

Nathan D. McMurray - Supervisor
 Beverly A. Kinney - Councilwoman
 Michael H. Madigan - Councilman
 Jennifer L. Baney - Councilwoman
 Peter Marston, Jr. - Councilman
 Patricia A. Frentzel - Town Clerk
 Peter C. Godfrey - Town Attorney
 James R. Sharpe - Deputy Supervisor

TOWN BOARD OF THE TOWN OF GRAND ISLAND

Grand Island Town Hall
 2255 Baseline Rd. — Grand Island, New York 14072

Date: October 1, 2018

Time: 8:00 P.M.

**HEARING IMPAIRED LISTENING
 DEVICES AVAILABLE ON REQUEST**

In the event of a fire or other emergency, please follow the exit signs that are provided in this room and throughout Town Hall.

	TITLE:	DISPOSITION:
I	<u>ROLL CALL:</u> Town Clerk	
II	<u>INVOCATION:</u> Bible Presbyterian Church	
III	<u>PLEDGE:</u> Councilwoman Beverly A. Kinney	
IV	<u>PUBLIC COMMENTS:</u> - AGENDA ITEMS ONLY	
V	<u>MINUTES:</u> 1. Approve Minutes of Workshop Meeting #28, September 17, 2018 2. Approve Minutes of Regular Meeting #17, September 17, 2018 3. Approve Minutes of Workshop Meeting #29, September 24, 2018	
VI	<u>CONSENT AGENDA:</u> 1. Meeting Minutes – Historic Preservation Advisory Board – August 15, 2018 2. Meeting Minutes – Board of Architectural Review – August 21, 2018 3. Golden Age Center – Facility Usage – August 2018 4. Meeting Minutes – Economic Advisory Board – April 14, June 14, July 26, August 9 & August 27, 2018 <u>COMMUNICATIONS –TOWN BOARD:</u>	
VII	<u>SUPERVISOR NATHAN D. McMURRAY:</u> 1. RFQ for Needs Assessment and Appraisal 2. Town Hall Elevator	
VIII	<u>COUNCILWOMAN BEVERLY A. KINNEY:</u> 1. Authorize Supervisor to Sign Contract – Economic Development Advisory Board – Grand Island Marketing Video <u>COMMUNICATIONS – OTHER TOWN OFFICIALS:</u>	
IX	<u>HIGHWAY SUPERINTENDENT – RICHARD W. CRAWFORD:</u> 1. Inventory for Highway Department Machinery, Tools & Equipment 2. NYS Highway Law – Section 284 Agreement – 2018 3. Local Law Intro #9 of 2018 – Stop Sign – East Oakfield Road – Set Public Hearing	

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	TITLE:	DISPOSITION:
X	<u>DEPARTMENT OF ENGINEERING & WATER RESOURCES – ROBERT H. WESTFALL:</u> 1. Request Authorization to Advertise for Bids – Staley Road Waterline Replacement – Job No. M-225 2. Community Development Block Grant – 2019 – Set Public Hearing	
XI	<u>RECREATION SUPERVISOR – JOSEPH MENTER:</u> 1. Request Authorization for Supervisor to Sign Grant Distribution Agreement – Improvements to Nike Base Park	
XII	<u>GOLDEN AGE CENTER:</u> 1. Request Authorization for Supervisor to Sign Grant Distribution Agreement – Senior Citizens Transportation Vehicle	
XIII	<u>JUSTICE COURT – MARIA C. BURNS:</u> 1. Grant Application – 2018 New York State Unified Court System – Justice Court Assistance Program	
XIV	<u>REPORT OF THE AUDIT COMMITTEE:</u>	
XV	<u>UNFINISHED BUSINESS:</u> 1. Local Law Intro #7 of 2018 – Mining/Excavation Overlay – 2626 & 2640 Staley Road 2. Project Consultant Award – Agriculture & Farmland Protection Plan 3. Award Bid – Liquid Sludge Hauling 2018	
XVI	<u>PUBLIC COMMENTS:</u>	
XVII	<u>FROM THE BOARD:</u>	
XVIII	<u>MEMORIAL ADJOURNMENT:</u> Barbara Anderson Marianne Christensen Gregory Hejmanowski Peter Stovall	

Town of Grand Island – Regular Meeting #17 **DRAFT COPY**

A regular meeting of the Town Board of Grand Island, New York was held at the Town Hall, 2255 Baseline Rd., Grand Island, NY at 8:00p.m. on the 17th of September, 2018.

Present:	Nathan D. McMurray	Supervisor
	Beverly A. Kinney	Councilwoman
	Michael H. Madigan	Councilman
	Jennifer L. Baney	Councilwoman
	Peter Marston Jr.	Councilman
	Patricia A. Frentzel	Town Clerk
	Peter C. Godfrey	Town Attorney

Supervisor Nathan D. McMurray called the meeting to order at 8:00p.m.
Pastor Calvin VanderMey from Bible Fellowship Center gave the Invocation.
Councilman Peter Marston, Jr. led the Pledge of Allegiance.

PUBLIC COMMENTS:

This is an opportunity for residents to comment on any matter regarding the meeting agenda items only.

Speakers:	Keith Tripi, CJ Girard, Giorgio Panepinto, George Panepinto, RJ Wynne, Anthony Daubney, Don Scalise, Roger Trettel
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MINUTES:

A motion was made by Councilman Marston, seconded by Councilman Madigan to approve Minutes of Workshop Meeting #25, August 27, 2018, Minutes of Workshop Meeting #26, August 29, 2018, Minutes of Workshop Meeting #27, September 4, 2018 and Minutes of Regular Meeting #16, September 4, 2018.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

CONSENT AGENDA:

1. Building Permits Issued – August 2018
2. Meeting Minutes – Planning Board – August 13, 2018
3. Meeting Minutes – Zoning Board of Appeals – August 2, 2018

A motion was made by Councilwoman Baney, seconded by Councilwoman Kinney to approve the consent agenda as distributed.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

COMMUNICATIONS –TOWN BOARD:

SUPERVISOR NATHAN D. McMURRAY:

Project Consultant Award – Agriculture & Farmland Protection Plan

A motion was made by Councilman Marston, seconded by Councilwoman Baney to table the Project Consultant Award – Agriculture & Farmland Protection Plan.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

CannonDesign Acquisition

A motion was made by Councilman Marston, seconded by Councilwoman Kinney to refer the CannonDesign Acquisition to the Town Board for further review.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

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Town of Grand Island – Regular Meeting #17

COUNCILMAN MICHAEL H. MADIGAN:

Town of Grand Island Facebook Posting & Management

A motion was made by Councilman Madigan, seconded by Councilwoman Baney to turn off the Town's Facebook page until the Town has been presented with a recommended Facebook policy by the Technology Advisory Board, to which the matter is referred to.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

COMMUNICATIONS – OTHER TOWN OFFICIALS:

TOWN ATTORNEY – PETER GODFREY:

Authorize Supervisor to Sign Contracts – Water/Wastewater Service – Beaver Island State Park

A motion was made by Councilman Marston, seconded by Councilwoman Kinney to adopt the following resolution authorizing the Supervisor to sign the contracts for the Wastewater Service at Beaver Island State Park:

ADDENDUM NO. 36 STATE OF NEW YORK
EXECUTIVE DEPARTMENT
OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION
NIAGARA REGION – BEAVER ISLAND STATE PARK

WHEREAS, the New York State Office of Parks, Recreation and Historic Preservation (Parks) desires to amend this contract to continue use of the sanitary sewage facilities as provided by the Town of Grand Island (Town), and

WHEREAS, the attached letter from the Town of Grand Island now becomes part of the original Agreement, and

NOW, THEREFORE, the parties hereto agree as follows:

In consideration of the undertaking of the Town of Grand Island to receive, treat and dispose of sewage from the Park, Parks will pay to the Town:

Per 1,000 Gallons of sewage received, treated and disposed of by said Town
TEN and 40/100 DOLLARS (\$10.40)

The parties understand that the forgoing rate is benchmarked at two times the rate that is applicable for in-district users. This addendum is subject to the NYS Office of the State Comptrollers (OSC) approval and will be effective from April 1, 2018 through and including March 31, 2019. This addendum, shall be renewable, with any rate adjustment which may be mutually agreed, upon mutual agreement of both parties and any necessary OSC approval.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

A motion was made by Councilman Marston, seconded by Councilwoman Kinney to adopt the following resolution authorizing the Supervisor to sign the contracts for the Water Service at Beaver Island State Park:

ADDENDUM NO. 35 STATE OF NEW YORK
EXECUTIVE DEPARTMENT
OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION
NIAGARA REGION – BEAVER ISLAND STATE PARK

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Town of Grand Island – Regular Meeting #17

WHEREAS, the New York State Office of Parks, Recreation and Historic Preservation (Parks) desires to amend this agreement to continue use of the water supply facilities as provided by the Town of Grand Island (Town), and

WHEREAS, the attached letter from the Town of Grand Island now becomes part of the original Agreement, and

NOW, THEREFORE, the parties hereto agree as follows:

Parks agrees to pay the Town of Grand Island for water taken by Parks at the initial rates as follows:

Rate per Quarter
Per 1,000 Gallons
SIX and 00/100 DOLLARS (\$6.00)

The parties understand that the forgoing rate is benchmarked at two times the rate that is applicable for in-district users. This addendum is subject to the NYS Office of the State Comptrollers (OSC) approval and will be effective from April 1, 2018 through and including March 31, 2019. This addendum, shall be renewable, with any rate adjustment which may be mutually agreed, upon mutual agreement of both parties and any necessary OSC approval.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

DEPARTMENT OF ENGINEERING & WATER RESOURCES – ROBERT H. WESTFALL:

Award Bid – Liquid Sludge Hauling 2018

A motion was made by Councilwoman Kinney, seconded by Councilman Madigan to table the awarding of the bid for Liquid Sludge Hauling 2018.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

Award Bid – Refuse and Garbage District No. 1 – Job No. M-67-2018

Town Engineer Robert Westfall reported that on August 15, 2018, three bids were received for the above referenced project. Contract A anticipates approximately 7,280 units for a five (5) year contract term with the option to renew.

<u>Contractor</u>	<u>Amount of Bid – Year 1</u>
Pinto Trucking	\$1,439,984.00
Republic Services	\$1,448,428.80
Modern Disposal Services	\$1,463,280.00

Contract B is for the collection of solid waste from various Town facilities. All bidders stated if awarded contract A there would be no charge for Contract B.

The Town Engineer has reviewed the bids and recommends award of Contract A & B to Pinto Trucking in the amount of \$1,439,984.00 for residential collection and disposal and for the Town facilities collection and disposal subject to the satisfaction of all contractual requirements and approval of the Town Attorney.

A motion was made by Councilwoman Baney, seconded by Councilman Marston to accept the recommendation of the Town Engineer and award the bid of Contract A & B to Pinto Trucking in the amount of \$1,439,984.00 for residential collection and disposal and for the Town facilities collection and disposal subject to the satisfaction of all contractual requirements and approval of the Town Attorney.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

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Town of Grand Island – Regular Meeting #17

RECREATION SUPERVISOR – JOSEPH MENTER:

Status Changes

A motion was made by Councilwoman Kinney, seconded by Councilman Marston to approve the status changes of the following Recreation Attendants from Seasonal to Part-time, effective September 18, 2018 at their current rates of pay:

Justin Chadima

Michael Loss

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
 Noes 0

PLANNING BOARD:

Special Use Permit – Melissa & Walter Yanicki, 2332 Stony Point Rd.

The Town Board was informed that the Special Use Permit application for Melissa & Walter Yanicki, 2332 Stony Point Rd. has been withdrawn. No Town Board action is necessary.

New York State Agriculture & Markets Law Training

The Planning Board requested that they would be interested in training on the New York State Agriculture & Markets Law as part of their continuing education. No Town Board action is necessary.

Grand Island Physical Therapy, 1801 Grand Island Blvd. – Site Plan Approval – Building Addition

A motion was made by Councilman Marston, seconded by Councilwoman Kinney to accept the recommendation of the Planning Board and approve the Site Plan for Grand Island Physical Therapy, 1801 Grand Island Blvd., subject to the elevation submitted at the meeting and changing the driveway from 22' to 24'.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
 Noes 0

Scenic Woods Subdivision – Phase 1 – Final Plat Re-Approval/Re-Subdivision – Sublots 2 & 3

A motion was made by Councilwoman Kinney, seconded by Councilman Marston to accept the recommendation of the Planning Board and grant Final Flat re-approval for the subdivision of Sublots 2 and 3, Scenic Woods Subdivision – Phase 1, as shown on the drawings.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
 Noes 0

COMMUNICATIONS – GENERAL:

Long Range Planning Committee – Comprehensive Plan Adoption

A motion was made by Councilwoman Kinney, seconded by Councilman Marston to make the amendments noted by Town Board, and adopt the Comprehensive Plan Resolution as follows:

WHEREAS, the Town Council of the Town of Grand Island (the "Council") is responsible for the preparation and adoption of the Town of Grand Island Comprehensive Plan (the "Plan"), pursuant to Section 272-a of the New York State Town Law; and

WHEREAS, the Plan was funded by Erie County through the Community Development Block Grant program; and

WHEREAS, the Long-Range Planning Committee (the "Committee"), made up of volunteers including Town residents, elected officials, local Board members, and other

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Town of Grand Island – Regular Meeting #17

representative stakeholders, was created and charged with the update to the Plan together with the planning consultant, Clark Patterson Lee; and

WHEREAS, numerous committee meetings, public meetings and workshops, and other avenues for community outreach were held through the duration of the project to receive public input on the update to the Plan; and

WHEREAS, the Committee and the planning consultant undertook a comprehensive study of the historic and existing conditions in the Town; identified issues and opportunities; analyzed numerous topics and potential options; and developed goals, objectives, policy recommendations and implementation strategies which resulted in the Comprehensive Plan Update, titled *Bridging the Gap*; and

WHEREAS, the Council was provided with the final draft of the Plan for review and consideration of adoption pending a public hearing; and

WHEREAS, the Plan was referred to Erie County Department of Planning under Section 239m of the General Municipal Law; and

WHEREAS, Erie County Department of Planning reviewed the Plan, determining the Plan was a matter of local concern and provided "No Recommendation;" and

WHEREAS, Pursuant to Section 272-a.6 of Town Law of the State of New York, the Council did hold a public hearing on May 22, 2018 at Town Hall to provide an opportunity for citizen comment prior to final adoption; and

WHEREAS, the Council, as the designated Lead Agency, conducted an environmental review under the State Environmental Quality Review Act and issued a Negative Declaration on July 16, 2018.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Grand Island does hereby adopt and place on file the update to the Comprehensive Plan dated July 16, 2018, as an important planning tool for the future of the community which identifies a wide range of issues, initiatives, studies, projects and programs which can be undertaken by various entities in the short- and long-term.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

REPORT OF THE AUDIT COMMITTEE:

A motion was made by Councilman Madigan, seconded by Councilwoman Baney to pay Vouchers #125316 – 125412

General	\$ 38,910.66
Highway	\$ 999.97
Sewer	\$ 33,962.37
Water	\$ 32,437.66
Capital	\$ 37,494.14
Garbage	<u>\$121,232.96</u>
Total	\$265,037.76

APPROVED Ayes 4 Kinney, Madigan, Baney, McMurray
Noes 0
Abstain 1 Marston

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Town of Grand Island – Regular Meeting #17

UNFINISHED BUSINESS:

Local Law Intro #7 of 2018 – Mining/Excavation Overlay – 2626 & 2640 Staley Road
Remains Tabled.

PUBLIC COMMENTS:

This is an opportunity for residents to comment on any matter regarding Town government on any subject.

Speakers:

Lee Cohen

FROM THE BOARD:

- Community Center at Nike Base
- Taste of Grand Island – Saturday 9-22-18 – Noon to 8pm
- Master Plan Adoption

ADJOURNMENT:

A motion was made by Councilwoman Baney, seconded by Councilwoman Kinney to adjourn the meeting at 9:15p.m.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
 Noes 0

A moment of silence was observed in memory of the following:

Patricia Anne Fitzgerald

Michael E. Freer

Adela Marie Huff

Jan Wilde

Clarice Samland

Daniel "Dutch" Cole

Respectfully submitted,

Patricia A. Frentzel
Town Clerk

Monday, September 17, 2018 - 6

Town of Grand Island - Workshop Meeting #29

**DRAFT
COPY**

A workshop meeting of the Town Board of Grand Island, New York was held at the Town Hall, 2255 Baseline Road, Grand Island, NY at 6:00p.m. on the 24th of September, 2018.

Present:	James R. Sharpe	Deputy Supervisor
	Beverly A. Kinney	Councilwoman
	Michael H. Madigan	Councilman
	Jennifer L. Baney	Councilwoman
	Peter Marston, Jr.	Councilman
	Karen M. Cooney	Deputy Town Clerk

Excused: Nathan D. McMurray Supervisor

Also Present: Members of the Agricultural Plan Steering Committee

The meeting was called to order at 6:03p.m. in the absence of the Supervisor.

NEW ITEMS:

General Discussion:

Project Consultant Award – Agriculture & Farmland Protection Plan:

Members of the Town Board along with members of the Agricultural Plan Steering Committee discussed clarification of the Resolution for the Agriculture and Farmland Protection Plan – Project Consultant Award. Will be reviewed with Grant Writers and Agricultural Plan Steering Committee.

Councilman Michael H. Madigan and Members of the Agricultural Plan Steering Committee left the meeting at 6:38p.m.

RFQ for Needs Assessment and Appraisal: Changes to the Request for Proposals for Needs Assessment Letter were discussed.

Town Hall Elevator: Changes related to the project were discussed.

ADJOURN:

A motion was made by Councilwoman Kinney, seconded by Councilwoman Baney to adjourn at 6:49p.m.

APPROVED Ayes 3 Kinney, Baney, Marston
Noes 0

Respectfully submitted in the absence of the Town Clerk,

Karen M. Cooney
Deputy Town Clerk

Monday, September 24, 2018

Historic Preservation Advisory Board

August 15, 2018

2018 SEP 18 AM 9:17

Present: Bill Koch, June Crawford, Shirley Luther, Sharon Nichols, Joe Macaluso, Jodi Robinson

Meeting was called to order by Chairman Bill Koch at 2:10 PM

Meeting was held in the Court Room

The letter submitted by the Preservation Advisory Board to the Town of Grand Island's board asking for \$2,500 to be added to a line on the budget was read by Bill Koch. Discussion followed, Sharon Nichols understood that this letter was to be submitted by the Grand Island Historical Society.

Joe Macaluso wants to make sure that the tracking history of the school house #5 at Kelly's and the cupola are documented. Joe questioned if there is any history on how Walter Kelly gained ownership of the school house from the Bell family and the cupola from the town.

Next order of business:

1. The cupola should be included with the school house #5 in the Landmark agreement. It was voted on and all were in agreement and passed. Bill Koch will take a new agreement to Kelly's for them to sign.

If Kelly's are in agreement then there will be a public hearing.

2. The sign for the Offermann Estate would take a number of years if the State does the job. Jodi Robinson will check with John Boutet for additional items for the Offermann sign.

3. June Crawford suggested Pat Mahoney the architect should take a look at the School house #5 and the Cupola.

Meeting Adjourned at 3:10 PM.

Next Meeting - Friday, Sept. 14, 2018 at 2:00 PM.

Respectfully submitted in the absence of Carolyn Doeber by Sharon Nichols

BOARD OF ARCHITECTURAL REVIEW MEETING

Minutes: August 21, 2018

7:30 PM 2018 SEP 19 AM 11:34

MEMBERS PRESENT: P. Buchanan, K. Killian, R. Szafran, A. Stockinger
D. Nardozi - Alternate

MEMBERS ABSENT: J. Butler
P. Marston - Liaison

OTHERS PRESENT: David J. Wyler - 3889 East River Rd.
Jennifer Clarey
Todd Verost

MINUTES - Board of Architectural Review Meeting - 7/17/18
Received & Filed

MINUTES - Town Board Meetings - 7/2/18, 7/16/18
Town Board Disposition - 8/6/18
Received & Filed

MINUTES - Zoning Board of Appeals Meetings - 7/5/18
Received & Filed

MINUTES - Planning Board Meeting- 6/11/18
Received & Filed

1. **FRANK KOVACS - 3889 East River Rd.**
Garage Addition

After reviewing the elevations for a garage addition to be constructed at 3889 East River Rd., a motion was made by Szafran - Killian to accept the drawings, provided approvals are granted by all other necessary Town Boards.

Roll Call: Ayes - Buchanan, Killian, Stockinger, Szafran
Noes - None
Carried

2.

2. KODIAK CONSTRUCTION – 2362 West Oakfield Rd.
Addition/Renovations
Single Family Dwelling - 1967 Ferry Rd.

A motion was made by Szafran – Killian to accept the elevations for an addition/renovations to be constructed at 2362 West Oakfield Rd. and for a single family dwelling to be constructed at 1967 Ferry Rd., provided approvals are granted by all other necessary Town Boards.

Roll Call: Ayes - Buchanan, Killian, Stockinger, Szafran
Noes – None
Carried

3. DAVE CASTIGLIA – 2166 Harvey Rd.
Garage

It was moved by Buchanan – Szafran to accept the elevations for a garage to be constructed at 2166 Harvey Rd., with the vinyl siding to match the existing home. Approvals must be granted by all other necessary Town Boards.

Roll Call: Ayes – Buchanan, Killian, Stockinger, Szafran
Noes – None
Carried

4. BARONE CONSTRUCTION CO. – 2050 Love Rd.
Single Family Dwelling

After reviewing the elevation for a single family dwelling to be constructed at 2050 Love Rd., a motion was made by Stockinger – Killian to accept the the drawing. Approvals must be granted by all other necessary Town Boards.

Roll Call: Ayes – Buchanan, Killian, Stockinger, Szafran
Noes – None
Carried

5. MORDENO CONSTRUCTION CO. – 98 The Commons
Single Family Dwelling

It was moved by Killian – Szafran to accept the elevations for a single family dwelling to be construct at 98 The Commons, provided approvals are granted by all other necessary Town Boards.

Roll Call: Ayes – Buchanan, Killian, Stockinger, Szafran
Noes – None
Carried

6. GT HOMES – 1711 Fix Rd.
Single Family Dwelling

After reviewing the elevation for a single family dwelling to be constructed at 1711 Fix Rd., a motion was made by Szafran – Killian to accept the drawing. Approvals must be granted by all other necessary Town Boards.

Roll Call: Ayes – Buchanan, Killian, Stockinger, Szafran
Noes – None
Carried

7. STICKL CONSTRUCTION CO. – 35, 45, Country Club Ct.
Single Family Dwellings - 165 Country Club Dr. *

A motion was made by Killian – Szafran to accept the elevations for single family dwellings to be constructed at 35 and 45 Country Club Ct. provided approvals are granted by all other necessary Town Boards.

The elevation for 165 Country Club Dr. was tabled because of the similarity to the home at 162 Country Club Dr. The elevation must be resubmitted for the September meeting showing the Board the colors of the siding and any changes to the front of the home.

Roll Call: Ayes – Buchanan, Killian, Stockinger, Szafran
Noes – None
Carried

8. RYAN HOMES – 164 Stonebridge Rd.
Single Family Dwellings - 365 & 395 Quarry Run

It was moved by Szafran – Killian to accept the elevations for single family dwellings to be constructed at 164 Stonebridge Rd., 365 & 395 Quarry Run. Approvals must be granted by all other necessary Town Boards.

Roll Call: Ayes – Buchanan, Killian, Stockinger, Szafran
Noes – None
Carried

9. G. SHAFFER – 2440 Love Rd.
Single Family Dwelling

The elevation for a single family dwelling to be constructed at 2440 Love Rd. was reviewed and accepted by the Board of Architectural Review. Approvals must be granted by all other necessary Town Boards.

Roll Call: Ayes – Buchanan, Killian, Stockinger, Szafran
Noes – None
Carried

10. MJ PETERSON/TUCKER HOMES – 119 Park Place
Single Family Dwelling

A motion was made by Killian – Szafran to accept the elevation for a single family dwelling to be constructed at 119 Park Place, provided approvals are granted by all other necessary Town Boards.

Roll Call: Ayes – Buchanan, Killian, Stockinger, Szafran
Noes – None
Carried

- STICKL CONSTRUCTION CO. – 165 Country Club Dr.
Single Family Dwelling

Mr. Stickl sent the Building Dept. a revised elevation for the above new single family dwelling showing the siding and roof colors, along with a 15' double roof, gable over the hip roof, and roof over the garage doors. Mr. Buchanan was informed of the changes and approved the elevation.

Meeting adjourned at 8:20PM

Respectfully submitted,

Phil Buchanan, Acting Chairman

Minutes prepared by Linda Koch, Rec. Secretary

JENNIFER R. MENTER

Recreation Supervisor

Senior Citizen

RECEIVED
SEP 21 PM 2:25

TOWN CLERK
GRAND ISLAND, N.Y.



THE TOWN OF GRAND ISLAND

Golden Age Center

3278 Whitehaven Road

Grand Island, NY 14072

(716) 773-9682 & (716) 773-9683

goldenage@grand-island.ny.us

September 14, 2018

TO: Town of Grand Island Town Board

FROM: Jennifer Menter, Recreation Supervisor – Senior Citizen

RE: Usage of the Golden Age Center Facility for August 2018

Please see the Activity Participation Totals below for the month of August 2018 at the Golden Age Center:

Monthly Events & Special Events

<u>Walmart Trip (twice per month):</u>	17
<u>Birthday Lunch entertainment from John Renna:</u>	50
<u>Decorate the GAC for the Tropical Birthday Party & for Summer:</u>	5
<u>Members' Coffee:</u>	30
<u>Brain Games:</u>	14
<u>Why You Lose Your Balance: Presentation #1 with the PT Center:</u>	35
<u>Travel Club meeting:</u>	42
<u>Dementia Caregiver Support Group:</u>	5
<u>Social Support Group for individuals with dementia & Alzheimer's Disease:</u>	11
<u>Blue Cross Blue Shield of WNY:</u>	5
<u>Learn to Kayak trip with Tina Spencer, NYS Parks, Recreation & Historic Preservation:</u>	11
<u>Potluck Dinner & Tuesday night fun at Town Commons, hearing Reflektor:</u>	35
<u>Larkin Gallery Guided Tour Day Trip</u>	9
<u>Town Time with Supervisor McMurray:</u>	42
<u>United Health Care:</u>	5
<u>Fidelis Care:</u>	5
<u>Annual Picnic Day:</u>	42
<u>Brain Games with Jen:</u>	13
<u>Solarize GI Presentation:</u>	9
<u>55 Alive AARP Safe Driving Class:</u>	48
<u>French "Behind the Scenes" Tour to Le Lait Cru Restaurant:</u>	7
<u>Pound Auction:</u>	26
<u>Suicide Prevention for Seniors presentation with Dr. Celia Spacone:</u>	25
<u>How to Take Back Control of Your Diet & Reclaim Your Energy presentation #2 with the PT Center:</u>	21
<u>Meet Assemblyman Morinello:</u>	25
<u>The Mediterranean Diet presentation with BCBS of WNY:</u>	28
<u>Aging, Anatomy & Posture presentation #3 from the PT Center:</u>	2

Weekly programming:

<u>BINGO Bonanza: (Tuesday afternoons & Thurs. AM)</u>	93
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<u>Fun with French (Summer Classes @ various times through month):</u>	36
<u>Anything Craft Classes:</u>	57
<u>Book Club:</u>	24
<u>Computer Club with Molly:</u>	32
<u>Card Games (including NEW GAMES Euchre, Pinochle, Solitaire & Poker):</u>	150
<u>Dominoes:</u>	30
<u>Billiards:</u>	78
<u>Chess:</u>	16
<u>Exercise Programs (6 different programs):</u>	436
<u>Coups for Troops:</u>	42
<u>Artists' Haven:</u>	16
<u>Mahjong:</u>	18
<u>Chess:</u>	16
<u>Golden Age Center Chorus:</u>	47
<u>Crafting for a Cause:</u>	16
<u>Rummikub:</u>	3
<u>Golf:</u>	20
<u>Walking Club with Erin:</u>	36
Monthly Meetings & Lunches:	
<u>Birthday Lunch:</u>	58
<u>Executive Board Meeting:</u>	6
<u>General Meeting:</u>	47
Daily Activities & Usage:	
<u>Lunches:</u>	861
<u>Meals on Wheels:</u>	350
<u>Van & Bus Transportation:</u>	558
<u>Days OPEN:</u>	23
<u>Total Monthly Attendance:</u>	3636

Respectfully submitted,

Jennifer R Menter

Jennifer R. Menter

Recreation Supervisor – Senior Citizen

GRAND ISLAND ECONOMIC DEVELOPMENT ADVISORY BOARD

Minutes

April 14, 2018

2018 SEP 24 AM 11:49

EDAB Members Present: Jennifer Peresie, Mary West, Robert Christmann, Ken Rogoza, Roger Cook. **Excused:** Robert Zielinski, David Mingoia. **Guest Presenter:** Ben Bidell, 1st VP, Grand Island Chamber of Commerce.

Call to Order: Jennifer Peresie called the meeting to order at 7:25 pm.

Old Business

2018 Business Survey: Ben Bidell presented his findings of a Grand Island business survey he conducted for the EDAB and which we funded. Specific goals of the survey were to ascertain: how residents and visitors evaluate businesses on Grand Island; the strengths and weaknesses of our businesses; feedback from businesses about doing business on Grand Island; inform the Comprehensive Plan update; use data gathered for the G.I. Chamber of Commerce strategic planning process.

There were 147 responses to the business strengths question and 129 to the weaknesses question; 122 of the respondents were G.I. residents; 6 were non-residents; 1 gave "no answer" as a response. 49 of the respondents owned or managed a business. 37 were Chamber of Commerce members.

New Business

Marketing Video: Jennifer showed a professionally and well-produced marketing video for the Town of Jamestown She recommended the EDAB follow up by contacting the producer. After considerable discussion a motion was made:

M [Peresie], S [Cook], C [unanimously] that the EDAB ask the Town Board for permission to move forward with writing an RFQ for a Grand Island Marketing Vide. The goal of this video will be to promote information on Grand Island quality of life, economic development opportunities, and visitor attractions. *

Motion to Adjourn (9 pm)

M [Christmann}, S [Cook], C [unanimously] that the meeting be adjourned.

*NOTE next pages: the RFQ that Jennifer prepared.



GRAND ISLAND, NY

The Heart of the Niagara

Request for Qualifications and Experience – Video Production

Introduction: The Town of Grand Island, NY is seeking statements of Qualification and Experience for Video Production Services.

Purpose: the purpose of this (RFQ) is to solicit competitive proposals to identify a video production firm or individual that will develop economic development marketing videos representing the advantages of launching a business, relocating a business and generally living, working and playing (recreation) in Grand Island.

Submission deadlines: All submissions to this RFQ must be submitted, as stated below, no later than:

Friday, June 1, 2018

No later than 4:00pm

Submission delivery address:

The delivery address to be used for all submissions, questions and clarifications:

Nathan McMurray
Supervisor
Town of Grand Island
2255 Baseline Rd.
Grand Island, NY 14072

Planned schedule:

Event	Date
RFQ Release	05/08/18
RFQ Due Date	6/1/18
Contract Awarded	6/19/18
Final Video Production	11/01/18

Background: Grand Island is a unique island town in the Niagara River located North of Buffalo NY, between the cities of Buffalo & Niagara Falls in Erie County, New York. A population of 22,000, access to the Niagara River, an excellent school system, and affordable housing all factor into the high quality of life enjoyed by Islanders.

Incubator options, industrial park locations, stand-alone buildings and shovel-ready sites exemplify all that Grand Island has to offer when it comes to doing business. Shovel-ready sites are available thanks to the Town of Grand Island's vision for development. Infrastructure has been put into place to facilitate development within the area.

Video requirements and details:

Audiences:

- Job seekers/millennials
- Brokers/developers/business decision makers
- Existing and prospective businesses
- Residential
- Tourists

Scope of Work: The successful firm or individual will be expected to produce all elements of the video(s), including, but not limited to:

- | | |
|---------------|----------------------|
| • Outlines | • Lighting |
| • Storyboards | • Graphics/animation |
| • Scripting | • Editing □ Coding |
| • Voicing | • Music/voice-over |
| • Interviews | • Rough cuts |
| • B-roll | • Finished tapes, |
| • Shooting | cd's , electronic |
| | files |

Video Requirements:

We will require two different video projects

1) An overall economic development video featuring existing business/successes, the attraction of new business and lifestyle features. We encourage you to be creative. Our current focus is on the Business district, and features the attraction of job candidates, innovation and start-ups. It should tell our complete story while engaging the viewer.

This video should be no longer than 5 minutes long

Video must be broadcast quality-HD full screen

Must be able to be changed in size without effecting quality
Must compliment all social media and website platforms

2) Multiple themed videos-These videos will be shorter in length and will tell multiple stories

They must each be no longer than one minute in length

We will require 4-6 separate stories

Quality of Life, Education, Economic Development, Visitor information
(eco-tourism)

Assumptions and Constraints:

- The firm or individual must be willing to enter into a professional services agreement to perform video production, not to exceed one year.
- We will interview at least three candidates.
- We will provide data, people to interview and any addition photos that may be needed.

Qualifications:

- Extensive experience in video production, preferably for a municipality
- Qualified, experienced staff
- 3 video production samples (as prepared for other clients) should be provided as references (including at least one public sector entity)-samples or links, your references should be accompanied by the name of the contact person, title of the person, address and phone number.

Submission Requirements:

Please include the following information in your proposal:

1. Proposed Plan for Video Production:

- a. Summarize your understanding of the Scope of Work and your proposed methodology as to how you will meet each of the requirements identified in the Scope of Work.
- b. A Project Schedule.
- c. Related experience of Project Manager and team

2. Staff Support

- a. Please indicate how many employees you will provide to work on this campaign.
- b. Name of main point of contact.
- c. Name of person who will ensure that the Scope of Work is completed efficiently and on time.
- d. Name of any subcontractors that will be used in order to complete the Scope of Work.

- i. Please indicate company name, type of service provided, and the point of contact.
- e. Please indicate the time frame necessary to complete the Scope of Work identified in this RFQ.
 - i. Include project stages and milestones.

3. Financial Needs:

- a. Please indicate the costs associated with your service.
- b. Please indicate the payment schedule, including amount of payments, and when payments will be due.

4. Examples:

- a. Please include three (3) video campaigns you have produced that showcase your ability to meet the Scope of Work identified in this RFQ.

5. Signature:

- a. This proposal must be signed by a duly authorized official of the proposing company.

Attachments Required:

- 1. Please provide a minimum of three references including the name of person(s) who may be contacted, title of the person, addresses and phone number.
- 2. The references should be able to discuss your successes and strengths as a company.

Terms and Conditions

The recipient of this proposal must be willing to enter into a Professional Services Agreement to perform marketing consultant services for a period not to exceed one (1) year. Agreement may be renewable annually based on available funding. Agreement terms will be negotiated and may include performance, termination and renewal options. The firm or individual selected for this proposal must maintain, and provide proof of appropriate licensing and insurance for the entirety of the Agreement; failure to do so will result in immediate termination of Agreement.

GRAND ISLAND ECONOMIC DEVELOPMENT ADVISORY BOARD

Minutes

June 14, 2018,

RECEIVED
2018 SEP 24 AM 11:49

Members present: Mary West, Jennifer Peresie, Bob Christmann, Bob Zielinski, Ken Rogoza, David Mingoia, Roger Cook, Bev Kinney.

The meeting was called to order at 7:15 pm by Jennifer Peresie, chair.

- Minutes

No minutes for 5/18 meeting as we did not meet.

Old Business

- Grand Island Promotional Video/RFQ: Jennifer reported that the RFQ for the video on May 8, 2018. The due date for responses was June 1, 2018. Ten video production companies responded. They were: Home Run Creative, Promotional Productions, Mirror Matters, WNY Media, Kranky Plate, Brand Landers, B-Roll-Video Production, Buffalo Video Production, Flying Dreams, Inc., CGI Communications.
- Bob Zielinski emailed the 10 proposals to EDAB members for review on June 7, 2018.
- EDAB members discussed the proposals, watched videos they sent to us. EDAB members were polled to choose five finalists. By consensus we agreed on Home Run Creative, WNY Media, Brand Landers, Kranky Plate, and Flying Dreams.
- Ken Rogoza and Dave Mingoia agreed to call the references for the finalists.
- **Agreed:** EDAB will meet on July 26, 2018 and we interview the 5 finalists.

New Business

- Roger Cook noted that the Planning Board had approved the Solar Park Energy proposal to install a 42-acre solar farm near Stony Point Rd. between Whitehaven and Bedell Roads. He noted that the proposal conforms to the Grand Island Solar Ordinance and the EDAB should submit a statement of support inasmuch as EDAB weighed in on the solar ordinance and the promotion of solar farm businesses. There was consensus that a statement was appropriate. Roger subsequently drafted a Memo of Support which approved by EDAB members by email on June 17 and was submitted for the record to the Town Board at the June 18 public hearing. A second letter was submitted to the Town Board for its June 26, 2018 meeting. The Town Board approved the project (4 – 1).

Adjournment (9:15 pm)

- M (Christmann), S (Cook) Unanimous: that the meeting be adjourned.

GRAND ISLAND ECONOMIC DEVELOPMENT ADVISORY BOARD

Minutes

July 26, 2018

6:00 pm – 8:30 pm

RECEIVED
2018 SEP 24 AM 11:49

GRAND ISLAND N.Y.

Members present: Mary West, Jennifer Peresie, Bob Christmann, Bob Zielinski, David Mingoia, Roger Cook, Bev Kinney.

Excused: Ken Rogoza

The meeting was called to order at 6:00 pm by Jennifer Peresie, chair.

- **Minutes**

Minutes from June 14, 2018 were not discussed.

Old Business

- Representatives from the 4 of the 5 finalist video production companies attended the meeting (WNY Media were in NYC).* The companies were:

- WNY Media Services
- Flying Dreams
- Kranky Plate
- Brand Landers
- Home Run Creative

- Jen, Bob and others recommended that the following evaluation serve as a guide for assessing the proposals:

What is the purpose of the video? An all purpose introduction to GI for various audiences: general public, prospective new residents, prospective new employers. Who is the target audience? See above.

What are the key messages? Grand Island is a great place to live; to site your business. (Should be limited to 3 key messages).

What is the ideal timeline? Complete by Q2 in 2019

What is the project budget?

Is the video part of a strategy or campaign? Could be used in a campaign but more strategy to get the word out that GI is

How will we measure results and ROI? Very difficult

What emotion are we trying to evoke? what a great place GI is!

What specific visuals should be captured? Pictures of parades. Video of our natural and manmade assets. River, new construction, parks, Fantasy Island. Avoid pictures of the plaza....lol.

Who will speak on behalf of the Town? No elected official. Doing that makes the video easy to become dated. Use CofC officers and prominent citizen. Only probably need 2. Eric F. and Mary West or Roger Cook would be my suggestions.

What questions should we ask the interview subjects?

Should I correct someone if they say the wrong thing?

Who needs to approve the final video? This shouldn't be approved by the board. Has to be an EDAB video.

Where will the video be shot?

How will the final video be hosted, distributed, and repackaged? It should be in a format that can be on the town website. Linked to by CofC, or distributed via CD. Also it should be sent to the tv stations so that when they do an Island story they could have some graphics other than the bridges.

- Each company gave approximately 20 minute presentations.

- It was agreed that all 4 companies were capable of producing a good job.
- Bob Christmann recommended that we not discuss our individual rankings until we each had time to reflect on the presentations. **Agreed** that we would wait until our August 9, 2018 for each of us to rank the companies and cite our reasons for the ranking.

New Business

- Jen noted that Ben Bidell, 1st VP of the Grand Island Chamber of Commerce would do a presentation on their draft 2018 *Community and Visitors Guide* at our August 9, 2018 meeting.

Adjournment (8:45 pm)

- M (Christmann), S (Cook) Unanimous: that the meeting be adjourned.

RECEIVED
2018 SEP 24 AM 11:49
TOWN CLERK
GRAND ISLAND N.Y.

GRAND ISLAND ECONOMIC DEVELOPMENT ADVISORY BOARD

Minutes

August 9, 2018

Members present: Jennifer Peresie, Mary West, Bob Christmann, Bob Zielinski, Dave Mingoia, Roger Cook.
Excused: Ken Rogoza, Nathan McMurray (liason). Bev Kinney (Town Board).

The meeting was called to order at 7:05pm by Jennifer Peresie, chair.

Minutes:

- The minutes for the July 26, 2018 were not reviewed.

Town Board Report:

- Bev Kinney gave a treasurer's report. We a total of \$17,340 in the 2018 budget.

Old Business:

- We briefly reviewed each of the 4 video proposals. The prices for the services of each video vendor were noted:
 - WNY Media
 - Kranky Plate
 - Brand Landers
 - Home Run
- Each of us indicated our top candidate, noting reasons for our recommendations.
- **M (Bob Christmann), S (Roger Cook)** that, subject to an acceptable contract, we use Home Run Creative to produce the Grand Island video.
The motion passed 4 -2.
- **Agreed:** that Mary West, Bob Christmann and/or David Mingoia meet with HRC to negotiate what EDAB the contents of the video at what cost.
- **Website:** Bob Zielinski noted that we haven't received anything from the Technology Advisory Committee re. our website.
- **Economic Development/Tax Base:** Bob Zielinski noted that ecotourism will help support our tax base, but that to increase our tax base significantly, we need to promote light manufacturing.

New Business:

- ***Chamber of Commerce Visitors Guide:*** Ben Bidell 1st V.P., Grand Island Chamber of Commerce reported on a draft of a 2018 Visitors Guide. The Guide will replace the phone bank which the Chamber previously produced; revenues from the phone book have been declining every year (currently down by 75%). They will plan to do the Guide on an annual basis. They are currently

selling advertising space; he suggested that the EDAB might consider taking out an ad. The Guide will have two themes: a "Spree" type of format and a more business-oriented approach than the phone book had.

Adjournment:

- A motion to adjourn was made by Bob Christmann and seconded by Bob Zielinski and carried unanimously. Meeting adjourned at 9:10 pm.

GRAND ISLAND ECONOMIC DEVELOPMENT ADVISORY BOARD

**Special Meeting
August 27, 2018
7:00 pm – 8:00 pm**

RECEIVED
2018 SEP 24 AM 11:49

Minutes

JOHN BLANK
GRAND ISLAND

Members present: Mary West, Jennifer Peresie, Bob Christmann, Bob Zielinski, David Mingoia, Roger Cook.
Excused: Ken Rogoza. **Town Board:** Bev Kinney.

The meeting was called to order at 6:00 pm by Jennifer Peresie, chair.

- **Minutes**

Minutes July 26, 2018 meeting were not discussed.

Old Business

- The purpose of the meeting was to discuss HRC's proposal that was discussed by HRC and EDAB negotiators, Mary West and David Mingoia.
- HRC proposed to do four two minute pieces with the possibility of a longer piece after the shorter pieces were produced.
- Concern was raised that HRC's proposal wasn't following the EDAB's guidelines: a 5 minute piece with three two minute segments.
- Additional concerns were raised that HRC was focused on marketing the video and that they would request additional funding.
- **Agreed:** that Jennifer Peresie would draft a letter laying out our expectations for the video. [See Jen's letter, below. By email, there was consensus that the letter is approved.]
- **Agreed:** that we send the letter to HRC and Brand Landers.

Adjournment (8:45 pm)

- **M (Christmann), S (Cook) Unanimous:** that the meeting be adjourned.



GRAND ISLAND, NY

- *The Heart of the Niagara*
 - Grand Island Videos

•

- Through the process of meeting with responders for our RFQ to produce videos for Grand Island Economic Development we have solidified our needs. We are asking you, as one of our two preferred vendors, to review and revise your previous submissions and respond with revised quote and proposed contract by September 5.

•

- Our firm requirements are as follows:

•

- We will require three shorter segments (1:30 to 2 minutes in length) and 5 minute video that encompasses all three of the segments to address the following topics:

•

- Live – Aimed at attracting people to move to Grand Island and promoting our schools, low tax rates, attractions etc.

•

- Play – Aimed at the types of recreation available on Grand Island, promote ecotourism and show why companies can locate here to grow the businesses that relate to ecotourism

•

- Work – Aimed at attracting companies to locate or expand on Grand Island and promoting our educated population, location within the Buffalo – Toronto corridor, pro-business town government, low tax rates and availability of land and buildings to house new light industrial and retail businesses.

•

- Please provide quote for 2 minute(3) and 5 minutes segments and include the Quantity/hour and unit price for:

•

•

Pre-Production

•

Location Scouting and locking in Highlighted businesses

•

Storyboard

•

Scripting

•

Project Management

•

Contacting Local Businesses and residents for filming dates

•

Setting deadlines

•

Production

•

Days with film crew/pilot

•

Lighting, audio, cameras, c-stands

•

Post Production

•

Editing

•

Sync voice over

•

Music

CD and Digital Delivery

Our proposed Payment Schedule would be:

25% on contract signing

30% on completion of two short segments

45% on completion of remaining videos

Please note, your revised submission should also include an **hourly rate** for any activities since billing will need to be tied to it to conform to Town payment regulations.

Since these videos will encompass several calendar seasons your ideas on which of the segments can be finished quickly and which might need to wait for appropriate filming would be appreciated.

The Grand Island Economic Development Advisory Board looks forward to your submissions.

Sincerely,

Jennifer Peresie

Grand Island Economic Development Advisory Board – Chair

jperesie26@gmail.com



OFFICE OF THE TOWN SUPERVISOR
NATHAN D. McMURRAY

MEMORANDUM

TO: Town Board
FROM: Supervisor Nathan McMurray
DATE: September 26, 2018
RE: Agenda for 10/1/18 Town Board Meeting

RECEIVED
2018 SEP 26 PM 3:50
TOWN OF GRAND ISLAND

SUBJECT: RFQ for Needs Assessment and Appraisal

WHEREAS, The Town currently uses 2255 Baseline as a primary municipal building, and has other locations (such as Parks, Recreation, Golden Age Center, Grand Island Memorial Library etc.) scattered throughout the Town; and

WHEREAS, Town officials are interested in evaluating needs of these Town departments and value of the structures and properties used to provide municipal services; and

WHEREAS, the Supervisor's Office and the Town Board prepared two Requests for Proposals: one for a Needs Assessment, and one for an Appraisal

WHEREAS, a Needs Assessment will compare the current and future intended uses of the properties and facilities, and an Appraisal will determine the monetary value of the properties and facilities;

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes the Supervisor to send the RFP for a Needs Assessment and for an Appraisal in the Town's official newspaper, as per legal requirements.

NDM /eaw



OFFICE OF THE TOWN SUPERVISOR
NATHAN D. McMURRAY

2018 SEP 27 AM 9:29

TOWN HALL
GRAND ISLAND, N.Y.

MEMORANDUM

TO: Town Board
FROM: Supervisor Nathan McMurray
DATE: September 26, 2018
RE: Agenda for 10/1/18 Town Board Meeting

SUBJECT: Town Hall Elevator

WHEREAS, this Community Block Development Grant (CBDG) project to install a elevator at Town Hall is underway; and

WHEREAS, we have been notified by the County, which provides the CBDG funding, that we need to submit formal plans to the State Historic Preservation Office (SHPO) prior to receiving approval for fund expenditure; and

WHEREAS, these formal plans must include renderings and measurements of the proposed elevator; and

WHEREAS, TRM Architecture Design and Planning will prepare the required plans for an estimated cost of \$1,500 for PreDesign Services and \$3,000 for Phase 1, but if the County, which provides CBDG funding, approves of the plans, the Town Board will have the option at a later date to approve Phase 2, which has an estimated estimated cost of \$17,500; and

WHEREAS, only PreDesign and Phase 1 (total cost of \$4,500) will be approved at this time;

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Grand Island authorizes the Supervisor to sign the attached proposal from TRM Architecture Design and Planning to approve PreDesign Services and Phase 1 of work only.

NDM/eaw

AIA[®] Document B105[™] – 2007

Standard Form of Agreement Between Owner and Architect for a Residential or Small Commercial Project

AGREEMENT made as of the 6 day of August in the year 2018
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Town of Grand Island
Grand Island Town Hall
2255 Baseline Road
Grand Island, New York 14072
Telephone Number: (716) 773-9600
James Sharpe, Assistant Supervisor

and the Architect:
(Name, legal status, address and other information)

TRM Architecture Design & Planning, P.C.
448 Delaware Avenue
Buffalo, New York 14202
Telephone Number: (716) 883-3516
Fax Number: (716) 883-4740

for the following Project:
(Name, location and detailed description)

TRM Project #3660 Grand Island Town Hall Renovation
2255 Baseline Road
Grand Island, New York 14072

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

State or local law may impose requirements on contracts for home improvements. If this document will be used for Work on the Owner's residence, the Owner should consult local authorities or an attorney to verify requirements applicable to this Agreement.

Init.

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User Notes:

(1096233317)

ARTICLE 1 ARCHITECT'S RESPONSIBILITIES

The Architect shall provide architectural services for the Project as described in this Agreement in a manner consistent with locally accepted standards for professional skill and care. The Architect shall assist the Owner in determining consulting services required for the Project. The Architect's services include the following consulting services, if any:

The Architect shall provide professional services associated with the design and construction administration of an alteration to the above noted address. TRM Exhibit A details preliminary services and outlines further project criteria.

Predesign Services will include preliminary field measurements and verification of existing conditions in the proposed project area, from which floor plans of existing interior conditions will be illustrated. Drawings of existing conditions provided by the Town of Grand Island will be used in lieu of deconstructive exploration.

Services associated with the Design Phase I of this contract will conclude with an owner approved program and schematic design budget. Phase II of the Design Phase will conclude with owner approved construction document package issued for bid and for permit.

During the Design Phase, the Architect shall perform the following tasks:

Phase I tasks are:

- Describe the project requirements for the Owner's approval: and
- Develop a design solution based upon the approved project requirements:
- Provide preliminary code analysis and budget:

Municipal Phase are:

- The preparation for and attendance at municipal approval meetings to include Preservation Board and Planning Department.

Phase II tasks are:

- Upon the owner's approval of the design solution, prepare Construction Documents indicating requirements for construction of the project.
- Filing documents required for the approval of governmental authorities associated with the building permit with the Owner's assistance.

During the Construction Phase, the Architect shall act as the Owner's representative and provide administration of the Contract between the Owner and Contractor. The extent of the Architect's authority and responsibility during construction is described in AIA Document A105™-2007, Standard Form of Agreement Between Owner and Contractor for a Residential or Small Commercial Project. Generally, the Architect's services during construction include interpreting the Contract Documents, reviewing the Contractor's submittals, visiting the site, reviewing and certifying payments, and rejecting nonconforming Work.

ARTICLE 2 OWNER'S RESPONSIBILITIES

The Owner shall provide full information about the objectives, schedule, constraints and existing conditions of the Project, and shall establish a budget that includes reasonable contingencies and meets the Project requirements. The Owner shall provide decisions and furnish required information as expeditiously as necessary for the orderly progress of the Project. The Architect shall be entitled to rely on the accuracy and completeness of the Owner's information. The Owner shall furnish consulting services not provided by the Architect, but required for the Project, such as surveying, which shall include property boundaries, topography, utilities, and wetlands information; geotechnical engineering; and environmental testing services. The Owner shall employ a Contractor, experienced in the type of Project to be constructed, to perform the construction Work and to provide price information.

ARTICLE 3 USE OF DOCUMENTS

Drawings, specifications and other documents prepared by the Architect are instruments of the Architect's service and are for the Owner's use solely with respect to this Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the Project or termination of this Agreement, the Owner's right to use the instruments of service shall cease. When transmitting copyright-protected information for use on the Project, the transmitting party represents that it is either the copyright owner of the information, or has permission from the copyright owner to transmit the information for its use on the Project.

ARTICLE 4 TERMINATION, SUSPENSION OR ABANDONMENT

In the event of termination, suspension or abandonment of the Project by the Owner, the Architect shall be compensated for services performed. The Owner's failure to make payments in accordance with this Agreement shall be considered substantial nonperformance and sufficient cause for the Architect to suspend or terminate services. Either the Architect or the Owner may terminate this Agreement after giving no less than seven days' written notice if the Project is suspended for more than 90 days, or if the other party substantially fails to perform in accordance with the terms of this Agreement.

ARTICLE 5 MISCELLANEOUS PROVISIONS

This Agreement shall be governed by the law of the place where the Project is located. Terms in this Agreement shall have the same meaning as those in AIA Document A105-2007, Standard Form of Agreement Between Owner and Contractor for a Residential or Small Commercial Project. Neither party to this Agreement shall assign the contract as a whole without written consent of the other.

Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or the Architect.

The Architect and Architect's consultants shall have no responsibility for the identification, discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials in any form at the Project site.

ARTICLE 6 PAYMENTS AND COMPENSATION TO THE ARCHITECT

The Architect's Compensation shall be:

Compensation for services is proposed to be HOURLY according to the rates listed under Article 7. The amounts listed below are estimated for budgeting purposes only:

Predesign Services is estimated to be \$1,500.00.

Phase I is estimated to be \$3,000.00.

Municipal Meetings and work associated is calculated on an hourly basis according to the rates listed below.

Phase II is estimated to be \$17,500.00.

Construction Administration is calculated on an hourly basis according to the rates listed below.

The Owner shall pay the Architect an initial payment of One Thousand Dollars and Zero Cents (\$ 1,000.00) as a minimum payment under this Agreement. The initial payment shall be credited to the final invoice.

The Owner shall reimburse the Architect for expenses incurred in the interest of the Project, plus Ten percent (10.00 %).

Payments are due and payable upon receipt of the Architect's monthly invoice. Amounts unpaid Sixty (60) days after the invoice date shall bear interest from the date payment is due at the rate of Eight percent (8.00 %) per annum , or in the absence thereof, at the legal rate prevailing at the principal place of business of the Architect.

ARTICLE 7 OTHER PROVISIONS

(Insert descriptions of other services and modifications to the terms of this Agreement.)

Architectural services not covered by this Agreement include, among others, revisions due to changes in the scope, quality or budget. The Architect shall be paid additional fees for these services based on the Architect's hourly rates when the services are performed. The hourly rates for TRM personnel are as follows:

Principal:	\$155.00
Associate Architect:	\$135.00
Staff Architect	\$120.00
Project Manager:	\$100.00
Job Captain:	\$85.00
CADD Technician:	\$70.00

Init.

This Agreement entered into as of the day and year first written above.

OWNER

(Signature)

James Sharpe, Assistant Supervisor

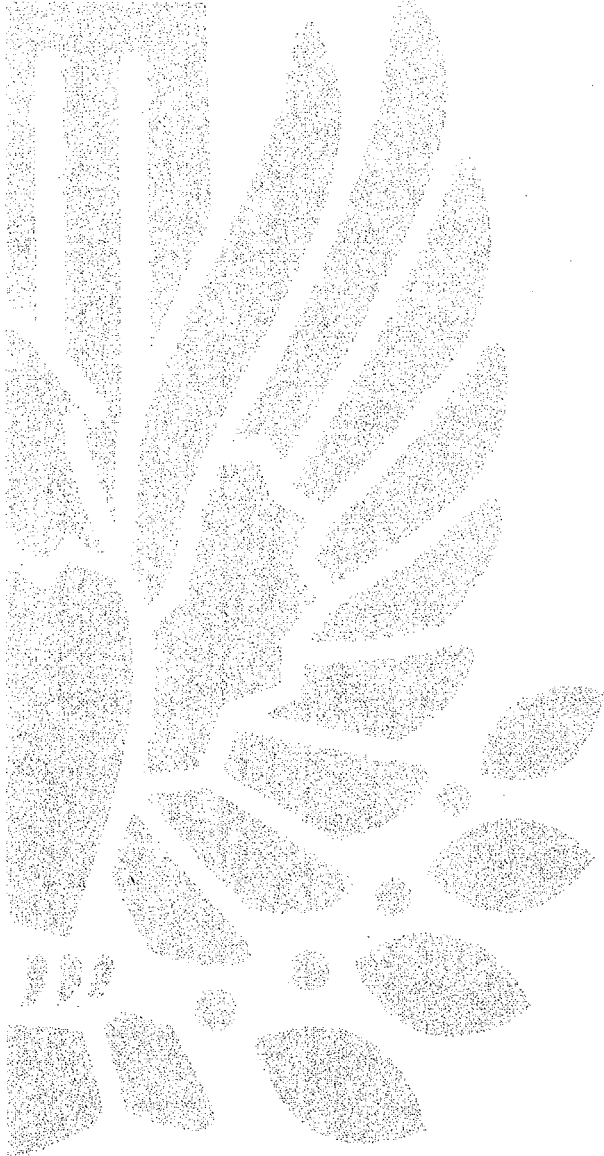
(Printed name and title)

ARCHITECT

(Signature)

Matthew P. Moscati, AIA LEED AP, Principal

(Printed name and title)



Init.

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User Notes:

(1096233317)

Additions and Deletions Report for

AIA® Document B105™ – 2007

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 13:41:39 on 08/14/2018.

PAGE 1

AGREEMENT made as of the 6 day of August in the year 2018

...

Town of Grand Island
Grand Island Town Hall
2255 Baseline Road
Grand Island, New York 14072
Telephone Number: (716) 773-9600
James Sharpe, Assistant Supervisor

...

TRM Architecture Design & Planning, P.C.
448 Delaware Avenue
Buffalo, New York 14202
Telephone Number: (716) 883-3516
Fax Number: (716) 883-4740

...

TRM Project #3660 Grand Island Town Hall Renovation
2255 Baseline Road
Grand Island, New York 14072

PAGE 2

During the Design Phase, the Architect shall review the Owner's scope of work, budget and schedule and reach an understanding with the Owner of the Project requirements. Based on the approved Project requirements, the Architect shall develop a design. Upon the Owner's approval of the design, the Architect shall prepare Construction Documents indicating requirements for construction of the Project and shall coordinate its services with any consulting services the Owner provides. The Architect shall assist the Owner in filing. The Architect shall provide professional services associated with the design and construction administration of an alteration to the above noted address. TRM Exhibit A details preliminary services and outlines further project criteria.

Predesign Services will include preliminary field measurements and verification of existing conditions in the proposed project area, from which floor plans of existing interior conditions will be illustrated. Drawings of existing conditions provided by the Town of Grand Island will be used in lieu of deconstructive exploration.

Services associated with the Design Phase I of this contract will conclude with an owner approved program and schematic design budget. Phase II of the Design Phase will conclude with owner approved construction document package issued for bid and for permit.

During the Design Phase, the Architect shall perform the following tasks:

Phase I tasks are:

Describe the project requirements for the Owner's approval: and
Develop a design solution based upon the approved project requirements:
Provide preliminary code analysis and budget:

Municipal Phase are:

The preparation for and attendance at municipal approval meetings to include Preservation Board and Planning Department.

Phase II tasks are:

Upon the owner's approval of the design solution, prepare Construction Documents indicating requirements for construction of the project.
Filing documents required for the approval of governmental authorities, in obtaining proposals and in awarding contracts for construction authorities associated with the building permit with the Owner's assistance.

PAGE 3

Compensation for services is proposed to be HOURLY according to the rates listed under Article 7. The amounts listed below are estimated for budgeting purposes only:

Pre-design Services is estimated to be \$1,500.00.

Phase I is estimated to be \$3,000.00.

Municipal Meetings and work associated is calculated on an hourly basis according to the rates listed below.

Phase II is estimated to be \$17,500.00.

Construction Administration is calculated on an hourly basis according to the rates listed below.

The Owner shall pay the Architect an initial payment of One Thousand Dollars and Zero Cents (\$ 1,000.00) as a minimum payment under this Agreement. The initial payment shall be credited to the final invoice.

The Owner shall reimburse the Architect for expenses incurred in the interest of the Project, plus Ten percent (10.00 %).

Payments are due and payable upon receipt of the Architect's monthly invoice. Amounts unpaid Sixty (60) days after the invoice date shall bear interest from the date payment is due at the rate of Eight percent (8.00 %) per annum, or in the absence thereof, at the legal rate prevailing at the principal place of business of the Architect.

At the request of the Owner, the Architect shall provide services not included in Article 1 for additional compensation. Such services may include providing or coordinating services of consultants not identified in Article 1; revisions due to changes in the scope, quality or budget; evaluating changes in the Work and Contractors' requests for substitutions of materials or systems; and services not completed within () months of the date of this Agreement through no fault of the Architect.

Architectural services not covered by this Agreement include, among others, revisions due to changes in the scope, quality or budget. The Architect shall be paid additional fees for these services based on the Architect's hourly rates when the services are performed. The hourly rates for TRM personnel are as follows:

<u>Principal:</u>	<u>\$155.00</u>
<u>Associate Architect:</u>	<u>\$135.00</u>
<u>Staff Architect</u>	<u>\$120.00</u>
<u>Project Manager:</u>	<u>\$100.00</u>
<u>Job Captain:</u>	<u>\$85.00</u>
<u>CADD Technician:</u>	<u>\$70.00</u>

PAGE 4

James Sharpe, Assistant Supervisor

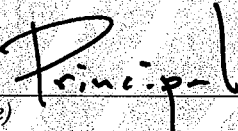
Matthew P. Moscati, AIA LEED AP, Principal

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Matthew P. Moscati, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 13:41:39 on 08/14/2018 under Order No. 2191952525 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document B105™ – 2007, Standard Form of Agreement Between Owner and Architect for a Residential or Small Commercial Project, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.


(Signed)


(Title)

15 Aug 18
(Dated)



p r i n c i p a l	— m a t t h e w	p.	m o s c a t i,	a i a
v i c e p r e s i d e n t	— l a r r y	p.	b e c k,	a i a
a s s o c i a t e	— r o b e r t	a.	d o l l m a n,	a i a

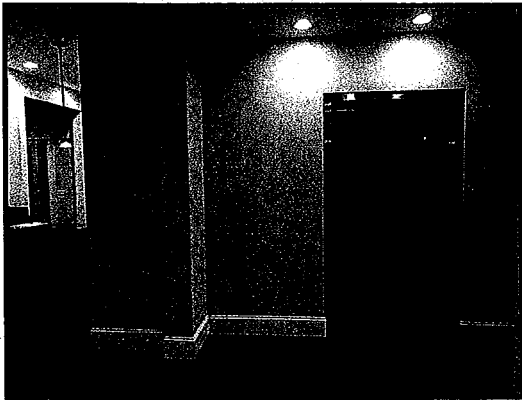
Exhibit A

Project: Grand Island Town Hall Renovations, 2255 Baseline Road, Grand Island, NY 14072

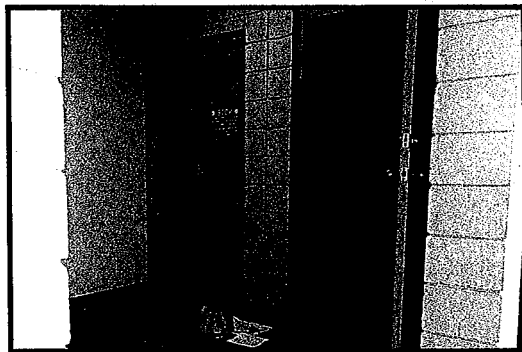
- The project is to consist of a new elevator link between the first and second floors adjacent the existing entry vestibule including associated alteration/repairs to the adjacent entry vestibule, storefronts and adjacent finishes.
- It is understood that the elevator addition is to be placed immediately adjacent the vestibule where existing storefronts are currently located on the first and second floors.

► *Elevator Project Experience*

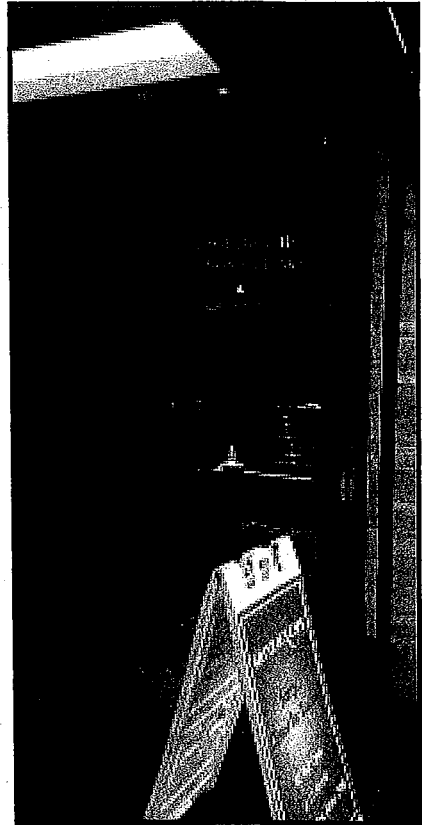
TRM has completed design work for various **elevator projects** including an elevator and entry lobby addition to Buffalo State College's Cassety Hall for State University Construction Fund. TRM completed an elevator study for Dunleavy Hall at Niagara University in which TRM staff made recommendations for the repair, replacement or relocation of a 3-stop elevator including providing potential solutions and cost estimates for each option. We assisted Brothers of Mercy Housing Company with the planning, design and construction of two of their senior living centers including installation of new elevators. We recently completed a Grand Lux Cafe restaurant in King of Prussia which included a new elevator and escalator. We recently reworked an existing lift and closet to accommodate a new 2,500 lb. commercial elevator for Brown and Chiari law offices in Cheektowaga, NY. Attached please find relevant brochure pages.



New Brown & Chiari Passenger Elevator



Existing Brown & Chiari Lift & Janitor Closet



New stairs, escalator, and passenger elevator for New Grand Lux Cafe Restaurant in King of Prussia, Pennsylvania

► **State University Construction Fund**
Buffalo State College: Cassety Hall Renovation

Project Scope:

Working closely with the State University Construction Fund (SUCF), **TRM Architect designed a new five stop elevator and entry lobby in Cassety Hall.** The entrance was transformed from an ordinary entry into the signature feature of the building. Now, the new lobby serves as the primary access to Cassety Hall from the Campus's main quad.

The project included **addressing handicap accessibility issues on each floor of the building, as well as upgrading the mechanical, electrical, plumbing, fire protection systems of the fifty-five year old building.**

On the Cassety hall project, **many challenges were solved through constant communication with the client and team members.** In addition to correcting the initial budget to accommodate for the increase in material costs, due to the 2005 steel shortage, the project team overcame challenges, such as inaccurate existing drawings to create an energy efficient building that is appreciated by both Buffalo State College and the State University Construction Fund.



Client:

State University Construction Fund
353 State Street
Albany, NY

Mr. Peter Rubin, AIA
Associate Project Coordinator
(518) 689-2594

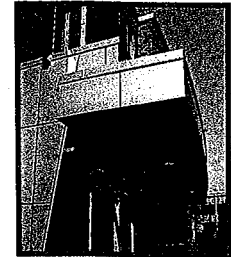


Construction Costs:

Estimated Project Costs:
\$ 634,000

Actual Project Costs:
\$ 634,000

Final Project Costs:
\$ 647,146



Project Schedule:

Estimated Date of
Completion:
January 2006

Actual Date of
Completion:
December 2005

► *Wrobel & Spallino Towers*

*Lobby Renovation
Niagara Falls, NY*

Project Scope:

TRM was commissioned by the Niagara Falls Housing Authority for the lobby renovation of their two high rise facilities, Anthony Spallino and Henry E. Wrobel Towers. The towers consist of public housing for senior citizens and low income families with a total of nearly 450 units. It is Niagara Falls Housing Authority's mission to provide safe, decent and affordable public housing for Niagara Falls residents.

The project scope included creating a new mail room capable of handling new postage regulations as well as repairs, modernizations, and updating finishes to the existing lobby and common spaces. Renovations included the first floor vestibule, offices, toilet rooms, and laundry facilities as well as the elevator lobbies on upper floors. The project resulted in modernized, brighter spaces that encourage residents to use and gather in common areas providing outlets for socializing for elderly residents and creates a welcoming entry to the housing facility.

Considerations for the project included selecting finishes that can stand up to the everyday wear of use by a large number of residents as well as provide durability and low maintenance. Throughout the construction the building also had to maintain functionality including allowing access to the elevator and mail areas.

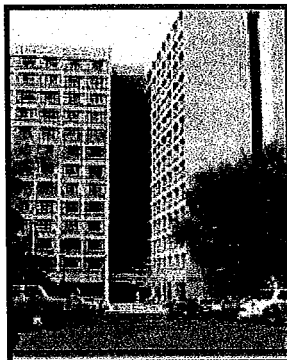
Construction Costs:

Estimated Cost:
\$ 380,000

Actual Cost:
\$ 391,000

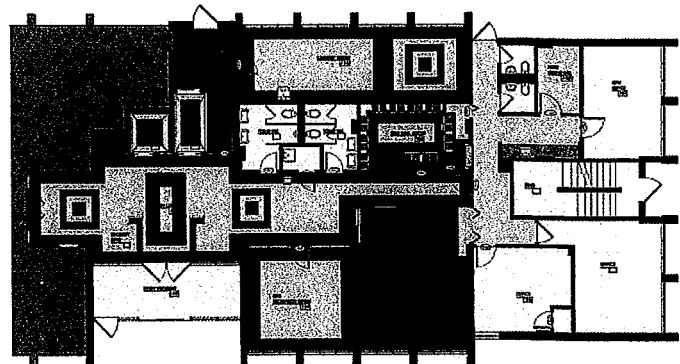
Construction Schedule:

Date of Completion:
Dec. 2009

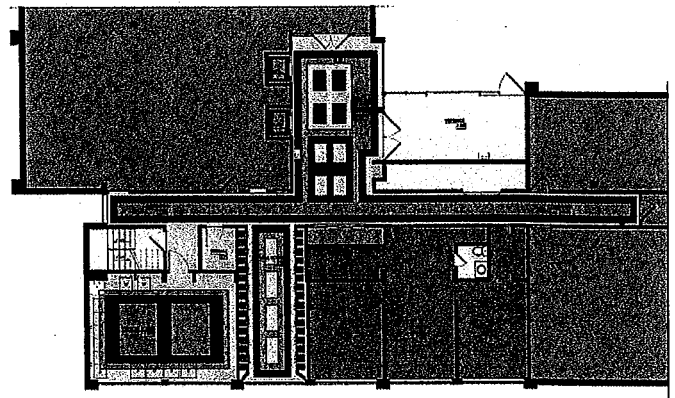


Client:

*Niagara Falls Housing Authority
744 Tenth St.
Niagara Falls, NY 14301*



1st FLOOR FINISH PLAN
MAIL ROOM, ELEVATOR LOBBY



2nd FLOOR FINISH PLAN
MAIL ROOM, ELEVATOR LOBBY

THE TOWN OF _____

BEVERLY A KINNEY
COUNCILWOMAN



RECEIVED

2018 SEP 27 AM 9:22

GRAND ISLAND

BASELINE ROAD
GRAND ISLAND
NEW YORK
14072-1710

OFFICE (716) 773-9600
FAX (716) 773-9618

Date: October 1, 2018

To: Town Board

From: Beverly A. Kinney Councilwoman

Re: EDAB Contract for Grand Island Marketing Video

Motion to approve contract with Brand Landers Video for the amount of \$ \$13,980 to be signed by the Supervisor with the condition that it be reviewed by the Town Attorney for approval.

TOWN OF GRAND ISLAND

Superintendent of Highways
RICHARD W. CRAWFORD
Deputy Highway Superintendent
NORMAN J. MRKALL II



HIGHWAY DEPARTMENT

1820 WHITEHAVEN ROAD
GRAND ISLAND, NEW YORK 14072
Office: (716) 773-9632
Fax: (716) 773-9634

September 24, 2018

RECEIVED
2018 SEP 27 AM 10:59
TOWN OF GRAND ISLAND, N.Y.

FOR AGENDA – TOWN BOARD MEETING OCTOBER 1, 2018

RE: INVENTORY FOR HIGHWAY DEPARTMENT MACHINERY, TOOLS & EQUIPMENT

Honorable Town Board:

Please find updated inventory for Grand Island Highway Department attached.

Richard W. Crawford
Superintendent of Highways
Town of Grand Island, New York

Vehicles

INVENTORY OF HIGHWAY MACHINERY, TOOLS AND EQUIPMENT

1. Highway Law, Section 142 (3)

To be prepared by the Town Superintendent and filed with the Town Board on or before September 30 each year.

TOWN OF GRAND ISLAND.....COUNTY OF ERIE

DATE OF INVENTORY 09/26/18

ADJUSTMENTS MADE PER TOWN BOARD RESOLUTION JUNE 5, 2000
AMENDING FIXED ASSETS INVENTORY TO A MINIMUM VALUE OF \$1,000

Count	Description	ID Number	Year	Purchase Price	Condition
1	Dump Chassis - Ford 450 4x2	1FDXF46F6YEE08240	2000	\$30,476.00	Fair
1	Dump Chassis - Sterling & Plow Frame	2FZHBJB8YAB17218	2000	\$49,685.00	Fair
1	Dump Chassis - Sterling & Plow Frame	2FZAAWAK82AJ69293	2002	\$51,654.00	Fair
1	Dump Chassis - Sterling	2FZAAWAKX3AL70226	2003	\$52,444.00	Fair
1	Dump Chassis - Sterling L8500	2FZAAWDC94AN51310	2004	\$57,080.15	Fair
1	Dump Chassis - Sterling L7500	2FZAATBS58AAA7710	2008	\$73,448.00	Good
1	Dump Chassis - Sterling L8500	2FZAAWDC27AX47156	2007	\$58,973.00	Good
1	Dump Chassis - Sterling L9500	2FZAAZDL96AW32604	2006	\$150,611.70	Good
1	Dump Chassis - Freightliner M2106V	1FVAC3BS4ADAU5617	2010	\$74,218.70	Good
1	Dump Chassis - Freightliner M2106V	1FVAC3BS2BDAV2308	2011	\$74,218.70	Good
1	Dump Chassis - Freightliner M2106V	1FVAG5CY4EHFP0520	2014	\$83,475.00	Good
1	Dump Chassis - Freightliner	1FVAG5CY4GHHD0894	2016	\$85,992.00	Good
1	Dump Chassis - Freightliner & Plow	1FVHG3DV2JHJL6644	2018	\$198,855.00	New
1	Chevy Silverado 4WD Pickup	1GC2KVC87BZ226049	2011	\$33,726.86	Good
1	Ford Pickup F150 4 x 2	1FTNF1CF6BKE10710	2011	\$15,691.86	Good
1	Ford Pickup F150	1FTMF1C80GKE99498	2016	\$21,782.24	Good
1	Ford Pickup F150 4 x 2	1FTRF122X8KC73683	2008	\$14,536.01	Good
1	Ford F250 Pick Up	1FDNF20L04EC95535	2004	\$20,924.75	Fair
1	Ford Pickup F250	1FTBF2A61GED28806	2016	\$23,558.24	Good
1	Ford F250 4x2	1FTNF205X6EC94336	2006	\$17,944.75	Good
1	Ford Pickup F350 4 x 4	1FTSF31PX3EC90503	2003	\$23,649.50	Fair
1	Ford Pickup F350 4 x 2	1FDSW34559EB25683	2009	\$25,523.06	Good
1	Ford Pickup F250	1FT7X2A62KEC11912	2019	\$26,338.41	New
1	Ford Pickup F250	1FTBF2BT6JEBB91700	2018	\$35,293.03	New
1	Ford Pickup F250 4 x 2 Styleside	1FTBFZA66JE006758	2018	\$24,434.63	New
1	Ford Pickup F350	1FD8X3E64KEC11913	2019	\$33,860.85	New
1	Ford F-550 chassis	1FDUF5HT2FEC37883	2015	\$42,877.94	Good
1	Kubota Tractor	85235	2011	\$42,525.00	Good
1	Kubota Tractor	80903	2009	\$40,909.00	Good
1	John Deere Tractor	MOX500A041808	2009	\$4,599.00	Good
1	Hydraulic Excavator - Gradall XL4100	415545	2002	\$199,400.00	Good
1	Beuthing Roller	3052569	2007	\$23,635.00	Good
1	Case Wheel Loader	N6F200215	2007	\$118,972.00	Good
1	John Deere 624K-II Loader	1DW624KZCJF6914384	2018	\$168,750.00	New
1	Tymco Model 500 Street Sweeper SN 201406SNQ65785	1FVACXDT0EHFY0083	2014	\$192,000.00	Good
1	Bobcat Skid Steer	ALM4155440	2016	\$34,270.80	Good
1	Bobcat Compact Excavator	AG3N12421	2012	\$48,054.00	Good

Equipment

INVENTORY OF HIGHWAY MACHINERY, TOOLS AND EQUIPMENT

1. Highway Law, Section 142 (3)

To be prepared by the Town Superintendent and filed with the Town Board on or before September 30 each year.

TOWN OF GRAND ISLAND.....COUNTY OF ERIE

DATE OF INVENTORY 09/26/18

ADJUSTMENTS MADE PER TOWN BOARD RESOLUTION JUNE 5, 2000
AMENDING FIXED ASSETS INVENTORY TO A MINIMUM VALUE OF \$1,000

Count	Description	ID Number	Year	Purchase Price	Condition
1	Air Compressor (Ingersol Rand)	476840	1980	\$1,050.00	Fair
1	Air Compressor (Ingersol Rand)	210100100	2002	\$1,017.85	Good
1	Scanner Snapon Modis Edge	117GFA-514191	2017	\$5,355.95	New
1	Diagnostic Scanner		2003	\$2,081.25	Fair
1	Inverter/Generator HONEU3000IS	OCAE2483008	2011	\$1,999.00	Good
1	Chipper Bandit 250	4FMU515185R020574	2006	\$35,581.00	Fair
1	Chipper Bandit 250	4FMUS1614DR024960	2012	\$35,092.25	Good
1	Pressure Washer Karcher	11450	2009	\$3,757.00	Good
1	Hannay Series 6000 Power Rewind Hose Reel	EP-J6030-23-24	2017	\$1,400.00	Good
1	Wacker Plate Tamper WP1550AW	10638124	2016	\$1,865.00	Good
1	Wacker Jumping Jack BS50-4AS	24421388	2018	\$1,975.00	New
1	Elec Breaker Hammer BOSBH276OVCD	104000241	2011	\$1,997.26	Good
1	Road Saw CC1213HS-18	140639	2012	\$1,750.00	Good
1	Topcon Slope Laser RLSV1S RB	1T000259	2018	\$1,625.00	New
1	RAC GEO II DMI Sign Inventory Bundle SN P-57199/RACPRO 5268	NXGMBAA00174305E8A6600	2018	\$2,418.61	New
1	Rex Roth CS550 Controller		2015	\$5,070.25	Good
1	Waste Oil PreWet Control		2015	\$2,939.00	Good
1	Dickey-John ICS2000		2002	\$1,195.71	Good
1	Dickey-John ICS2000	20953	2000	\$2,525.00	Good
1	Dickey-John ICS2000		2007	\$2,401.00	Good
1	Dump Body	402U	2000	\$5,420.00	Poor
1	Dump Body 9' All Season		2006	\$18,920.00	Good
1	Dump Body 9' All Season		2007	\$20,412.00	Good
1	Dump Body 9' All Season		2008	\$21,476.00	Good
1	Dump Body 9' All Season		2009	\$22,431.00	Good
1	Dump Body Insulated Asphalt		2008	\$29,720.00	Good
1	Dump Body 10' All Season		2010	\$24,182.00	Good
1	Dump Body 10' All Season		2010	\$24,182.00	Good
1	Dump Body 10' All Season		2012	\$24,182.00	Good
1	Dump Body 10" All Season Stainless Steel		2015	\$35,432.05	Good
1	Dump Body 9" Super Duty		2015	\$5,285.00	Good
1	Fisher 8 foot Heavy Duty Plow		2003	\$2,960.00	Fair
1	Highway Material Spreader - Model E-2020XT	119892	2005	\$9,890.00	Good
1	Hydraulic Conveyor		2002	\$5,146.00	Fair
1	Hydraulic Press	5ZL65-6	2004	\$1,122.85	Good
1	NYVIP Wired Bench Top w/Wi-Fi (Emissions & Safety Inspections Unit)	ESP10400-90-5	2013	\$1,438.50	Good
1	Plasma Cutter Spectrum 2050	LE292576	2004	\$2,230.25	Good
1	Pro-Link Heavy Duty Start - Motor Tool		2000	\$1,119.00	Fair
1	Tire Machine - Coates 5030	9910100830	1999	\$1,622.00	Good
1	Viking One - Way Snow Plow		1994	\$2,032.00	Fair
1	Viking One - Way Snow Plow	CE00853	2001	\$4,558.00	Good
1	Viking Wing Plow	CEO5239	2008	\$2,633.40	Good
1	Western 8'6 MVP3 Steel Flex Plow	W8.5MVPP3S	2018	\$4,894.00	New
1	Viking One - Way Snow Plow & Wing		1989	\$4,100.00	Poor
1	Viking One - Way Snow Plow & Wing		1997	\$3,850.00	Poor
1	Viking 11" Reverseable Plow		2015	\$10,611.00	Good
1	Viking 11" Wing & Arm		2015	\$6,600.00	Good
1	Viking Wing		1997	\$2,074.00	Poor
1	Viking Wing 10' with Trip	CE01831	2003	\$1,722.00	Good
1	Viking Wing		2007	\$2,184.00	Good
1	Welder Miller Synorowave 250DX	LO606276	2003	\$2,900.00	Good
1	Welder Miller 350P	ME463002N	2015	\$3,999.00	Good
1	Wheel balancer	308301320	2003	\$2,970.00	Good
1	Bobcat Snow Blower (Tn Hall)	712801208	2006	\$2,892.00	Poor
1	Bobcat Skid Steer 60" Sweeper	714431418	2016	\$2,819.60	Good
1	18" high flow planer/18" fast cust all purpose drum		2008	\$9,653.05	Good
1	Top Brand Trailer	5HLCF18276F063685	2006	\$3,790.00	Good
1	8T CAM Trailer	5JPBU292CP030788	2012	\$9,726.50	Good
1	Electric Sizzor Lift MEC 1932 ES		2008	\$9,850.00	Good
1	Vehicle Lift		2006	\$31,185.00	Good
1	Stump Grinder	233004850	2016	\$6,528.40	Good

Office Supplies

INVENTORY OF HIGHWAY MACHINERY, TOOLS AND EQUIPMENT

1. Highway Law, Section 142 (3)

To be prepared by the Town Superintendent and filed with the Town Board on or before September 30 each year.

TOWN OF GRAND ISLAND.....COUNTY OF ERIE

DATE OF INVENTORY 09/26/18

ADJUSTMENTS MADE PER TOWN BOARD RESOLUTION JUNE 5, 2000
AMENDING FIXED ASSETS INVENTORY TO A MINIMUM VALUE OF \$1,000

Count	Description	ID Number	Year	Purchase Price	Condition
1	Sharp Copy Machine	26505298	2002	\$2,882.00	Good
1	ACI Time Clock	155904	2015	2,048.00	Good

Radios

INVENTORY OF HIGHWAY MACHINERY, TOOLS AND EQUIPMENT

1. Highway Law, Section 142 (3)

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TOWN OF GRAND ISLAND.....COUNTY OF ERIE

DATE OF INVENTORY 09/26/18

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Count	Description	ID Number	Year	Purchase Price	Condition
1	RF Deck VHF TK-790BK	11000384	2000	\$1,279.75	Good

THE TOWN OF GRAND ISLAND

Superintendent of Highways
Richard W. Crawford
Deputy Highway Superintendent
Norman J. Mrkall II



HIGHWAY DEPARTMENT

1820 WHITEHAVEN ROAD
GRAND ISLAND, NY 14072
(716) 773-9632
Fax: (716) 773-9634

Memo

Date: Wednesday, September 26, 2018
To: Town Board
From: Richard W. Crawford – Highway Superintendent
RE: NYS Highway Law – Section 284 Agreement – 2018

RECEIVED
SEP 27 AM 10:59

Attached is the Section 284 Agreement for spending the budgeted road maintenance money for the calendar year 2018. This agreement authorizes the Highway Superintendent to spend the money in the 2018 highway budget on general road maintenance and drainage. This agreement will be amended when the Town Board appropriates money for and approves our 2018 Paving program.

Please sign both copies, one goes to the Highway office and the other is filed with the Town Clerk.

Richard W. Crawford
Highway Superintendent

Agreement for the Expenditure of Highway Funds

YEAR: 2018
TOWN OF: GRAND ISLAND
COUNTY OF: ERIE

AGREEMENT between the Town Highway Superintendent of the Town of Grand Island, Erie County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS.** The sum of \$416,070.00 shall be set aside to be expended for primary work and general repairs upon 78.32 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof.
2. **IMPROVEMENTS.** The following sums shall be set aside to be expended for the permanent improvement of Town highways:
 - (a) **Garden Parkway** (Including new Turnaround) commencing at Huth Road and leading to a Dead End, a distance of 1314 feet; there shall be expended not over the sum of \$89,498.75.
Type of work: Hot Mix Asphalt Overlay
 - (b) **Fieldstone Drive** commencing at Huth Road leading to Adel Lane dead ending at both a combined distance of 1,930'; there shall be expended not over the sum of \$117,438.00.
Type of work: Hot Mix Asphalt Overlay
 - (c) **Greenway Road** commencing at Huth Road and leading to East River Road, a distance of 2,988', there shall be expended not over the sum of \$144,871.25
Type of work: Hot Mix Asphalt Overlay
 - (d) **Sandy Beach Road** commencing at Huth Road and leading to East River Road, a distance of 3,115, there shall be expended not over the sum of \$150,075.00.
Type of work: Hot Mix Asphalt Overlay
 - (e) **Warner Drive** commencing at Huth Road and leading to East River Road, a distance of 33354; there shall be expended not over the sum of \$170,430.00.
Type of work: Hot Mix Asphalt Overlay
 - (f) **Wallace Drive** commencing at Huth Road and leading to East River Road, a distance of 3224', there shall be expended not over the sum of \$155,221.25.
Type of work: Hot Mix Asphalt Overlay
 - (g) **Middle Road** commencing at Greenway Road and leading to Warner Drive a distance of 1,261 there shall be expended not over the sum of \$48,185.00.
Type of work: Hot Mix Asphalt Overlay

- (h) **North Park** commencing at West of Wallace Drive and leading East of Warner Drive a distance of 561' there shall be expended not over the sum of \$25,558.75.
Type of work: Hot Mix Asphalt Overlay
- (i) **South Park** commencing at West of Greenway and leading East of Warner Drive a distance of 561' there shall be expended not over the sum of \$25,558.75.
Type of work: Hot Mix Asphalt Overlay
- (j) **Redway Road** commencing at East Park and to Stony Point Road a distance of 975 there shall be expended not over the sum of \$65,000.00. This project bonded under the 2018 sewer project,
Type of work: Hot Mix Asphalt Overlay
- (k) Micro Paving of the following town roads; Sandy Beach Road (south of Huth Road) 400' x 28'; Amberwood Drive – 904' x 28'; Autumnwood Drive - 1410' x 28'; Gregory Place 1390' x 28'-; Creekside Drive – 1166 x 28'; North Colony Road – 1841' x 22'; Fix Road (North Colony Road to East River Road – 662' x 20l; there shall be expended not over the sum of \$66,100.00
Type of work: Micro Paving Overlay

Executed in duplicate this day of September 27, 2018

Supervisor – Nathan McMurray

Councilman – Michael Madigan

Councilman – Peter Marston

Councilwoman – Beverly Kinney

Councilwoman – Jennifer Baney

Superintendent of Highways – Richard Crawford

Note: This agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office.

THE TOWN OF GRAND ISLAND

Superintendent of Highways
RICHARD W. CRAWFORD
Deputy Highway Superintendent
NORMAN (Skip) MRKALL II



HIGHWAY DEPARTMENT

1820 WHITEHAVEN ROAD
GRAND ISLAND, NY 14072
(716) 773-9632
Fax: (716) 773-9634

September 27, 2018

To: Town Board
From: Highway Superintendent Richard Crawford.
Re: Stop Sign

I would ask the Town Board to set a public hearing for the next Town Board meeting on October 15, 2018 for the installation of a STOP sign on East Oakfield road as it exits out of the subdivision and crosses over the newly constructed bike path.

This item will also be on the October meeting of the Traffic Safety Advisory Board.

Thank you.

