



Village of Great Neck

BUILDING DEPARTMENT

APPLICATION FOR PERMIT TO ERERCT AND MAINTAIN A SIGN

PERMIT FEE \$200

Permit Number _____

INSTRUCTIONS

This application shall be made out in ink or type written and a separate application shall be submitted for ach sign to be erected. The completed original application with color rendering of proposed sign plus eight (8) copies are due at time of application.

Every permit expires September 30th of every odd year, at which time, renewal must be made in accordance with the provisions of Article XV of the Building Zone Ordinance, as amended, no matter when application was approved.

APPLICATION IS HEREBY MADE TO THE building inspector of the Village of Great Neck for a permit to erect and maintain a sign in accordance with this application and the regulations of Article XV of the Building Zone Ordinance of the Village of Great Neck.

SIGN OWNER (TENANT):

Name: _____

Address: _____

Phone Number: _____

LOCATION OF SIGN: please check one

SIDE

FRONT

REAR

PROPERTY OWNER:

Name: _____

Address: _____

Phone Number: _____

TO BE ERECTED BY:

Name: _____

Address: _____

Phone Number: _____

WORKMENS COMPENSATION INSURANCE

Pursuant Section 275 of the Workmen’s Compensation Law, a Certificate of Insurance on the standard form approved by the Industrial Commissioner, if not already on file with the building Department, shall be with this application covering all operations in connection therewith, said certificate having been furnished by:

INSURANCE CO. _____ POLICY # _____ EXP DATE: _____

WILL SIGN ADVERTISE BUSINESS CONDUCTED OR PRODUCTS SOLD ON PREMISES _____

LIST NUMBER AND SIZE OF EXISTING SIGNS ON PROPERTY _____

FILL IN ONE ONLY	GROUND SIGN	POLE SIGN	SIGN ON BLDG	RIGID CANOPY	SIGN ON CANOPY
HORIZONTAL MEASUREMENT					
VERTICAL MEASUREMENT					
TOTAL AREA OF SIGN, SQUARE FT					
HEIGHT FROM GRADE TO SIGN BASE					
DEPTH FROM BLDG WALL TO SIGN FACE					
ILLUMINATED					
NAME OF STREET SIGN FACES					
STR. FRONTAGE OF BLDG- # FEET					
COLOR OF (SIGN) BACKGROUND					
COLOR OF (SIGN) LETTERING					

APPLICATION IS NOT VALID UNTIL APPROVED BY THE BUILDING INSPECTOR OF THE VILLAGE OF GREAT NECK

READ CAREFULLY, SIGN AND NOTORIZE APPLICATION BELOW

The owner of the sign or awning (“structure”) and the property owner (together “Owners”), in jointly making this application, hereby jointly and severally acknowledge and agree as follows:

1. Any permit or approval hereafter issued upon this application (“Permit”) shall be subject to the strict observance of chapters 237 and 575 and other provisions of the Code of the Village of Great Neck (the “Village”), and any conditions that may be imposed by any boards, committees, and departments of the Village with regard to such Permit or otherwise with regard to the Structure.
2. Upon information and belief, all of the statements and representations made in or as a part of this application or before or to any Village board, committee, or department in support of this application are true, and if shown to be untrue, shall be a basis of rescinding any Permit.
3. In the event that any Structure is erected or maintained based upon any Permit in a manner contrary to the approval or conditions imposed with regard to such approval, such shall constitute a violation of § 237-7 (A) of the Code of the Village, and, following 5-days’ notice (or such lesser notice as may be appropriate, if any, for public safety) to the owner at the address given on this application, the Village may enter upon the premises and remove Structure.
4. The Owner shall indemnify and save harmless the Village and its officers, employees, and agents from all liability, damages, claims, awards, and judgements including, but not limited to, the fees of their attorneys and expert witnesses, for any personal injury or property damage arising from or in any way connected with the erection, maintenance, or presence of the Structure.
5. So long as the Village and its officers, employees, and agents act in good faith in the exercise of their duties, obligations, and rights based upon this agreement, the Owners shall indemnify them and hold them harmless from all liability, damages, claims, awards, and judgments including, but not limited to, the fees of their attorneys and expert witnesses, which may result from such acts.

Structure Owner (Usually the tenant):

Please print name of individual or company

BY: _____

Print name and title: _____

State of New York, County of _____) ss: On the _____ Day of _____

In the year 20____. Before me, the undersigned a Notary Public in and for said state personally appeared _____ personally known to me or proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the person or the entity upon behalf of which the person acted, executed the instrument.

Notary Public

Property Owner

Please print name of individual or company

BY: _____

Print name and title: _____

State of New York, County of _____) ss: On the _____ Day of _____

In the year 20____. Before me, the undersigned a Notary Public in and for said state personally appeared _____ personally known to me or proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the person or the entity upon behalf of which the person acted, executed the instrument.

Notary Public