#### PRELIMINARY AGENDA

# FLORIDA INLAND NAVIGATION DISTRICT Finance and Budget Committee Meeting

8:45 a.m., Friday, April 14, 2023

Hammock Beach Resort 200 Ocean Crest Drive Palm Coast (Flagler County), Florida, 32137-3272

# Committee Members Commissioners Frank Gernert, Buddy Davenport, Steve Boehning, Carl Blow and Jerry Sansom

# **Item 1.** Call to Order.

Committee Chair Gernert will call the meeting to order.

#### Item 2. Roll Call.

Assistant Executive Director Janet Zimmerman will call the roll.

#### **Item 3.** Additions or Deletions.

Any additions or deletions to the committee meeting agenda will be announced.

RECOMMEND: Approval of a final agenda.

#### Item 4. Public Comments.

The public is invited to provide comments on issues that are NOT on today's agenda. All comments regarding a specific agenda item will be considered following the Committee's discussion of that agenda item. Please note: Individuals who have comments concerning a specific agenda item should make an effort to fill out a speaker card or communicate with staff prior to that agenda item.

# <u>Item 5.</u> Financial Statements for February 2023.

The financial statements for February 2023 are presented for Committee approval. These schedules include: Balance Sheet; Status of Funds; Statement of Revenues, Expenditures & Changes in Fund Balance; Cash Receipts Journal; and the Purchase Journal.

(Please see back up pages 3-17)

RECOMMEND: Approval of a recommendation to the full Board of the financial statements

for February 2023.

Finance & Budget Comm. Agenda April 14, 2023 Page 2.

#### **Item 6.** February 2023 Budget Summary and Project Status Expenditure Reports.

The Budget Summary and the Project Status Expenditure Report for February 2023 are presented for Board review.

(Please see back up pages 18-24)

(This item is presented for Committee review and discussion only.)

# **Item 7.** Delegation of Authority Report.

Staff has prepared a report on Delegation of Authority actions that the Executive Director has approved from March 7, 2023, through April 4, 2023, for Committee information.

(Please see back up page 25)

(This item is presented for Committee review and discussion only.)

# **Item 8.** Additional Agenda Items or Staff Comments.

#### <u>Item 9.</u> Additional Commissioners Comments.

# **Item 10.** Adjournment.

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

# FL INLAND NAVIGATION DISTRICT BALANCE SHEET At February 28, 2023

ASSETS Seacoast Checking Petty Cash Due from other Governments Seacoast National Collections ProfessionalBank MMA City National Bank MMA TD CD 11/19/23 U.S. Century 04/23/23 TD CD 03/24/23 BankUnited CD 2/24 BankUnited CD 05/25/23 City National CD 5/3/2023	\$ 357,889.10 300.00 12,186.01 25,684,555.93 11,019,968.83 13,902,023.84 8,285,627.98 3,321,964.67 15,102,334.91 10,029,746.62 10,026,445.93 13,544,343.00	
SUBTOTAL OF ASSETS		111,287,386.82
TOTAL ASSETS		\$ 111,287,386.82
LIABILITIES		
Accounts Payable Retainage Payable - Grants Retainage Payable - Contracts	\$ 713,268.79 119,260.04 180,798.52	
TOTAL LIABILITY		1,013,327.35
		-
FUND EQUITY Reserv for Sub Yr Expenditure Current Year Fund Balance	80,873,783.48 29,400,275.99	
TOTAL FUND EQUITY		110,274,059.47
TOTAL LIABILITY & FUND EQUITY		\$ 111,287,386.82

# FL INLAND NAVIGATION DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE For the Five Months Ending February 28, 2023

