Haddonfield Shade Tree Commission
Tree Protection and Construction Form

This form should be submitted to the Haddonfield Shade Tree Commission (STC), Borough Clerk’s Office in Borough Hall, in order to schedule an appearance before the STC at its next regularly scheduled meeting to address protection of trees during construction. The form must be completed, and all accompanying papers submitted, at least five (5) business days before the scheduled meeting date.

Please note that the Haddonfield Shade Tree Commission (STC) is a public entity and will hear all who appear at the meeting without having scheduled an appearance, consistent with our public comment policy. The STC will be able to provide general information on its policies regarding construction and trees. However, the STC will not be able to render a specific opinion on construction-related matters without adequate preparation time.

Date: ____________________
Resident Name: _______________________________________________________________
Residence Address: ____________________________________________________________
Contact email: __________________________________ Contact phone: __________________
Construction Address (if different from above): ______________________________________
Name of Person(s) appearing before STC: __________________________________________

Reason to appear before STC (please check all that apply)
___ Seeking information on specific application of STC policy regarding construction and trees
___ Seeking decision on specific application of STC policy regarding construction and trees
___ Appealing decision on specific application of STC policy regarding construction and trees
___ Consultation with STC regarding possible subdivision and related treatment of trees

Checklist of additional information needed by STC (please check all that apply)
___ Construction plan, showing location of Borough-owned trees, planned utility lines and construction access points.
___ Specific construction program and/or construction plan concerns with regard to Borough-owned trees. In the case of possible subdivision, also include concerns regarding all trees on property.

The STC meets at 8am on the third Tuesday of the month.