REQUIREMENTS PRIOR TO DEMOLITION OR START OF CONSTRUCTION

1- A SIX FOOT HIGH CONSTRUCTION FENCE AROUND PERIMETER OF PROPERTY.

2- GATE FOR FENCE MUST BE SET BACK TWO FEET GREATER THAN GATE SIZE FROM CURB OR SIDEWALK IF ONE EXISTS AT LOCATION. GATE CANNOT BLOCK SIDEWALK.

3- GATE IS TO HAVE A FIXED POST FOR GATE FUNCTION AND LOCK.

4- FENCE REQUIRES ANCHORING AT EACH SECTION FOR HIGH WIND (SAND BAGS OR SOMETHING EQUAL).

5- THREE FOOT HIGH SILT FENCE (ATTACHED TO FENCE AND GROUND) WITH HAY BALES SET 6 INCHES INTO GROUND AROUND PERIMETER OF PROPERTY TO PREVENT ILICIT DISCHARGE OF SEDIMENT AND MUD ONTO STREETS OR ADJOURNING PROPERTIES.

6- ALL TREES MARKED FOR PROTECTION REQUIRES A SELF SUPPORTING BARRIER (MINIMUM OF FOUR FEET HIGH) WHICH STAND MINIMUM FOUR FEET AWAY IN EACH DIRECTION OF CONSTRUCTION.

7- APPROVED TRUCK MUD MATS AT DRIVEWAY ENTRANCE OF SITE TO PREVENT ILICIT DISCHARGE OF SEDIMENT AND MUD ONTO STREETS. (TERRAFIX GEOSYNTHETICS OR EQUAL).

8- PERMIT TO BE DISPLAYED AT SITE AT ALL TIMES.

9- INSPECTION THAT ALL REQUIREMENTS HAVE BEEN FULFILLED PRIOR TO ISSUE OF PERMIT.
THE FOLLOWING FORMS AND INFORMATION MUST BE FILED FOR A DEMOLITION PERMIT

1. Demolition application.
2. Survey of existing conditions also indicating location, size and type of trees on property.
3. Health Department certification that the building and premises are free of rodent infestation.
4. Electric, gas, water, telephone and sewer disconnect letters from utility company or municipal agency.
5. Pictures of existing structure – all elevations.
6. Proof of liability, compensation and disability insurance naming the Village of Great Neck as Certificate Holder and on the liability certificate, the Village of Great Neck must be named as Additional Insured.
7. The owner/agent certifies in writing that due diligence has been taken to research the records of the Village Building Department and the Town of North Hempstead to verify any record of subsurface structures on the demolition site and that the demolition site has been explored and declared free and clear of subsurface structures to the best of their knowledge.
8. Asbestos survey report by a certified asbestos investigator indicating that no asbestos containing materials are present as determined by visual inspections, including all suspected concealed asbestos areas, i.e. steam pipes, etc. Concealed areas to be opened to determine the extent of any asbestos material. All asbestos material to be removed in compliance with all governmental requirements. All appropriate certifications of removal and air quality test results shall be submitted.
9. Affidavits to be submitted to the Village that all property owners within 200 feet from every corner of the subject property has been notified by certified letter that the subject property being demolished.

PROCEDURES TO BE FOLLOWED DURING BUILDING DEMOLITION

1. Notify Building Department 24 hours prior to commencement of demolition.
2. Provide six (6) fence and privacy weave around entire site pursuant to the provisions of the State Building Code.
3. Sidewalks and streets to be kept clean.
4. Protect trees to be saved in accordance with Village requirements. Earth around said trees not to be compacted.
5. Site to be kept clean of debris.
6. At the end of the day, any cut holes, during excavation, shall have 1:2 slope. Maximum piled excavation shall be sloped at 1:2 ratio.
7. Only clean fill, without any organic or construction debris, shall be used.
8. Hose down all disturbed area to keep dust to a minimum.
9. Code compliant erosion control measures must be in place.

ALL vehicles used in connection with any, or by persons or companies working on any, building construction or demolition must be parked legally and may not obstruct the free flow of traffic on any public street.