	Current Month	Fiscal Year to Date
REVENUES		
Ad Valorem Taxes - Brevard	22,233.04	1,518,509.12
Ad Valorem Taxes - Broward	191,296.03	6,897,713.39
Ad Valorem Taxes - Miami Dade	337,332.85	10,419,124.45
Ad Valorem Taxes - Duval	49,692.34	2,608,852.29
Ad Valorem Taxes - Flagler	15,012.34	360,877.23
Ad Valorem Taxes - Indian Riv.	16,725.84	698,162.17
Ad Valorem Taxes - Martin	26,485.96	766,132.74
Ad Valorem Taxes - Palm Beach	334,250.29	7,102,605.46
Ad Valorem Taxes - St. Johns	154,633.73	1,173,453.74
Ad Valorem Taxes - St. Lucie	15,225.48	863,515.58
Ad Valorem Taxes - Volusia	69,164.15	1,389,159.00
Ad Valorem Taxes- Nassau	12,392.02	365,708.03
Interest Income	148,339.82	485,643.10
Other Misc. Revenue	203.11	7,604.11
TOTAL REVENUES	1,392,987.00	34,657,060.41
EXPENDITURES		
ADMINISTRATION		
Salaries & Wages	53,692.38	268,506.24
Compensated Absences	0.00	5,079.73
P/R Tax Expense FICA & MED	4,107.47	18,009.90
Retirement Contribution	7,208.61	35,858.24
Health Insurance	4,473.83	23,066.27
Legal Expense	11,350.00	60,824.17
Bank Charges	93.85	641.42
Travel & Per Diem	7,957.62	26,993.23
Utility Service	380.83	4,721.22
Insurance and Bonds	1,037.72	8,292.47
Repairs & Maintenance Svc.	175.00	2,401.52
Office Supplies	1,770.02	4,776.29
Dues & Subscriptions	254.76	11,759.93
Govt Relations	11,500.00	58,058.02
Staff Training	674.00	674.00
TOTAL ADMINISTRATION	104,676.09	529,662.65
OPERATIONS		
DMMA Mgmt & Maint.	99,648.78	271,174.88
Waterway Cleanup	15,675.00	55,913.62
Boating Event Sponsorship	0.00	4,000.00
Sm Scale Derlct Vessl Rmvl	7,326.59	22,505.48
OWW Dredging	4,617.75	16,683.60
Operations Equipment	0.00	2,347.72
TOTAL OPERATIONS	127,268.12	372,625.30

# FL INLAND NAVIGATION DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE For the Five Months Ending February 28, 2023

	Current Month	Fiscal Year to Date
Land - General	0.00	568.60
Site O-23	0.00	4,924.50
DMMA Development	117,855.08	140,224.96
IR-14 Dev.	9,944.02	106,729.62
BV-4B Construction	24,638.32	107,866.48
BV-24A	10,085.00	34,891.00
DMMA BV-11	10,048.00	287,554.22
Development SJ-14	2,905.00	314,400.88
Development 617C	16,634.34	54,022.07
Development of /C	10,034.34	54,022.07
TOTAL CAPITAL OUTLAY	192,109.76	1,051,182.33
WATERWAY OTUDIES		
WATERWAY STUDIES	2 702 06	14.012.72
Waterway Plans	2,793.96	14,912.73
DMMP Updates	13,898.02	51,725.97
Economic Waterway Study	18,700.00	28,050.00
GIS Project	1,466.25	4,963.75
TOTAL WATERWAY STUDIES	36,858.23	99,652.45
DIEDER OCAL C		
INTERLOCALS	0.00	200 000 00
SLCFt.PierceInletSandTrap	0.00	300,000.00
TOTAL INTERLOCALS	0.00	300,000.00
WATERWAYS ASSISTANCE PROGRAM		
CtyRivbch Puble mooring Fld P1	0.00	69,277.50
PBC Lake Worth Flood Shoal Drd	0.00	68,972.18
	28,750.00	
CityDaytonaRivrfrntPrkSeawall		28,750.00
Fort Ldrdle George English Prk	0.00	391,729.15
Riverview Prk Bt Rmp Ph 1	0.00	72,675.40
CityJax Bert Maxwell Boat Ramp	0.00	411,395.95
CitPalmbayTurkeyCreeekNav	0.00	75,000.00
CityDaytonaRivrfrntparkSeawall	588,439.32	588,439.32
St.LucieCo.SandTrappart2	245,714.00	245,714.00
CityFernMooringDredge	249,875.00	249,875.00
TOTAL WATERWAYS ASSISTANCE	1,112,778.32	2,201,828.50
COOPERATIVE ASSISTANCE PROGRAMS		
TOTAL COOPERATIVE ASSISTANCE	0.00	0.00
PUBLIC INFORMATION		
Communications	2 516 20	6 190 21
	2,516.30	6,189.21
Public Information	810.82	5,681.58
Legal Advertising	395.60	6,972.47
Records Management	1,557.16	9,446.24
Outreach Events	0.00	6,137.18

