

Village of Great Neck

BUILDING DEPARTMENT



Two Family Dwelling Statement of Rental

All information is to be filled in, signed, dated and \$100.00 Fee paid on or before the 1st day of June each year. Please return form and check made payable to the Village of Great Neck to:

Building Department
Incorporated Village of Great Neck
767 Middle Neck Road
Great Neck, NY 11024

Failure to file by June 1st will render you liable to the penalties provided for in the code of the Village of Great Neck, Section 321-50.

1. Address of Building _____
2. Section _____ Block _____ Lot(s) _____
3. Owner's Telephone Number _____ Email Address _____
4. In case of emergency, person responsible: _____
Address _____
Telephone Number _____ Email Address _____
5. Name of Tenant: _____
Telephone Number _____ Email Address _____
Number of Persons in Unit: _____
Number of Smoke Detectors _____
6. Name of Tenant: _____
Telephone Number _____ Email Address _____
Number of Persons in Unit: _____
Number of Smoke Detectors _____

I, _____, hereby certify that the above two-family statement of rental and tenancy is a true copy and I further understand that any changes in this statement will be reported to the Building Department of the Village of Great Neck within 30 days of such change.

I further certify that I have installed smoke detectors and carbon monoxide detectors in keeping with New York State Fire Code

Initials required

Signed _____ Dated _____