

Meetings, Continuing Education and Library Events during November 2009

- November 5- Briant attended NJLA Youth Services Performers' Showcase meeting at Monmouth County Library from 3:30-5 pm
- Public Policy meeting at Princeton Public Library from 10-12 pm & NJLA Intellectual Freedom meeting from 1-2:15 pm.
- Library Advisory Committee meeting at Borough Hall from 7:30- 9:30 pm- Reynolds, Kearney, and Briant attended.
- November 6- NJLA Green Building Fair at Monroe Township Library from 9- 4 pm – Briant and Peppard attended. Briant chaired this event as part of one of her NJLA Presidential initiatives – 130 attended. Addressed in November Director's report.
- Teen movie night at the library – 0 attended (Braverman)
- November 9- Fifties group meeting from 7-8:30 pm – 10 attended.
- November 11- Library Staff meeting from 9:30-11 am – 11 attended.
- Friends of Library Advocacy Subcommittee meeting from 7-8:15 pm-8 attended (Balton, Kearney, and Briant).
- November 12- Briant attended NJLA Membership Services meeting at East Brunswick Library from 10-12 pm.
- Mary McCabe Knitting group at the library from 7-8:30 pm- 6 attended.
- November 13- Briant attended NJASL-School Librarians Conference in East Brunswick from 3-10 pm.
- November 16- Library Book Group met from 7-8:30 pm (Frontino) - 7 attended.
- November 17- NJLA Executive Board meeting at Monroe Township Library from 9 am-2 pm
- Toby Zinman adult program on Samuel Beckett and his plays at the library from 7-8:30 pm – 10 attended.
- November 18- Staff training on Word Press by Matt from Raphael Webscapes – 7 attended from 9:30-11 am (Alles, Briant, Frontino, Peppard, Pure, Reinking (J.), and Stairiker.
- Introduction to New York Times online products computer class from 9:30-11 am 2 attended (Pure)
- November 19- Briant attended NJLA PAC (Personnel Administration Committee) meeting at Old Bridge Library from 10-12 pm. Friends of Library meeting from 7-8:45 pm – 13 attended.
- November 20- Staff Development Day on Team Building from 9:30-1:30 pm at the library- 20 attended (Stairiker planned.)
- Site Committee meeting at the library from 4-5:15 pm – Kearney and Briant attended – 6 present.
- November 23- Word Press staff training by Matt from Raphael Webscapes from 9:30-11am – 7 attended. Same as on Nov.18.
- November 24- Library Board meeting from 8-9:15 am – 12 attended.
- November 26- Library closed for Thanksgiving Day.
- November 27- Tree lighting ceremony at Library Point and on library lawn from 6:30-7:30 pm – 350 attended including Mayor Colombi and Briant.

Architect / Site Committee Update

The Citizen Library Advisory Committee met with Anthony Arcari on Nov. 5. Anthony brought a rendering of the 7500 square foot expansion. This included three different versions of what the front would look like, particularly the extension to the older part of the building. From there it looks like some work will be done on the committee's final conclusions about what they have seen. No timeline was given so information will be forthcoming when it is available. I checked recently to see if there was any new information on the committee's work. There is no new information.

Commissioner Ed Borden convened the Site Committee on Nov. 20, to conclude the report the committee was working on from fall 2008 through May 2009. Another meeting was held on December 15. In the meantime, another new site for the library was floated as a possibility by the Borough Commissioners to the Library Board at a meeting on Dec. 4. Please refer to the 2 newspaper articles from the Sun and the Retrospect for a summary of this meeting. Drafts of the report are still under construction. In the meantime, additional information is being gathered on the additional site (where the Oriental Rug Business is on Kings Highway.) Ann Kearney will address additional sites at the Board meeting. In the meantime, the Board needs to discuss its position on the additional site at the monthly meeting. Ed Borden now anticipates that the Site Committee report will be done in early 2010.

Other Communications

We have received additional communications about applications and review for the property at 65 Haddon Avenue owned by the Religious Society of the Friends. Mayor Colombi can update us on this adjoining property.

Library Website Went Live on Dec. 1

Our newly designed website went live on Dec. 1. We had three staff training sessions to learn Word Press, the program that we will be using for maintenance. We have been working with Raphael Webscapes to correct technical glitches and most of the site is now providing clear access. We have received favorable feedback from the community on the new site, and some good suggestions to enhance the site. We are working with Raphael on those. Our staff feels good about moving forward with the web presence in the future. Our teen page is now on Facebook, a contribution of Erica Braverman, our Teen Coordinator and Weekend Reference Librarian.

Friends of the Library

Our Friends were very pleased with the Holiday House Tour, which was held on Dec. 10. It was a spectacular success. President Kearney worked the tour and I attended it in the evening. We are now in the process of thanking our Friends and those whose homes were on the tour. Just a reminder – the Friends annual membership drive is now underway.

They will do a town wide mailing in January. The Friends Membership Committee is developing a new brand for the group.

We had our **Staff Development Day** on Nov. 20. Claire Stairiker arranged for Luisa Pastor to do a half day session on Team Building. It went very well. The Friends paid for this continuing education. The Friends also paid for the staff holiday party on Dec. 16, which was greatly appreciated.

The Friends holiday party on Dec. 17 was a combined event for the Friends and Library Board. President Kearney and Mary Eklund attended. Ann paid very nice tribute to the Friends for all of their many contributions to improve the library.

Director's Contract comes up for renewal now. Please review it for the meeting. Supporting documentation will be presented at the meeting.

Library Audit – Our auditor has been in touch and will begin the 2009 audit in the New Year. More discussion at the meeting.

Holgate Estate – we have received word that there will be an additional distribution to the library from the Holgate Estate. More information at the meeting.

Final transfers in the 2009 Budget – to be presented at the meeting.

Library Board Reorganization meeting is January 26, 2010, at which time new officers will be elected. It is the President's prerogative to have or not have a Nominating Committee. If so, the Nominating Committee should be named at the December meeting. The committee should have a slate ready to be voted on at the reorganization meeting for President; Vice-President; Secretary; Treasurer and Assistant Treasurer. Patricia Twitchell's term as a board member is expiring on December 31, 2009. We thank her for her service as the Board Secretary and as a member. She has been notified of the procedure to resign or to seek reappointment.

By-Laws of the Library Board: will need a few revisions due to recent changes in library legislation regarding attendance and because our board is larger. I will prepare the necessary changes, which you will need at least ten days before our January meeting. They were significantly revised in February 2008. The by-laws are now on the library's website. The link is: <http://www.haddonfieldlibrary.org/index.php/about/board-of-trustees-by-laws>

Agreement with the Haddonfield Foundation: John Connell reports that the revisions to the agreement have been referred to the Foundation attorney for completion.

Respectfully Submitted,

Susan Briant
Library Director
Dec. 18, 09