

Library Director's Report for the December 18, 2012, HPL Board of Trustees meeting

Meetings Attended / Events at the Library and in the Community

- Nov. 6- Election Day – library closed for budget closing day.
- Nov. 8- 3M Webinar on Administration of eBooks/ POLARIS system from 2-3:30 pm- Kathleen Metrick
- Nov. 12- Veterans Day- library closed for Budget closing day.
- Nov. 13- Using Overdrive eBooks with your I-pad from 6-7 pm – (Pure)- 2 attended
- Nov. 14- Staff meeting from 9:30-11 am- 14 attended; Bob Grossman program “An Evening Behind the Scenes at the Philadelphia Orchestra” from 7-8:30 pm – 17 attended (rescheduled from Dec. 7)
- Nov. 16- Library Board Budget Committee meeting from 2:30-3:30 pm (Burmester, Eklund, Marchand, and Briant); Using your Nook with a Mac from 11:30-12:30 pm (Pure)- 1 attended; Using the Personal Computer from 3-4:30 pm (Pure)- 1 attended; Haddonfield Friends of the Library meeting from 7-8:30 pm =- 12 attended (Briant)
- Nov. 19- Library Book Group from 7-8:30 pm (Metrick) - 10 attended; Fifties Group from 7- 8 pm- 10 attended.
- Nov. 22- Thanksgiving Day holiday – library closed.
- Nov. 23- Annual Christmas Tree lighting at Library Pointe from 6:30-7:00 pm (Colombi, Briant) - 500 attended.
- Nov. 27- Library Board meeting from 8-8:45 am- 10 attended; Teen craft night “Make a Holiday Ornament” from 6:30-8:45 pm- (Braverman) - 8 teens attended.
- Nov. 28- Haddonfield School Exchange Program from 7-8:30 pm – 38 attended.

Update on Building/ Architect's Progress

The architect now has his office up and running since the Sandy storm in October. I was not able to get an update but will try to reach him before our meeting. In the meantime the staff is looking at the drawings that you saw and I will pass their feedback back to the architect.

Library Director's Employment Contract and Performance Review

I am working with the Board President and Bill Reynolds on my performance review. I will send the contract under separate cover.

Haddonfield Foundation

President Kain has arranged for Chairman Bill Dengler and immediate past Chair John Connell to address you on the coming changes at the Haddonfield Foundation. They will be first on the agenda due to their busy schedules.

End of the Year Budget Transfers

These will be gone over at the meeting. They are minor and in the areas we expected. We will also formally transfer the Haddonfield Foundation funding for the new eBooks system into our materials budget. This increases our 2012 materials budget and makes for a slightly increased overall budget, which you will approve formally. As you will recall, you approved this use of Haddonfield Foundation funds for eBooks in July and we are now getting ready to develop our core collection. We anticipate going live with our new eBooks system in the first quarter of 2013, after Beta testing is finished and POLARIS/ 3M formally launches it.

Due to our transition to the use of vendor processing and cataloging in 2012 and the longer timeframe to complete the transition, we will have more funds left in Maintenance than anticipated. Since we have used so much of our reserve fund over the past few years without replenishing it, it will be beneficial to add this to our reserve. Due to this longer transition and unusual year, we are about a month behind in receiving our fall bulk of materials shipments. Since this Board meeting is one week early due to Christmas, next month will show much higher spending in materials to round out 2012.

Resolution Honoring Bill Reynolds

As you know, Bill Reynolds is not returning to the Library Board in January 2013. A resolution will be presented to Bill to recognize his extraordinary dedication and long term excellent service on the Library Board. Bill will be missed by all of us and we wish him the very best.

Library Board Reorganization

The next meeting of the Library Board, when reorganization will occur, is scheduled for Tuesday, January 22, 2013 at 8 am.

Happy holidays to each of you from all of the library staff. Thank you for another year of fine service for the library.

Miscellaneous

The Capital Budget request for 2013 was forwarded to the Borough. The Friends townwide mailing has gone out and hopefully they will gain new members. Employee evaluations are now complete.

Respectfully Submitted,

Susan Briant

Library Director

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