

Meetings Attended / Events at the Library and in the Community

- Nov. 1- NJLA Public Policy Committee Meeting at Monroe Township Public Library from 10 am to 1 pm (Briant)
- Nov. 5- Election Day – library closed for Budget closing day.
- Nov. 7- Deborah Garwood Evans Pond author talk from 7-8:30 pm – 20 attended (Briant.)
- Nov. 11- Veterans Day – library open – door count was 318.
- Nov. 12- eReader and Free eBooks with Your Library Card session at 6 pm – 0 (Pure)
- Nov. 13- Martin Novelli Author Program – What if Lincoln Had Lived from 7-8:30 pm – 25 attended (Briant) ; Jo Pure Attended Serving Children with Autism Webinar from 2:30-4:00 pm
- Nov. 14- Baker and Taylor Site Visit with Tech Services from 2-3:30 pm (Metrick, Reinking, J. and B & T personnel.)
- Nov. 18- Adult Book Group from 7-8:15 pm (Metrick, Kathleen) – 8 attended.
- Nov. 20- Staff meeting from 9:30- 11 am- 13 attended; Library Board Budget Committee meeting from 2-3 pm (Burmester, Eklund, and Marchand.); Serving Children with Autism Webinar from 2:30-4:00 pm (Pure); Introduction to Morningstar Financial Research Online from 11-12 pm (Pure)- 1 attended.
- Nov. 21- Haddonfield Friends of the Library meeting from 7-8:30 pm- (Briant) - 12 attended; Conversion to new Ledger system training from 10-11 pm- (Alles, Ken Ditmars, and Andrea.)
- Nov. 26- Library Board of Trustees meeting from 8-9:20 am- 10 attended; Enroll America class on ACA from 3-4:30 pm (Pure, Briant, Marlowe.); Teen Craft Night from 6:30-7:30 pm (Braverman)- 6 teens attended; Anthony Iovino's two architects visited to work on the library addition and renovation from 1:30 -4 pm.
- Nov. 27- Menorah Lighting ceremony from 6-7 pm at Library Pointe – 40 attended.
- Nov. 28- Library closed for Thanksgiving Day
- Nov. 29- Tree lighting ceremony at Library Pointe at 6:30 pm – (Kasko, Briant) estimated 500 attended.

Update on Architect and Building

Anthony Iovino will not be returning until the January 28, 14, Board meeting. He doesn't have enough material developed since receiving the Board's and staff's second drafts of the priority lists. Two of his architects visited on Nov. 26 for a half day to work on the library addition and renovation.

Update on Auditor and Ledger System Conversion

The auditor, Andrea, and Pam Alles began work on the conversion and updating of the accounting ledger system. Pam is pleased with progress and feels we will meet the

timetable for implementation in the New Year. They did lose a day to snow but will make it up very soon.

Visit of Our IT Consultant

As discussed last month, our library is facing major expenses to update and upgrade our computer systems. These will be long term expenses as technology necessitates replacing these about every five years. Our IT consultant will be making a presentation to you at 8:30 am to explain the recommendations that went into the Capital Budget Request for new servers and computers. Our servers are especially in need of updating so that we don't have to extend the warranties with aging equipment. A decision on upgrading the servers should be made as soon as possible. Likewise, our computers are now five years old. The Finance Committee had a discussion about this and requested the visit for more information for all Board members. A handout is being prepared that you will receive before the meeting. More discussion at the meeting.

Retirement of Dorothy Peppard

Today is Dorothy Peppard's last day as the Children's Librarian at HPL. I attach the wonderful feature that the Philadelphia Inquirer ran about Dorothy. Scores of people have been in to wish Dorothy all the best. The retirement party for her was lovely. Dorothy will be greatly missed for her extraordinary work here. The transition to prepare Jordan Bilodeau for her new role as Children's Librarian is going well. She begins her duties on January 2.

Library Board Meeting Dates for 2014

The revised dates from our last meeting with the change in December are enclosed.

Library Director's Performance Review and Employment Contract

I am working with the Board President and Amy Goodworth on my performance review. I will send the contract under separate cover.

Library Board Vacancy

Gene Kain will update us at the meeting about his status. He will also give an update about Nominations for the Board Officers in the New Year.

Library Board Reorganization

The next meeting of the Library Board, when reorganization will occur, is scheduled for Tuesday, January 28, 2014 at 8 am. The election of officers will be at that time.

End of Year Expenditures

This year has gone smoothly and most of our expenditures are complete. The final expenses will be paid in January. Balances of accounts will be moderate. You will receive the full accounting in January. It does not look like we need to make any additional end of year transfers at this point. We are very fortunate to have Pam Alles as our Office Manager who does such exceptional work in so many areas. She is also very good at saving money. Our other managers/ librarians excel in this area, too.

Miscellaneous

I attach a letter to the editor that was sent to the Sun about our library and its services. The Capital Budget Request was forwarded to the Borough of Haddonfield.

Happy holidays to each of you from all of the library staff. Thank you for another year of fine service for the library.

We will be finalizing our end of the year statistics in January for review. Circulation increases are anticipated.

Respectfully Submitted,

Susan Briant
Library Director on Dec. 13, 2013