



## Village of Great Neck

61 Baker Hill Road  
Great Neck, N.Y. 11023  
(516) 482-0187  
(516) 482-0235  
Fax: (516) 504-7595

Building•Housing•Code Enforcement

### SINGLE-FAMILY DWELLING STATEMENT OF RENTAL

ALL INFORMATION IS TO BE FILLED IN, SIGNED, DATED AND \$100.00 FEE PAID ON OR BEFORE THE 1<sup>st</sup> DAY OF JUNE EACH YEAR. PLEASE RETURN FORM AND CHECK MADE PAYABLE TO THE VILLAGE OF GREAT NECK TO:

BUILDING DEPARTMENT  
INCORPORATED VILLAGE OF GREAT NECK  
61 BAKER HILL ROAD  
GREAT NECK, NEW YORK 11023

FAILURE TO FILE BY JUNE 1<sup>ST</sup>, WILL RENDER YOU LIABLE TO THE PENALTIES PROVIDED FOR IN THE CODE OF THE VILLAGE OF GREAT NECK, SECTION 321.50.

1. ADDRESS OF BUILDING \_\_\_\_\_
2. SECTION                      BLOCK                      LOT(S) \_\_\_\_\_
3. OWNER'S TELEPHONE NUMBER \_\_\_\_\_ FAX NUMBER \_\_\_\_\_
4. IN CASE OF EMERGENCY, PERSON RESPONSIBLE: \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
TELEPHONE NUMBER \_\_\_\_\_ FAX NUMBER \_\_\_\_\_
5. NAME OF TENANT: \_\_\_\_\_  
TELEPHONE NUMBER \_\_\_\_\_ FAX NUMBER \_\_\_\_\_  
NUMBER OF PERSONS IN UNIT: \_\_\_\_\_

I, \_\_\_\_\_, hereby certify that the above single-family statement of rental and tenancy is a true copy and I further understand that any changes in this statement will be reported to the Building Department of the Incorporated Village of Great Neck within thirty (30) days of such a change.

I further certify that I have installed smoke detectors and carbon monoxide detectors in keeping with New York State Fire Codes

\_\_\_\_\_  
Initials required

SIGNED \_\_\_\_\_ DATED \_\_\_\_\_