

Permit No: \_\_\_\_\_ Dated: \_\_\_\_\_ C.O./C.C. No. \_\_\_\_\_ Dated: \_\_\_\_\_

VILLAGE OF GREAT NECK  
61 BAKER HILL ROAD  
GREAT NECK, NY 11023  
APPLICATION FOR A FENCE PERMIT  
(TYPEWRITTEN or NEATLY PRINTED ONLY)

NOTE: COMPLETE BOTH SIDES and provide a current survey and two sets of plans showing the proposed fence location and height drawn to scale with legible specifications.

Application is hereby made to the Village of Great Neck for the approval of the details, statement and plans herewith submitted for the construction of a fence herein described.

**ADDRESS**

ZONING DISTRICT \_\_\_\_\_  
SECTION \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT(S) \_\_\_\_\_

Total Length in Feet of Proposed Fence \_\_\_\_\_

Total Height in Feet and Inches from natural grade of Proposed Fence \_\_\_\_\_

Identify Required Variance(s) or indicate "none required" \_\_\_\_\_

Name & Address of Owner:

\_\_\_\_\_  
\_\_\_\_\_

Telephone No. \_\_\_\_\_

24 Hour Emergency Contact \_\_\_\_\_ Telephone No. \_\_\_\_\_

Name & Address of Contractor:

\_\_\_\_\_  
\_\_\_\_\_

Telephone No. \_\_\_\_\_

I, \_\_\_\_\_, owner of the above described  
(Print Name)  
premises, situated within the Village of Great Neck, New York HEREBY,  
authorize \_\_\_\_\_ having a place of business at  
\_\_\_\_\_ to obtain a fence and related  
permits for the above to premises.

(Owners Signature)  
That all statements made in this application are true to the best of my knowledge and belief. Sworn to  
before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**NOTARY**  
**I, THE UNDERSIGNED, AM AUTHORIZED TO EXECUTE THIS AFFIDAVIT AS**  
**FOLLOWS:**

As owner of premises herein described: \_\_\_\_\_  
As Principal of Corporation, Firm or Company Partnership \_\_\_\_\_

I hereby authorize the Superintendent, Plan Examiner, Building Inspector or other employees and legal counsel of the Village of Great Neck to enter upon and inspect the subject property and any structure(s) on the property prior to the Building Department rendering a determination with regard to this Fence Permit application and thereafter until a Certificate of Completion is issued by the Village of Great Neck.

I also make representation that I have searched the records and files of the Building Department, and attest that all facts and information contained therein have been reviewed and examined, inclusive of this Fence Permit application, conditions, and requirements. Upon approval of the Fence Permit Application all construction work will comply with all Laws, Codes and other Regulations and all fences and construction work will be located entirely on the subject property. The Fence Permit shall expire within 12 months of the date of issuance.

Title: \_\_\_\_\_  
Dated: \_\_\_\_\_ Signature \_\_\_\_\_  
Owner Phone: \_\_\_\_\_ Mailing Address \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**  
**FOR DEPARTMENT APPROVAL**  
**PERMIT**

NO: \_\_\_\_\_ DATED \_\_\_\_\_ CONST.COST \_\_\_\_\_ FEE \_\_\_\_\_  
\_\_\_\_\_  
SUPERINTENDENT/INSPECTOR

Fence Permit Fee: \$100.00 for the first 65 feet of fence and \$20.00 for each additional 25 feet of fence or fraction thereof.  
General Guidelines (The following is a summary of some of the pertinent provisions of the Village Code, in all cases the full code governs): A fence is defined in the Village Code as an "Accessory Structure".