Richard Crawford
Highway Superintendent

DEPARTMENT OF ENGINEERING
& WATER RESOURCES

ROBERT H. WESTFALL, P.E.
Town Engineer

LYNN M. DINGEY
Asst. Civil Engineer



THE TOWN OF GRAND ISLAND

2255 Baseline Road
Grand Island, New York 14072-1710
(716) 773-9600, Ext. 635 Office
(716) 773-9618 Fax
E-mail: engineering@grand-island.ny.us

Town Board Agenda: October 1, 2018

September 26, 2018

To: Town Board

From: Robert H. Westfall, P.E.
Town Engineer

RE: Staley Road Waterline Replacement
Job # M-225

RECEIVED
2018 SEP 26 PM 1:58
TOWN ENGINEER
GRAND ISLAND, NY

Honorable Town Board:

We hereby request authorization to advertise the above referenced project for bids on Friday, October 5, 2018 and to receive bids on Wednesday, October 24, 2018 at 10:00 AM local time.

lmd

NOTICE TO BIDDERS

Sealed Proposals will be received by the Town of Grand Island on behalf of the Town of Grand Island Water System at 2255 Baseline Rd, Town of Grand Island, NY 14072, up to 10:00 A.M. E.S.T. or E.D.S.T., whichever prevails at the time, on October 24, 2018 for the work described below at the location indicated.

**DESCRIPTION: CONTRACT NO. M-225
STALEY ROAD WATERLINE PIPING PROJECT
WENDEL PROJECT NO. 2180-36**

The work generally consists of a total of approximately 9,580 lineal feet of 12-inch diameter Polyvinyl Chloride (PVC) watermain, water service transfers, large diameter water service connections, and appurtenances along Staley Road to replace and abandon the existing 8-inch watermain from West River Road to the Alt Boulevard right-of-way.

The Drawings, Specifications and Contract Documents under which the work is to be done are on file and may be examined at the office of Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., 375 Essjay Road, Suite 200, Williamsville, New York 14221 and at the office of the Town Clerk.

Copies of the above mentioned documents may be viewed and ordered through the following website on or after October 5, 2018: www.avalonplanroom.com in the Public Bid section. If you do not have internet access or have questions on ordering from the site, please contact Avalon Document Services at (716) 995-7777. Drawings and specifications can be picked up at Avalon Document printing at 741 Main St, Buffalo, NY 14203, upon the non-refundable payment of \$50.00 per set. Payment can be made by credit card or by a check made payable to Avalon Document Services.

An optional pre-bid meeting will be held at 10:00 A.M. prevailing time on October 16, 2018 at the Town of Grand Island Town Hall, 2255 Baseline Rd., Grand Island, NY 14072. Attendance at the pre-bid meeting is recommended but is not mandatory. Test pit excavations at various locations along the project alignment will also be available for examination of soil conditions on this date.

A certified check or Bid Bond for a sum not less than five (5) percent of the amount of the Proposal will be required with each Proposal.

The right is reserved by the Owner to accept any proposal and to reject any and/or all proposals. No bid may be withdrawn for a period of forty-five (45) days after the above date and time for receiving bids.

Each Proposal must be accompanied by a non-collusive bidding certificate in accordance with Section 103-d of the General Municipal Law.

Each Proposal must be enclosed in a sealed envelope addressed to the Town of Grand Island, 2255 Baseline Rd., Grand Island, NY 14072 and shall be clearly labeled "Contract No. M-225", and show the name of the bidder on the outside of said envelope.

Pattie Frentzel, Town Clerk
Town of Grand Island

Publish: *October 5, 2018*

DEPARTMENT OF ENGINEERING
& WATER RESOURCES

ROBERT H. WESTFALL, P.E.
Town Engineer

LYNN M. DINGEY
Ast. Civil Engineer



THE TOWN OF GRAND ISLAND

2255 Baseline Road
Grand Island, New York 14072-1710
(716) 773-9600, Ext. 635 Office
(716) 773-9618 Fax
E-mail: engineering@grand-island.ny.us

Town Board Agenda: October 1, 2018

September 27, 2018

To: Town Board

From: Robert H. Westfall, P.E.
Town Engineer

RE: CDBG – Federal Community Development Grant
Set Public Hearing

Honorable Town Board:

We hereby request a public hearing be set for Monday, October 15, 2018
for CDBG Federal Community Development Grant projects.

Imd

2018 SEP 27 AM 10:31
RECEIVED
TOWN ENGINEER

RECREATION DEPARTMENT
3278 WHITEHAVEN ROAD
GRAND ISLAND, NY 14072
(716) 773-9680 – Office
(716) 465-8370 - Cell
recreation@grand-island.ny.us



THE TOWN OF GRAND ISLAND
Joseph A. Menter
Recreation Supervisor

Town Board Agenda: October 1, 2018

September 26, 2018

To: Town Board

From: Joseph Menter
Recreation Supervisor

RE: State and Municipal Facilities Program (SAM)
Improvements to Nike Base Park
Project ID: #7686
Job # M-226

Honorable Town Board:

Request authorization for the Supervisor to sign the Grant Distribution Agreement with the Dormitory Authority of the State of New York for Improvements to Nike Base Park in the amount of \$125,000.

lmd

RECEIVED
2018 SEP 27 AM 9:54
TOWN OF GRAND ISLAND

This **GRANT DISBURSEMENT AGREEMENT** includes
all exhibits and attachments hereto and is made on the terms and by the parties listed below
and relates to the Project described below:

**DORMITORY AUTHORITY OF THE STATE OF
NEW YORK ("DASNY"):**

515 Broadway
Albany, New York 12207
Contact: Sara Richards, Esq.
Phone: (518) 257-3177
Fax: (518) 257-3475
E-mail: grants@dasny.org

THE GRANTEE:

Town of Grand Island
2255 Baseline Rd.
Grand Island, NY 14072
Contact: Mr. Joseph Menter

Phone: (716) 773-9680
Fax:

THE PROJECT:

Improvements to Nike Base Park

PROJECT LOCATION:

Nike Base Park

GRANT AMOUNT:

\$125,000

FUNDING SOURCE:

State and Municipal Facilities Program
("SAM")

For Office Use Only:

**PRELIMINARY APPLICATION OR PROJECT
INFORMATION SHEET DATE:**

06/20/16

DATE GDA SENT TO GRANTEE:

05/29/18

DATE AGREEMENT SIGNED BY GRANTEE:

DATE AGREEMENT SIGNED BY DASNY:

EXPIRATION DATE OF THIS AGREEMENT:

PROJECT ID #: 7686
FMS#: 134752
GranteeID: 970
GrantID: 8800

** Lynn Dingey has the
2 original copies of the full
contract*

JENNIFER R. MENTER

Recreation Supervisor -

Senior Citizen



THE TOWN OF GRAND ISLAND

Golden Age Center

3278 Whitehaven Road

Grand Island, NY 14072

(716) 773-9682 & (716) 773-9683

goldenage@grand-island.ny.us

Town Board Agenda: October 1, 2018

September 26, 2018

To: Town Board

From: Jennifer R. Menter
Recreation Supervisor – Senior Citizen

Jennifer R. Menter

RE: Community Capital Assistance Program ("CCAP")
Purchase of a Senior Citizens Transportation Vehicle
Project ID: #13102

Honorable Town Board:

Request authorization for the Supervisor to sign the Grant Distribution Agreement with the Dormitory Authority of the State of New York towards the purchase of a Senior Citizens Transportation Vehicle in the amount of \$50,000.

lmd

GRANTEE CERTIFICATION

Town of Grand Island

Purchase of a Senior Citizens Transportation Vehicle

Project ID: #13102

WE HEREBY WARRANT, REPRESENT AND CERTIFY TO DASNY that:

- The Town of Grand Island has applied for a Community Capital Assistance Program ("CCAP") Grant in the amount of \$50,000. This Grant will be used for the purchase of a senior citizens transportation vehicle. We understand that the Grant funds may be used only for certain community improvement purposes as set forth in the enabling legislation and that the Grant Disbursement Agreement to be executed in connection with this Grant contains a provision that states that Grant funds may not be used to finance a program or project that will in any way promote or facilitate religious worship, instruction or proselytizing. We have been informed that this provision exists to ensure compliance with Federal and State law. Therefore, as Authorized Officers of the Town of Grand Island, we hereby certify the following in connection with the project to be financed by the Grant:
 - no religious purpose shall be advanced or promoted by the project or program funded by the Grant;
 - the project or program will provide no religious instruction or counseling, conduct no religious worship or services, engage in no religious proselytizing, and exert no other religious influence in the provision of services or the use of facilities or furnishings assisted in any way by public funds;
 - the project or program shall be open to all without regard to religion; and
 - the Grantee shall take affirmative steps to ensure that information is widely disseminated with respect to the following aspects of the project or program:
 - the project or program is publicly funded;
 - the project or program is open to all, regardless of religious affiliation; and
 - the project or program beneficiaries are not limited to any particular sect or group.
- We understand that the State of New York, DASNY and other entities that may be involved in the Grant process are relying on the above information in making the determination whether to award a CCAP Grant to the Town of Grand Island.
- We have the authority to submit this certification on behalf of the Town of Grand Island.
- By signing these documents, I certify that I am an authorized officer for the Grantee.

Authorized Officer Signature

Printed Name

Date

Title

Authorized Officer Signature

Printed Name

Date

Title

**PROJECT CERTIFICATE OF THE
Town of Grand Island
Community Capital Assistance Program (the "CCAP")
For the Purchase of a Senior Citizens Transportation Vehicle
(Project ID: 13102)**

I, the undersigned, an Authorized Officer of Town of Grand Island (the "Grantee"), DO HEREBY CERTIFY that:

- All contractors and vendors retained to perform services in connection with the Project shall be authorized to do business in the State of New York and shall possess and maintain all professional licenses and/or certifications required to perform the tasks undertaken in connection with the Project.
- To the extent that CCAP Grant proceeds are used to reimburse the Grantee for the cost of any portion of the Project noted above, the Grantee certifies that no other external funding source, including but not limited to, State or Federal restructuring loans, State or Federal grants, or grants, loans, or other funding from any other public or private source (currently or within the last six (6) years), will be used for substantially the same project costs at the same location as described in the Application or Project Information Sheet provided to DASNY.
- If the Project includes removable equipment or furnishings including but not limited to, computer hardware and software, air conditioning units, lab equipment, office furniture and telephone systems, the Grantee will develop, implement and maintain an inventory system for tracking such removable equipment and furnishings.
- The Grantee acknowledges that Grant proceeds cannot be utilized to pay for:
 - Deposits advance payments, or progress payments until work is completed, or goods received by grantee;
 - to pay down long term debt;
 - internal labor costs;
 - rental or leased equipment;
 - stockpiled materials;
 - materials and/or services provided by another entity other than a licensed contractor or vendor.
- The Grantee will maintain accurate books and records through project completion/payout of the Grant as well as for six (6) years from the date the Project is completed and will make those books and records available to DASNY, its agents, officers and employees during the Grantee's business hours upon reasonable request.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20____.

By signing these documents, I certify that I am an authorized officer for the Grantee.

Town of Grand Island

By: _____

Name: _____

Title _____

Pattie Frentzel

Sent: Tuesday, September 25, 2018 12:08 PM
To: Pattie Frentzel; Maria Burns
Cc: Jim Sharpe
Subject: 2018 JCAP - authorizing resolution
Attachments: Town of GI 2018 JCAP Resolution.doc

RECEIVED
2018 SEP 27 AM 10:59
TOWN OF GI
GRAND TOLAND N

Hi Pattie,

We're again working with Maria and the Court to submit a JCAP application due October 11th. Please see the attached authorizing resolution for next Monday's TB meeting.

We will be asking for the balance of \$9,150.29 to finish the construction of walls in the court clerk's office and \$3,300 for new copier machine, for total grant request of \$12,450.29

Any questions please feel free to reach our office.
Thanks

Nathan Taylor, Grant Consultant
Rotella Grant Management
Direct: (716) 240-8423
Main Office: (716) 240-3230
www.rotellagrants.com

RESOLUTION: Support of the Justice Court Assistance Program 2018 Grant Application for the Town of Grand Island Justice Department.

WHEREAS the State of New York Unified Court System is soliciting applications from local governments under the Justice Court Assistance Program to assist local Justice Departments with needed equipment, construction/renovations, automation, furniture, supplies and training.

WHEREAS the funding available under the State of New York Unified Court System would facilitate local efforts in upgrading the Town's Justice Departments.

RESOLVED that the Supervisor of the Town of Grand Island is hereby authorized and directed to file an application with the Justice Court Assistance Program not to exceed \$30,000 in grant funding.

DATED: October 1, 2018

List of Town Board Members:

1. Nathan McMurray, Supervisor	Aye <u> X </u>	Nay <u> </u>
2. Peter Marston, Jr., Board Member	Aye <u> X </u>	Nay <u> </u>
3. Jennifer Baney, Board Member	Aye <u> X </u>	Nay <u> </u>
4. Beverly Kinney, Board Member	Aye <u> X </u>	Nay <u> </u>
5. Michael Madigan, Board Member	Aye <u> X </u>	Nay <u> </u>

Certified to be a true copy of the approved resolution and a record on file in the Town Clerk's office for the Town of Grand Island.

Patricia Frentzel, Town Clerk
Town of Grand Island

Seal of Municipality