REV 05/05/04 - 06/10/04 - 07/25/05 - 05/22/06 - 08/08/14
APPLICATION FOR DEMOLITION PERMIT
(TYPEDWRITTEN ONLY)

TO BE MADE OUT ON BOTH SIDES, IF APPLICABLE, and accompanied by a current survey and
two sets of plans showing existing and proposed buildings drawn to scale with typewritten specifications.

The New York State Law requires that a Certificate of Workers' Compensation Insurance, General Liability
Insurance and Certificate of Disability Insurance be filed with this application.

Application is hereby made to the Village of Great Neck for the approval of the details statement and plans
herewith submitted for the construction, removal or demolition of the buildings, additions and or alterations
herein described.

DEMOlITION

ADDRESS

VILLAGE OF GREAT NECK
61 BAKER HILL ROAD
GREAT NECK, NY 11023

C.O./C.C. NO.

Dated

ZONING DISTRICT

SECTION

BLOCK

LOT(S)

DESCRIPTION OF WORK

Total Floor Area of Proposed Building or Addition
Total Present Building Area Existing
No. Square Feet of Additional Habitable Space
Identify Required Variance(s)

Name & Address of Owner

Telephone No.

24 Hour Emergency Contact

Telephone No.

Name & Address of Architect

Telephone No.

Name & Address of Contractor

Telephone No.

Contractors Nassau County Home Improvement License No.

STATE OF NEW YORK

ss:

COUNTY OF NASSAU

, being duly sworn says he/she
is

(owner/agent)

APPLICANT PRINT NAME

APPLICANTS SIGNATURE

That all statements made in this application are true to the best of his/her knowledge and belief.
Sworn to before me this ___ day of __________, 200_

NOTARY
OWNERS AUTHORIZATION

JOB LOCATION (ADDRESS) ________________________________

SECTION ______ BLOCK ______ LOT(S) ________________

I, ________________________________________ (Print Name), owner of the above described premises, situated within the Incorporated Village of Great Neck, New York HEREBY authorize ________________________________________ having a place of business at ________________________________________ to obtain a building and related permits in connection with the construction of: ________________________________________ at the above to premises ________________________________________

(Owners Signature)

That all statements made in this application are true to the best of his/her knowledge and belief. Sworn to before me this ____ day of _______ 200__.

________________________
NOTARY

I, THE UNDERSIGNED AM AUTHORIZED TO EXECUTE THIS AFFIDAVIT AS FOLLOWS:

As owner of premises herein described:____________________________________________________

As Principal of Corporation, Firm or Company Partnership ___________________________________

I hereby authorize the Superintendent, Plan Examiner, Building Inspector and/or Agent of the Building Department, and legal counsel to enter upon and inspect my property and any structure(s) on the property prior to the Building Department rendering a determination with regard to this Building Permit application.

I also make representation that I have searched the records and files of the Building Department, and attest that all facts and information contained therein have been reviewed and examined, inclusive of this Building Permit application, conditions, and requirements.

Title: ______________________________________________________

Dated: _______________ Signature ______________________________

Owner Phone: _______________ Mailing Address _____________________

DO NOT WRITE BELOW THIS LINE

FOR DEPARTMENT APPROVAL

PERMIT NO: _______________ DATED _______________ CONST.COST _______________ FEE _______________ 

SUPERINTENDENT/INSPECTOR

ALL vehicles used in connection with any, or by persons or companies working on any, building construction or demolition must be parked legally and may not obstruct the free flow of traffic on any public street.
**BUILDING PERMIT**

