



NASSAU COUNTY DEPARTMENT OF HEALTH
Office of Community Sanitation
200 County Seat Drive
Mineola, New York 11501
516-227-9715

**RODENT FREE CERTIFICATION BEFORE DEMOLITION
APPLICATION INSTRUCTIONS**

1. Obtain the Nassau County Department of Health *Rodent Free Certification Application* using one of the following methods:
 - Call the office and request the application be mailed or faxed.
 - Pick up the application at the office.
 - Download the application from the Nassau County Department of Health website.

2. Front of application:
 - Print location of the Demolition, include Street address, Village, Cross Street, Section, Block and Lot Information.
 - Indicate Demolition Type: Check the box for Complete or Partial
 - Indicate Property Usage: Check the box for Residential, Industrial, Commercial or Mixed Use
 - Provide Disconnect Information: Check Yes or No box for Water, Electric, Gas, Sewer Utilities and Fuel oil Tank Disconnect.
 - Provide Fuel Oil Tank Information for this Property:
Check Yes or No box to indicate Underground tank(s), Aboveground Tank(s) on site.
Provide Tank Information: # of Tanks on site, Tank size(s).
Check Yes or No box if tank was removed and provide the Tank Removal Date.
 - Provide Information on Ground Disturbance on Site Prior to the Rodent Free Inspection:
Check Yes or No box to indicate work done on site prior to this application.
List the work done to date on site.
 - Provide Access and Safety Information:
Check Yes or No box to indicate if there are Construction gates on site or any other barriers that prevent entry to the site.
Provide the combination lock access code or indicate location of the key for the lock.
Check Yes or No box to indicate if the property, building safe to walk around.
List any physical hazards on site.

3. Page 2 of the application:
 - Provide a hand drawn sketch of the property. Indicate the buildings to be demolished in relationship to that street.
 - Provide the Contact Information for the Property Owner, Demolition Company and the person requesting the Rodent free Certification and the title of the person making the request.
 - Check the box for Office pick-up, Leave on site or Other to indicate the method you wish to obtain the Completed Rodent Free Certificate.
 - Read the last Sections "Applicant Acknowledges the Following" and "Penalties"
 - Print, sign and date the bottom of the application.

APPLICATION SUBMISSION

1. Submit the Application to the Health Department by mail or in person with the application fee of **\$250.00 (two hundred fifty dollars)**.
2. Payment must be in the form of a Certified Bank Check or Money Order made payable to :
"Nassau County Department of Health"
3. Note the following:
 - Cash, personal checks, or business checks will **not** be accepted.
 - Inspection of the site will **not** be made without payment of the application fee.

Log#	Address	Hamlet
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PROVIDE IN SPACE BELOW -SKETCH OF PROPERTY WITH THE LOCATION OF ALL BUILDINGS/STRUCTURES ON SITE

CONTACT INFORMATION - PROPERTY OWNER

NAME	ADDRESS	TELEPHONE NUMBER(S)
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CONTACT INFORMATION - DEMOLITION COMPANY

NAME	ADDRESS	TELEPHONE NUMBER(S)
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CONTACT INFORMATION - PERSON REQUESTING RODENT FREE CERTIFICATION

NAME	ADDRESS	TELEPHONE NUMBER(S)
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TITLE:	DEMO CONTRACTOR <input type="checkbox"/>	AGENT <input type="checkbox"/>	EXPEDITER <input type="checkbox"/>	OTHER <input type="checkbox"/>
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RODENT FREE CERTIFICATE - METHOD TO OBTAIN COMPLETED CERTIFICATE

Office pick-up <input type="checkbox"/>	Leave on site <input type="checkbox"/>	Other (Describe): _____
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APPLICANT ACKNOWLEDGES THE FOLLOWING:

1) ***NO*** demolition work can begin without an inspection of the property, including the exterior of all structures on the premises and grounds by a Nassau County Department of Health representative to determine if there is rodent activity. If rodent activity has been identified on the property, then extermination by a New York State licensed exterminator is required to prevent the spread of rodents throughout the neighborhood. No work can be started until extermination is complete.

2) Building(s) / structure(s) on this property must be intact and the land must remain in an unaltered state for the inspection to take place. If any work is done on the property that results in ground disturbance ***BEFORE*** the inspection takes place, then the inspection is deemed INVALID and the Rodent Free Certificate will not be issued by the Nassau County Department of Health.

3) The issued Rodent Free Certificate is ***valid for ten (10) days*** from the date of inspection of the property. Demolition of the building(s) and/or structure(s) on the premises **MUST** be completed within ten (10) days from the date of issuance of certification by the Department of Health.

4) PENALTIES*

Any person, firm or corporation that violates Nassau County Public Health Ordinance, Article VII, Section 13, by demolishing any building(s) and/or structure(s) on the above referenced property ***without*** obtaining a Rodent Free Certificate issued by the Nassau County Department of Health, **WILL** be subject to enforcement action by this Department.

ACKNOWLEDGEMENT SIGNED (BELOW):

APPLICANT
PRINT NAME:

APPLICANT
SIGNATURE:

DATE:

TITLE: