

## **WORK SESSION OF MARCH 6, 2017**

The Work Session of March 6, 2017 was called to order at 6:31 p.m. in Room 201 and the open public notice announcement was read by the Borough Administrator. In attendance were Mayor Kasko, Commissioner Rochford, and Commissioner Moscatelli, the Administrator, the Borough Solicitor and the Borough Clerk.

The Administrator opened the public comment portion of the meeting. There were no comments made at this time.

Naomi Roberson Reid from the Philadelphia Museum of Art (PMA), as well as Stuart Harting of the Haddonfield Outdoor Sculpture Trust (HOST) immediately joined the meeting to review the upcoming art placement for PMA's "Inside Out" art program. The Administrator started off the discussion by asking how long the art pieces would be on display. Ms. Reid replied that this program would be for three (3) months. It was suggested by the Administrator that each piece of art be highlighted per week on the town's social media pages. Various ways to promote having these exhibits in town were mentioned – the adult art school could do a program with their students on the pieces, the book store could feature art books during this period, a poem contest on each piece. Ms. Reid announced that there would be free passes to PMA for the residents while these art pieces were on display in town. These passes and program brochures would be provided to the library. The Administrator also suggested that the new art studio/store downtown should be included somehow. Discussions were held on how to include the Partnership for Haddonfield, LLC (PfH) in the marketing of this program. Mayor Kasko asked if there would be an opening day event, which was done the first time PMA had this program in Haddonfield. He indicated that something could be planned with the local newspapers. Ms. Reid and Mr. Harting left the meeting at 6:53 p.m.

The Administrator then reviewed the following policies with the Commissioners:

1. Big Belly Trash Can Advertising – it was previously agreed to put a policy in place for the signs on the big belly trash cans. The original agreement was that one side had to always contain the recycling flyer. Additionally, for the container by Gracie's in Kings Court the second side would be used by PfH to advertise their events, while the one by Starbucks would be for Borough use. Now that there are additional containers, the Administrator recommends that the policy indicate that PfH can have half of the cans for advertising, however, when there are an odd number of containers the borough will have the larger number. Secondly, she has included in the policy that the borough can allow other town organization to use the sides of the borough's portion of the big bellies to advertise for their events; although, in the event of a conflict with a borough event, the borough would get the space.
2. Reports from the CFO – this policy concerns the timing of the reports to be provided to the Commissioners.
3. Police Department Retiree Firearm Policy – the Administrator reviewed a proposed policy that would allow for a dollar amount to be assessed for the value of their firearm, which they would have to pay to the Borough in exchange for taking their service firearm with them upon retirement. It was noted that the Borough does

not provide anything for retirees within any of the other departments. This is a compromise that has been worked out with the Police Department.

4. Wellness Program – The Administrator reviewed a draft program with the Commissioners. The Solicitor asked if the insurance provider had such a program in their policy. The Administrator replied that she was unsure if Aetna did, and further explained that when the State implemented Chapter 78 regarding employee insurance municipalities were supposed to implement these types of programs. Conner Strong, our liability insurance carrier, has been doing an informational push on these types of programs. Additionally, she is talking with our Health Insurance Fund (HIF) about reimbursing the Borough up to half of the costs that could be associated with such a program. Commissioner Moscatelli asked what kinds of attendance proof would be required from employees regarding the reimbursement of a portion of the gym memberships. The Administrator noted that people have to be scanned in when they use the gym and they could provide us with a printout of their attendance. She further noted that only full time employees that are covered by our insurance would be eligible. At this time it would only cover the employee and not their families. Maybe spouses could be included in the future. She has budgeted \$40,000 to cover any costs associated with the program.
5. Police Fitness Policy – the Administrator noted that this would be for any future employees hired. The Solicitor explained that for existing employees there are union issues. Commissioner Moscatelli asked if the current employees could be forced to participate, but have no sanctions applied. The Administrator replied negatively and explained that this would have to be negotiated as a part of their contract. The State Police and some surrounding towns have put such a policy in place. We would be using State Police Standards in our policy, which makes adjustments as employees get older.

The Commissioners agreed to have these policies adopted at the next Commissioner Meeting.

The Commissioners then reviewed the vacancies with both the Human Relations Commission and for Sustainable Haddonfield. Specifically reviewed was the application from the person who had indicated interest for both of these boards. The Administrator reviewed the Co-Chairperson for Sustainable Haddonfield's list of suggested appointees. The Commissioners agreed to add these appoints for Sustainable Haddonfield to the March 14<sup>th</sup> agenda, but to hold off on the other applicant for both boards until the Human Relations Commission Chairperson had a chance to review the applicant's information. Additionally, it was agreed that the Clerk would email all interested applicant's information for the Human Relations Commission to the Chair and Mayor Kasko for their review.

The March 14, 2018 meeting agenda was reviewed. It was agreed to push the Woman's History Month proclamation back to the March 28<sup>th</sup> agenda so that the Commissioners could decide how they wanted that handled. Additionally, the ordinance to preserve the CAP Bank would be added to the March 14<sup>th</sup> agenda.

Mayor Kasko, in reference to updates from PfH, announced that their budget would be provided shortly. The Administrator reviewed the current status of their surplus funds. This budget is anticipated to be introduced sometime in March.

The Administrator then reviewed the status of the Borough's budget. Specifically discussed were the Public Works vehicle purchases and a replacement program for all vehicles in that department. Mayor Kasko suggested checking with surrounding towns about possible shared purchases for some of these items. The Administrator then also discussed the library building maintenance, borough hall computer replacements needed, and a possible Public Works work order program. Additionally, there is a request from our football organizations for field work at Centennial Field. Commissioner Moscatelli suggested have the athletic group put in for County Open Space \$25,000 Grants towards this work as well. The Administrator stated that a bond in the amount of \$751,000 would be needed for these items and projects. The Commissioners agreed to have such a bond added to the March 14<sup>th</sup> agenda.

At 7:59 p.m. Mayor Kasko made a motion to go into closed session to discuss potential litigation regarding the Boxwood Arts proposal. The motion was seconded by Commissioner Moscatelli and approved unanimously by the Commissioners.

The Commissioners returned from closed session at 8:08 p.m., where the motion had also included adjourning the meeting.

Respectfully submitted,

Deanna Bennett, RMC  
Borough Clerk