**RESIDENTIAL PROPERTY**

**DEPARTMENT OF ASSESSMENT**

**NASSAU COUNTY**

240 Old Country Road, Mineola, NY 11501

**SECTION**

**BLOCK**

**LOT (s)**

**SCH DST #**

**PERMIT #**

**SPECIFIC ZONING DESIGNATION**

---

**Location of Building**

**N.E.S.W. SIDE OF (OR CORNER OF)**

---

**OWNERSHIP OF PROPERTY**

**NAME OF ASSOCIATE**

**ADDRESS**

**CITY, TOWN, VILLAGE**

**ZIP**

---

**ESTIMATED COST OF CONSTRUCTION:**

**WORK MUST BEGIN BY**

**PRINCIPLE TYPE OF CONSTRUCTION**

**PHONE**

---

**PERMIT EXPIRY DATE**

**LOT SIZE S.F.**

**# BLDGS ON LOT**

---

**DETAILED DESCRIPTION OF WORK (PLEASE PRINT CLEARLY)**

*INCLUDING, BUT NOT LIMITED TO, LOCATION, TYPE AND DIMENSIONS OF IMPROVEMENT*

---

**PERMIT TYPE - CHECK ALL ITEMS THAT APPLY**

- NEW BUILDING
- ADDITION (CHANGE IN S.F.)
- DEMOLITION
- ALTERATION (NO CHANGE IN S.F.)
- MAINTAIN (PRE-EXISTING)
- RECONSTRUCTION
- DECK, TERRACE, PORCH, CARPORT
- COLUMNS
- OTHER

**DOES RESIDENCE HAVE THE FOLLOWING**

- CENTRAL AIR
- FINISHED ATTIC
- BASEMENT FINISH

**PROPOSED TOTAL PLUMBING FIXTURES**

<table>
<thead>
<tr>
<th>FLOOR/FIXTURE</th>
<th>BASEMENT</th>
<th>1ST FLOOR</th>
<th>2ND FLOOR</th>
<th>3RD FLOOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>BATHROOM SINK</td>
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</tr>
<tr>
<td>TOILET</td>
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<tr>
<td>BATHTUB</td>
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<tr>
<td>STALL SHOWER</td>
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<tr>
<td>B/D/ET</td>
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</tr>
<tr>
<td>KITCHEN SINK</td>
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<tr>
<td>WET BAR</td>
<td></td>
<td></td>
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</tbody>
</table>

**NUMBER OF EXISTING AND PROPOSED BATHS**

<table>
<thead>
<tr>
<th>NUMBER OF EXISTING FULL BATHS</th>
<th>NUMBER OF PROPOSED FULL BATHS</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUMBER OF EXISTING HALF BATHS</td>
<td>NUMBER OF PROPOSED HALF BATHS</td>
</tr>
</tbody>
</table>

**HALF BATH EQUALS TWO FIXTURES, FULL BATH EQUALS THREE OR MORE FIXTURES**

- NEW O/C NEEDED
- VARIANCE OBTAINED
- CONSTRUCTION/RENOVATION IN EXCESS OF 50%
- SURVEY ENCLOSED

---

**DATE OF GRANTING OF PERMIT**

**Signature of Applicant/Contact Person - Sign & Print**

**SEPARATE APPLICATION SHALL BE MADE FOR EACH BUILDING**

**Address of Applicant/Contact Person**

**Telephone**

**FIELD REPORT ON REVERSE**
DATE:

TO WHOM IT MAY CONCERN

RE: SUBJECT PROPERTY ADDRESS

THIS NOTICE IS BEING FORWARDED IN ACCORDANCE WITH VILLAGE OF GREAT NECK DEMOLITION APPLICATION REQUIREMENTS.

THIS IS TO ADVISE YOU THAT THE BUILDING REFERRED TO ABOVE IS SLATED FOR DEMOLITION IN THE NEAR FUTURE.

PLEASE BE ADVISED ACCORDINGLY.

VERY TRULY YOURS,

__________________________

VIA CERTIFIED MAIL
AFFIDAVIT OF MAILING OF NOTICE

STATE OF NEW YORK )
COUNTY OF NASSAU )

being duly sworn,
deposes and says:

1. As required by Article XVII, Chapter 210 of the Code of the Incorporated Village of Great Neck, I have submitted with my application for demolition a complete and accurate list of the names and addresses of the owners of all the lands within a radius of 200 feet of the property affected by such application.

2. On ________________, I sent by certified mail to each owner shown on said list and at the addresses indicated on said list, a copy of the Notice to Property Owners annexed hereto identifying the property affected thereby.

________________________________________________

Sworn to before me this _______ day

of ____________________, 200__

________________________________________________

NOTARY PUBLIC

affiant