignation from our wonderful Children's Librarian Dorothy Peppard. As you know, Dorothy has done an outstanding job for more than twenty years. She is talented, creative, and a great asset to the library. Dorothy will be leaving the library at year's end.

### **Opening the library at 2 pm on June 14 – Staff Development Day**

The library's Staff Development Day is June 14. The Friends of the Library are paying for this expense. Claire Stairiker, our Circulation Manager, has arranged for an excellent day on new technologies, eBooks, and some time for hands on practice with all kinds of gadgets. I request permission to open the library at 2 pm that day so that the staff can have this positive half day workshop. The Haddonfield School librarians may attend, too. Through our cooperative purchasing and shared services of NJ libraries, we have a discount rate of \$287 for the presenters. This is an excellent rate.

### **Friends of the Library Budget for 2013-14**

The Haddonfield Friends of the Library adopted their 2013-14 budget on May 16. Their plan is to provide \$26,800 in supplemental support to the library. This includes their complete funding of children's, adult, and teen programs. It also includes supplemental assistance to update the 2 early learning literacy computer stations in the Children's Dept. that they placed five years ago. They are also providing seed funding for the library to explore the purchase of downloadable music for teens or a comparable new service. We recently added four new elegant window shades in the front room of the library on the Haddon Avenue side. We are very fortunate to have this extremely high level of support for enhancements to the library (beyond our operating budget) from this dynamic committed group as led by President Phil Shapiro. If you plan to attend the NJ Library Association Awards reception honoring the Friends for their service award on June 4 at 6 pm, please let me know. (At Revel Hotel in Atlantic City.)

### **National Library Week**

The library was hopping during National Library Week from April 14-20. 220 pounds of food were collected for the Food Bank of South Jersey as part of our Fine Free Week. More than 81 items were returned during the amnesty during National Library Week. The staff did a fine job of retrieving the items. Jo Pure arranged for the food collection and Claire Stairiker managed the amnesty effort. Amnesty is a lot of work but it does help to get back valuable overdue items.

The launch of the 3M Cloud eBook system was a great success!

### **Summer Reading 2013**

Dorothy Peppard is preparing for another exciting year of Summer Reading. Stay tuned for an exciting menu of events this summer. Haddonfield Public Library celebrated the 2013 Children's Book Week (May 13-19) with a jelly bean guessing contest. 80 kids estimated how many jelly beans were in the giant jar on top of a bookcase in the Children's Room. While most of the kids guessed far less than the actual amount, 3<sup>rd</sup> grader Lucas Sadoulet had a strategy that led him to estimate a guess that was within a few hundred of the actual number of 2867 jelly beans. Ten other contestants guessed fairly close to that number and were sent movie tickets for prizes, while Lucas also won the big prize: the giant jar of jelly beans! Congratulations, Lucas!

### **Landscaping Project**

Last Spring Robin Potter came to the Library Board with a proposal to add new landscaping at the front corner of the library on Tanner St. Mrs. Potter informed Mary Eklund and me that due to her schedule with the Shade Tree Commission, she doesn't want to undertake this until fall at earliest. Furthermore, she feels it might be better to wait until construction and renovation at the library are finished to preserve the landscaping.

### **New Library Assistants**

Welcome to our new library assistants, including: Heather Lacy, Andrea Rizzuto, and Dana Giusti. They began their duties this spring.

**Confidentiality of Library records Policy** has been revised and is in your communications with the final revisions.

Respectfully Submitted,

Susan Briant

Library Director

May 23, 2013