

Village of Great Neck

BUILDING DEPARTMENT



61 Baker Hill Road, Great Neck, NY 11023

Tel: 516-482-0019 Fax: 516-482-2606

Application for Board of Trustees Hearing for a Building Permit Extension Request

INCOMPLETE FORMS WILL NOT BE ACCEPTED

Date: _____
Building Permit Number: _____
Name of Property Owner: _____
Telephone Number: _____
Address: _____

Address of Subject Property: _____
Sec. _____ Block _____ Lot(s) _____
Date of Original Building Permit: _____
Scope of Construction Work of Original Building Permit:

Cost of Original Building Permit Fee: _____
Reason for Delay of Construction (provide a brief explanation not to exceed 25 Words):

Number of months requested for Building Permit Extension (if more than three months attach a type written and detailed explanation along with photographs and an Architects Certification Letter stating the remaining work required): _____ Months

Owners Signature _____

TO BE COMPLETED BY BUILDING DEPARTMENT ONLY

1. Attach Inspection Reports
2. List any open or outstanding Court Summonses or Notices of Violations.

3. Amount of Original Building Permit Fee: _____
4. Building Department Superintendent Comments or Recommendations:

FORWARD THIS FORM TO THE VILLAGE CLERK UPON COMPLETION