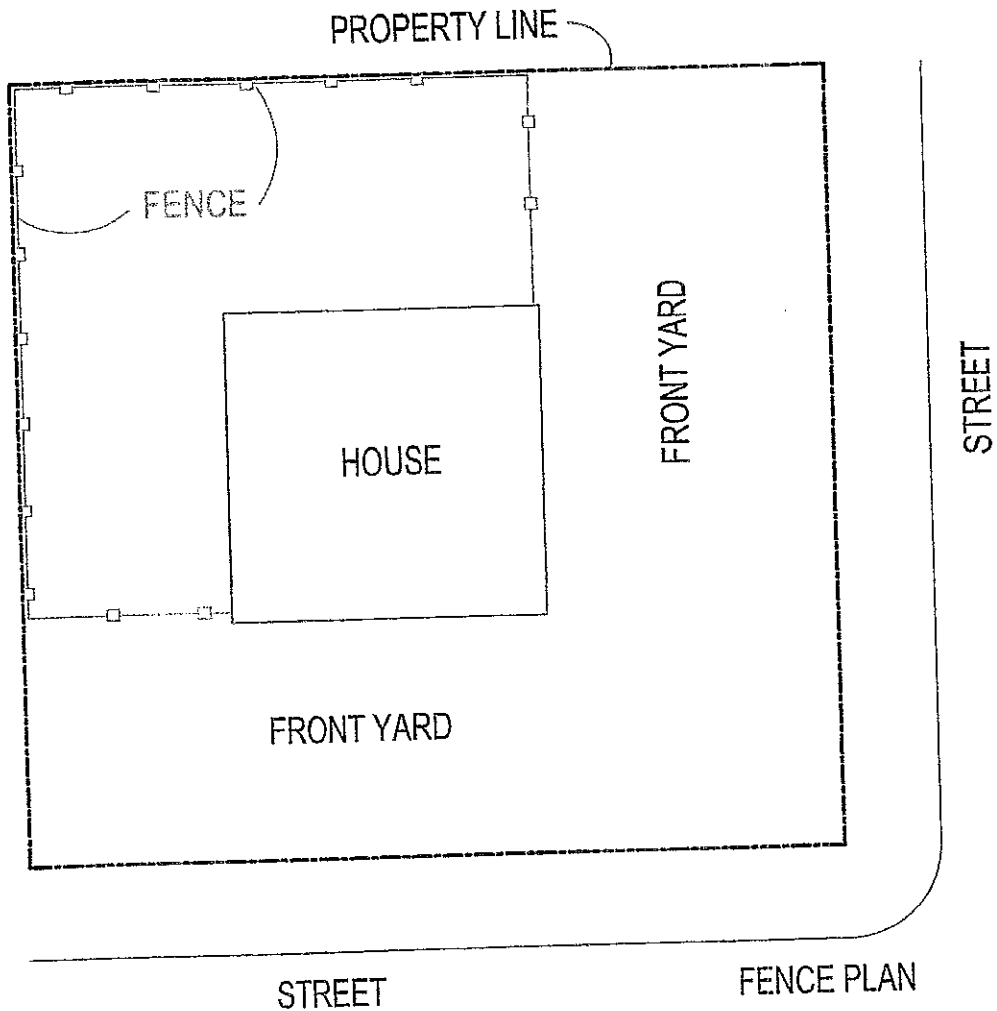
In all cases, the finished or attractive side of the fence must be facing the adjoining property and a fence is not permitted within the front yard(s) of any lot in any district.

In all Residential Districts the maximum allowable height of a fence is four feet measured from natural grade, however a six foot high fence is permitted on the property line of single family residential lots abutting lots that are not single family residential districts upon application to and approval of the Board of Trustees (575-147) or the Architectural Review Committee (575-170.1(C)).

In the Waterfront Development District the maximum height of a fence cannot exceed seven feet.

In all Business Districts the maximum allowable height of a fence is four feet measured from natural grade, however a six foot high fence is permitted on the property line of lots abutting any residential, apartment, mixed use or parking districts.

Upon completion of the fence construction, an updated original signed and sealed survey prepared by a licensed NYS Surveyor clearly indicating the location and height of the fence(s) will be required by the Building Department in order to process a Certificate of Completion. All fences must fall within the property line of the owner indicated above. Prior to the construction of the fence it is highly recommended that a licensed surveyor provide property line stakeouts. A temporary construction safety fence requires a Building Permit Approval.



## VILLAGE OF GREAT NECK RESIDENTIAL FENCE REQUIREMENTS

### ALL FENCES:

1. Require a Fence Permit Application Approval from the Building Department before any fence is installed. Provide a copy of your survey and indicate the location where you propose to install a fence.
2. A proposed fence in a "Front Yard" requires ARC approval.
3. A permitted fence as shown above cannot be higher than four feet and the attractive or finished side must face away from your home.
4. A permitted fence can only be made of wood, composite wood or in the case of a picket fence or wrought iron fence it can be made of metal. All other types of fences such as chainlink, vinyl or PVC requires ARC approval.
5. A permitted fence color can only be natural wood, white, tan, brown and black. Any other color requires ARC approval.