Village of Great Neck
61 Baker Hill Road
Great Neck, N.Y. 11023
(516) 482-0187
(516) 482-0235
Fax: (516) 504-7595

Building • Housing • Code Enforcement

TWO-FAMILY DWELLING
STATEMENT OF RENTAL

ALL INFORMATION IS TO BE FILLED IN, SIGNED, DATED AND $100.00 FEE PAID ON OR BEFORE THE 1st DAY OF JUNE EACH YEAR. PLEASE RETURN THIS FORM AND CHECK MADE PAYABLE TO THE VILLAGE OF GREAT NECK TO:

BUILDING DEPARTMENT
INCORPORATED VILLAGE OF GREAT NECK
61 BAKER HILL ROAD
GREAT NECK, NEW YORK 11023

FAILURE TO FILE SAID STATEMENT BY JUNE 1st, WILL RENDER YOU LIABLE TO THE PENALTIES PROVIDED FOR IN THE CODE OF THE VILLAGE OF GREAT NECK, SECTION 321.50.

1. ADDRESS OF BUILDING

2. Section ____________ Block ____________ Lot(s) ____________

3. OWNERS TELEPHONE # ____________________ FAX # ____________________

4. IN CASE OF EMERGENCY, PERSON RESPONSIBLE: ____________________

   TELEPHONE # ____________________ FAX # ____________________

5. NAME OF TENANT: ____________________

   TELEPHONE # ____________________ FAX # ____________________

   NUMBER OF PERSONS IN UNIT: ____________________

   NUMBER OF SMOKE DETECTORS ____________________

6. NAME OF TENANT: ____________________

   TELEPHONE NUMBER ____________________ FAX NUMBER ____________________

   NUMBER OF PERSONS IN UNIT: ____________________

   NUMBER OF SMOKE DETECTORS ____________________

I, ____________________, hereby certify that the above two-family statement of rental and tenancy is a true copy and I further understand that any changes in this statement will be reported to the Building Department of the Incorporated Village of Great Neck within thirty (30) days of such a change.

I further certify that I have installed smoke detectors and carbon monoxide detectors in keeping with New York State Fire Codes

Initials required

SIGNED ____________________ DATED ____________________