# FL INLAND NAVIGATION DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE For the Five Months Ending February 28, 2023

TOTAL PUBLIC INFORMATION		Current Month 5,279.88		Fiscal Year to Date 34,426.68
DISASTER RELIEF ACCOUNT				
TOTAL DISASTER RELIEF		0.00		0.00
TAX COLLEC. & PROPERTY APPR. CO	MM	ISSIONS		
Prop. Appraiser's Commissions Tax Collector's Commissions		5,519.10 27,033.32		95,958.41 571,448.10
TOTAL TAX COLLEC. & PROPERTY		32,552.42		667,406.51
TOTAL EXPENDITURES		1,611,522.82		5,256,784.42
REVENUES OVER (UNDER) EXPENDITURES	\$	(218,535.82)	\$	29,400,275.99
		CHANGES in I	FUN	ID BALANCE
Reserv for Sub Yr Expenditure		\$		(80,873,783.48) (29,400,275.99)
FUND BALANCE- ENDING		_		(110,274,059.47)

Cash Receipts Journal

For the Period From Feb 1, 2023 to Feb 28, 2023

Date	Account I	Transacti	Line Descriptio	Debit Amnt	Credit Amnt	Receipt Number
2/1/23	3101 5321 1623	E0201202	Current Taxes Less Comm Brevard County Tax Collector	45.43 2,226.25	2,271.68	
2/2/23	3109 5321 1623	E020223	Current Taxes Less Comm St. Johns County Tax Collector	33.70 1,651.08	1,684.78	
2/2/23	3110 5321 1623	E020323	Current taxes Less Comm St. Lucie County Tax Collector	103.29 5,061.56	5,164.85	
2/2/23	3111 5321 1623	E020322	Current taxes Less Comm Volusia County Tax Collector	860.06 42,142.95	43,003.01	
2/7/23	3112 5321 1623	E020723	Current Taxes Less Comm Nassau County Tax Collector	247.84 12,144.18	12,392.02	
2/8/23	3110 1623	E020823	Current taxes St. Lucie County Tax Collector	13.35	13.35	
2/8/23	3110 1623	E020823	Current taxes St. Lucie County Tax Collector	27.03	27.03	
2/8/23	3107 5321 1623	E020823	Current Taxes Less Comm Martin County Tax Collector	529.71 25,956.25	26,485.96	
2/8/23	3108 5321 1623	E020823	Current taxes Less Comm Palm Beach County Tax Collect	6,685.00 327,565.29	334,250.29	
2/9/23	3101 5321 1623	E020923	Current taxes Less Comm Brevard County Tax Collector	399.22 19,562.14	19,961.36	
2/9/23	3103 5321 1623	E020923	Current taxes Less Comm Miami-Dade County	3,306.87 327,380.94	330,687.81	
2/10/23	3110 5321 1623	E021023	Current Taxes Less Comm St. Lucie County Tax Collector	89.65 4,393.13	4,482.78	

