

ERIE COUNTY
BACK TO BUSINESS
GRANT PROGRAM

A **\$20 million relief fund** offering direct financial assistance to **qualifying Erie County-based small businesses impacted by the COVID-19 crisis.**

ELIGIBILITY

To be considered eligible to apply, companies must meet the following criteria:

BUSINESS TYPE

For-profit businesses (Sole Proprietorships, LLCs, LLPs, C-Corps, and S-Corps)

YEAR ESTABLISHED

Formally established and in continuous operation since at least Oct. 1, 2019

LOCATION

Based in Erie County, NY; company Owner/CEO and 90% of staff must be located in the region

REVENUE

Generated less than \$7.5M in revenue over the course of 2019

EMPLOYEES

50 or fewer W-2 based FTEs (Consultants and 1099s do not count towards this total)

NEED

Must be able to provide evidence of a significant loss of revenue, or a reduced level of production, sales, employment, or service due to COVID

APPLICATION CHECKLIST

What you need before you apply:

PROOF OF BUSINESS

Incorporation, Partnership, Business License, or official registration with a state agency proving the existence of your business for at least one year.

PROOF OF BUSINESS ADDRESS

Business utility bills, business rental lease agreement, mortgage statement, a current business license, Articles of Incorporation, or a business tax return.

EMPLOYEE IDENTIFICATION NUMBER (EIN)

Your Federal Tax Identification Number is used to identify a business entity. You can determine your eligibility and apply for an EIN at the IRS website.

W-9 FOR GRANT RECIPIENT

You can obtain a Form W-9 on the IRS website. Incomplete or inaccurate forms may result in grant denial.

2018 OR 2019 TAX RETURN

Form 1120, 1120A, or 1040C. To obtain your tax returns contact the IRS.

DRIVERS LICENSE

Any government issued identification is acceptable.

PLANNED EXPENDITURES

Detailed plan of how you will use grant funds on eligible expenses.



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USE OF FUNDS

Grant recipients will be permitted to utilize funds to cover **expenses incurred between March 1, 2020, and December 30, 2020** that have not already been reimbursed through other CARES Act funds including the Paycheck Protection Program (PPP). **The distributed grant money must be spent on any combination of the following expenses:**

- Rent, lease, or mortgage payments
- Utility payments
- Payroll costs
- Supplier payments
- Personal protective equipment and sanitation supplies
- Physical building adaptation, including interior and exterior updates, and equipment
- Technology and digital resources including tools and services as well as purchases for remote access
- Website development/enhancements
- Marketing/advertising
- Replacement of perishable inventory lost due to COVID
- Regulatory compliance fees (permits and licensing, insurance, workers' comp, etc.)
- Marketing expenses
- Capital improvements
- Technology and facility upgrades
- New hires

HOW TO APPLY

APPLICATION DEADLINE
MONDAY,
NOVEMBER 2

We strongly encourage small business owners to **apply ASAP to gain access to aid** before funds are depleted.



HAVE EVERYTHING?

Apply now at BackToBizGrants.org



QUESTIONS?

Find FAQs & additional resources at BackToBizGrants.org



STILL HAVING TROUBLE?

Email BackToBizGrants@ureeka.biz

See the full grant program terms and apply at

BackToBizGrants.org



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