

APPLICATION

EMPLOYEE PARKING PERMIT
PARKING FIELD'S # 1-2-3-5-6-7

APPROVED () REJECTED ()

ANNUAL () SEMI-ANNUAL () QUARTERLY ()

PERMIT WILL ONLY BE ISSUED TO PERSONS WHOSE PRIMARY PLACE OF EMPLOYMENT IS WITHIN THE VILLAGE OF GREAT NECK. PLEASE ATTACH A VALID COPY OF YOUR DRIVERS LICENSE AND REGISTRATION. ALL OUTSTANDING PARKING VIOLATIONS SHALL BE PAID BEFORE ANY APPLICATION IS ACCEPTED

NAME: _____ PHONE NO. #: _____

ADDRESS: _____ APT#: _____

PLACE OF EMPLOYMENT: _____

PLATE NO. _____ BODY TYPE _____ COLOR _____

MAKE OF VEHICLE _____ STATE _____ YEAR _____

Does there presently exist, at your place of employment, available on-site parking? YES () NO ()

Do you agree to the terms posted on the reverse of this application? YES () NO () Initial(s) _____

I hereby make application to the Village of Great Neck for an **EMPLOYEE** Parking Permit. **I agree to park in designated areas ONLY**, and abide by all the regulations printed on the reverse side of this application, including observing all traffic regulations applicable to all Village Parking fields.

EMPLOYEE SIGNATURE _____ DATE _____

TO BE COMPLETED BY EMPLOYER

COMPANY NAME _____ PHONE NO# _____

ADDRESS: _____

OWNER/MANAGER NAME: _____ TITLE: _____

Is the applicant listed above currently employed with your company/business? YES () NO ()

I hereby swear/affirm that all statements and representations are herein true and correct. I understand that any misrepresentation(s) made in this application would constitute this making, by myself, of a punishable false written statement, which is a misdemeanor under New York Penal Law 21045, and that I would/could be prosecuted to the fullest extent of the law.

SIGNATURE OF EMPLOYER _____ DATE _____

FOR OFFICIAL USE ONLY

CERTIFICATE OF REGISTRATION SUBMITTED: YES () NO () VALID DRIVERS LICENSE SUBMITTED: YES () NO ()

JUSTICE COURT CLEARANCE: YES () NO () DATE: _____ BY: _____

DATE OF ISSUANCE: _____ EXPIRES: _____ PERMIT #: _____

RECEIPT #: _____ \$ AMOUNT _____ CHECK _____ CASH _____

LOT # _____ NUMBER OF PERMITS ISSUED PER EMPLOYER _____

REGULATIONS - INSTRUCTIONS

EMPLOYEE parking permit for a municipal parking field # 1-2-3-5-6-7 in the Village of Great Neck will be issued upon submission of all of the following to the Village Clerk, or his/her designee:

- 1) Completed Application form signed and dated
- 2) Copy of valid Driver's License
- 3) Copy of valid Car Registration
- 4) Employment Verification
- 5) **Non-refundable** Application fee

PERMIT PARKING HOURS: **UNLESS OTHERWISE POSTED,** A vehicle with a valid parking permit may park within the designated PERMITTED area between the hours of 8:00 am and 5:00 pm.

FAILURE TO COMPLY MAY RESULT IN A SUMMONS. IF A PERMIT HOLDER REPEATEDLY VIOLATES PARKING RESTRICTIONS THEY MAY BE DENIED APPLICATION FOR A FUTURE PARKING PERMIT.

TERMS AND DATE OF ISSUE: ANNUAL one (1) year: January 1 of each year
SEMI-ANNUAL six (6) months: January 1, April 1 and July 1 of each year
QUARTERLY three (3) months: January 1, April 1, July 1, and October 1 of each year.

NON-REFUNDABLE APPLICATION FEE: Annual \$180.00 - Semi-Annual \$90.00 – Quarterly \$45.00

RENEWALS: Permits are on a first come first serve basis, it is the responsibility of the permit holder to renew permits on time. Failure to do so may result in a permit being issued for a different parking field requested.

DISPLAY OF PERMIT: HEAD IN PARKING ONLY, the permit shall be affixed to the right rear bumper or placed in the right side rear windshield facing out of the vehicle.

CANCELLATION: The Board of Trustees of the Village of Great Neck may cancel a permit at any time if it finds that there was a misstatement of material fact in the application for the permit or the permit holder repeatedly violates the provisions thereof. A permit issued hereunder shall be automatically canceled upon the following conditions:

- 1) Persons who obtained a permit cease to reside within the Village of Great Neck
- 2) Permit is displayed on vehicle in which it was not issued
- 3) Vehicle in which it was issued was sold or transferred

When a permit is cancelled, the Village Clerk, or his/her designee, may affix to the permit VOID or CANCELLED

NON-TRANSFERABLE: Permits issued to a particular vehicle shall not be transferred to another vehicle. Upon the sale or transfer of said vehicle, the permit holder shall submit proof of the sale or transfer, remove and return to the Village of Great Neck the permit and a replacement permit will be issued to the new vehicle for the remainder of the time purchased .

LIABILITY CLAUSE: **THE PERMIT HOLDER (APPLICANT) RELEASES THE VILLAGE OF GREAT NECK FROM ANY AND ALL LIABILITY FOR THEFT AND/OR DAMAGE(S) OF ANY KIND WHILE PARKED WITHIN A MUNICIPAL PARKING FIELD.**