Cash Receipts Journal

For the Period From Feb 1, 2023 to Feb 28, 2023

Date	Account I	Transacti	Line Descriptio	Debit Amnt	Credit Amnt	Recei
2/10/23	3106 5321 1623	E021023	Current taxes Less Comm Indian River Cty. Tax Collect	144.33 7,072.29	7,216.62	
2/10/23	3103 5321 1623	E021323	Current taxes Less Comm Miami-Dade County	66.45 6,578.59	6,645.04	
2/14/23	3105 5321 1623	E021522	Current Taxes Less Comm Flagler County Tax Collector	300.24 14,712.10	15,012.34	
2/15/23	3102 5321 1623	E021523	Current taxes Less Comm Broward County Tax Collector	3,825.92 187,470.11	191,296.03	
2/15/23	3110 5321 1623	E021523	Current taxes Less Comm St. Lucie County Tax Collector	63.14 3,094.14	3,157.28	
2/15/23	3104 5321 1623	E021723	Current taxes Less Comm City of Jacksonville	510.26 25,024.74	25,535.00	
2/22/23	3111 5321 1623	E021723	Current taxes Less Comm Volusia County Tax Collector	523.22 25,637.92	26,161.14	
2/22/23	3109 5321 1623	E022223	Current taxes Less Comm St. Johns County Tax Collector	3,058.97 149,889.98	152,948.95	
2/24/23	3106 5321 1623	E022423	Current taxes Less Comm Indian River Cty. Tax Collect	190.18 9,319.04	9,509.22	
2/27/23	3110 5321 1623	E022723	Current Taxes Less Comm St. Lucie County Tax Collector	47.60 2,332.59	2,380.19	
2/27/23	3104 5321 1623	E022723	Current Taxes Less Comm City of Jacksonville	483.14 23,674.20	24,157.34	
				1,244,444.07	1,244,444.07	

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2/9/23	3101 5321 1623	E020923	Current taxes Less Comm Brevard County Tax Collector	399.22 19,562.14	19,961.36	
2/9/23	3103 5321 1623	E020923	Current taxes Less Comm Miami-Dade County	3,306.87 327,380.94	330,687.81	
2/10/23	3110 5321 1623	E021023	Current Taxes Less Comm St. Lucie County Tax Collector	89.65 4,393.13	4,482.78	

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2/15/23	3104 5321 1623	E021723	Current taxes Less Comm City of Jacksonville	510.26 25,024.74	25,535.00	
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2/27/23	3104 5321 1623	E022723	Current Taxes Less Comm City of Jacksonville	483.14 23,674.20	24,157.34	
				1,244,444.07	1,244,444.07	

#### Purchase Journal

For the Period From Feb 1, 2023 to Feb 28, 2023

Date	Account ID Account Description	Invoice/C	Line Description	Debit Amount	Credit Amount
2/2/23	5540 Dues & Subscriptions 2020 Accounts Payable	01182023	Banking Report  Bauer Financial Inc.	204.00	204.00
2/2/23	5460 Repairs & Maintenance Svc. 2020 Accounts Payable	013123	Cleaning Services FIND Headquarters Jupiter Carpet Care	175.00	175.00
2/2/23	5400 Travel & Per Diem 2020 Accounts Payable	020123	January Board meeting  Lynn Williams	1,038.48	1,038.48
2/2/23	5450 Insurance and Bonds 2020 Accounts Payable	020223	Audit premium  Florida Municipal Insurance Tr	563.00	563.00
2/2/23	5321 Tax Collector's Commissions 2020 Accounts Payable	020323	1st quarter Commissions Due PA County of Volusia	5,519.10	5,519.10
2/2/23	5400 Travel & Per Diem 2020 Accounts Payable	020623	Travel December Thru January Ian Eyeington	638.00	638.00
2/2/23	5400 Travel & Per Diem 5400 Travel & Per Diem	021323IE	Site inspections Fuel Supplies	1,009.75 633.59	
	2020 Accounts Payable		TRUIST BANK		1,643.34
2/2/23	5540 Dues & Subscriptions	021323J <b>Z</b>	Newspapers	50.76	
	5512 Staff Training 5400		Staff training FIND Board Meeting and	375.00 932.21	
	Travel & Per Diem 5510		FSBPA conf. Office Supplies	62.04	
	Office Supplies 2020 Accounts Payable		TRUIST BANK		1,420.01
2/2/23	5400 Travel & Per Diem	021423MC	FIND Board, Outreach	3,705.59	
	5510 Office Supplies		Software	1,318.03	
	5450 Insurance and Bonds		CNA Bond	340.00	
	5512 Staff Training 5480		Staff Training Sorage rental	299.00 295.00	
			-		

