



## Village of Great Neck

61 Baker Hill Road  
Great Neck, N.Y. 11023  
(516) 482-0187  
(516) 482-0235  
Fax: (516) 504-7595

### Building•Housing•Code Enforcement

#### TWO-FAMILY DWELLING STATEMENT OF RENTAL

ALL INFORMATION IS TO BE FILLED IN, SIGNED, DATED AND \$100.00 FEE PAID ON OR BEFORE THE 1<sup>ST</sup> DAY OF JUNE EACH YEAR. PLEASE RETURN THIS FORM AND CHECK MADE PAYABLE TO THE VILLAGE OF GREAT NECK TO:

**BUILDING DEPARTMENT  
INCORPORATED VILLAGE OF GREAT NECK  
61 BAKER HILL ROAD  
GREAT NECK, NEW YORK 11023**

FAILURE TO FILE SAID STATEMENT BY JUNE 1<sup>ST</sup>, WILL RENDER YOU LIABLE TO THE PENALTIES PROVIDED FOR IN THE CODE OF THE VILLAGE OF GREAT NECK, SECTION 321.50.

**1. ADDRESS OF BUILDING**

2. Section                      Block                      Lot(s)

3. OWNERS TELEPHONE # \_\_\_\_\_ FAX # \_\_\_\_\_

4. IN CASE OF EMERGENCY, PERSON RESPONSIBLE: \_\_\_\_\_

TELEPHONE # \_\_\_\_\_ FAX # \_\_\_\_\_

5. NAME OF TENANT: \_\_\_\_\_

TELEPHONE # \_\_\_\_\_ FAX # \_\_\_\_\_

NUMBER OF PERSONS IN UNIT: \_\_\_\_\_

NUMBER OF SMOKE DETECTORS \_\_\_\_\_

6. NAME OF TENANT: \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_ FAX NUMBER \_\_\_\_\_

NUMBER OF PERSONS IN UNIT: \_\_\_\_\_

NUMBER OF SMOKE DETECTORS \_\_\_\_\_

I, \_\_\_\_\_, hereby certify that the above two-family statement of rental and tenancy is a true copy and I further understand that any changes in this statement will be reported to the Building Department of the Incorporated Village of Great Neck within thirty (30) days of such a change.

I further certify that I have installed smoke detectors and carbon monoxide detectors in keeping with New York State Fire Codes

\_\_\_\_\_  
Initials required

**SIGNED** \_\_\_\_\_

**DATED** \_\_\_\_\_