#### Purchase Journal

For the Period From Feb 1, 2023 to Feb 28, 2023
Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/C	Line Description	Debit Amount	Credit Amount
	Public Information 5552.08 DMMA Mgmt & Maint.		FDEP permit	780.00	
	5510		Office Supplies	93.90	
	Office Supplies 2020 Accounts Payable		TRUIST BANK		6,831.52
2/2/23	5410 Communications	021523	Postage for meter	1,500.00	
	2020 Accounts Payable		U.S. Postal Service(CMRS-FP)		1,500.00
2/2/23	5230 Health Insurance	021523	Disabiltiy Insurance-April	84.13	
Health Insurance 2020 Accounts Payable	2020		State of Florida Employees Ins		84.13
2/2/23	5230	021523L	Life Insurance April	115.68	
	Health Insurance 2020 Accounts Payable		State of Florida Employees Ins		115.68
2/2/23	5230 Health Insurance	0215H	Health Insurance-April	4,274.02	
	2020 Accounts Payable		State of Florida Employees Ins		4,274.02
2/2/23	5311 Prop. Appraiser's Commissions 2020 Accounts Payable	022323	2nd quarter commissions due PA County of Volusia	5,519.10	5,519.10
2/2/23	5552.9681	11124975	BV-11 Legal Fees	8,268.00	
	DMMA BV-11 2020 Accounts Payable		Gray Robinson Attorneys at Law		8,268.00
2/2/23	5490 Legal Advertising 2020 Accounts Payable	131563	Public Notices Legal advertising Department of State	294.00	294.00
2/2/23	5490	132035	Public Notice	14.56	
	Legal Advertising 2020 Accounts Payable		Department of State		14.56
2/2/23	5552.08 DMMA Mgmt & Maint.	15799	Landscape maint. MSA 641	150.00	
	2020 Accounts Payable		Dougs Lawn & Landscape Maint.		150.00
2/2/23	5410	17025	Postage meter lease	103.80	
	Communications 2020 Accounts Payable		FP Mailing Solutions		103.80

#### Purchase Journal

# For the Period From Feb 1, 2023 to Feb 28, 2023

Date	Account ID Account Description	Invoice/C	Line Description	Debit Amount	Credit Amount
2/2/23	5552.9696 BV-4B Construction 2020	201485	BV-4B legal fees Gray Robinson Attorneys at	2,853.00	2,853.00
2/2/23	Accounts Payable 5552.08	2023-013	Law GT Relocation BV-4B	14,225.00	
	DMMA Mgmt & Maint. 2020 Accounts Payable		Hobe Sound Enviro Consultants, Inc		14,225.00
2/2/23	5552.08 DMMA Mgmt & Maint.	22-0493	Survey 640C	1,935.00	
	2020 Accounts Payable		Whidden Surveying & Mapping, Inc.		1,935.00
2/2/23	5312 Govt Relations	2223	Federal Representation Feb	9,000.00	
	2020 Accounts Payable		Thorn Run Partners, LLC		9,000.00
2/2/23	5552.9681 DMMA BV-11	23-0328	BV-11 Support services	1,780.00	
	2020 Accounts Payable		MBV Engineering, Inc		1,780.00
2/2/23	5642 Records Management	2701	Network support	209.98	
	2020 Accounts Payable		Alterio Technologies LLC		209.98
2/2/23	5642 Records Management	2709	Network Support	1,347.18	
	2020 Accounts Payable		Alterio Technologies LLC		1,347.18
2/2/23	5510 Office Supplies	30334716	Office Supplies	217.99	
	2020 Accounts Payable		Quill, Corp.		217.99
2/2/23	5510 Office Supplies	30416334	Office Supplies	78.06	
	2020 Accounts Payable		Quill, Corp.		78.06
2/2/23	5319.69 Economic Waterway Study	322655001	Waterway	18,700.00	
	2020 Accounts Payable		Balmoral Group		18,700.00
2/2/23	5312 Govt Relations	3594	State representation	2,500.00	
	2020 Accounts Payable		Moyle Law Firm, P.A.		2,500.00
2/2/23	5490	5259981	Public Notice	87.04	

#### Purchase Journal

For the Period From Feb 1, 2023 to Feb 28, 2023

Date	Account ID Account Description	Invoice/C	Line Description	Debit Amount	Credit Amount
	Legal Advertising 2020 Accounts Payable		CA Florida Holdings. LLC		87.04
2/2/23	5552.08 DMMA Mgmt & Maint. 2020 Accounts Payable	71139	Landscape maint. MSA 617c Jupiter Lawn Care	210.00	210.00
2/2/23	5552.08 DMMA Mgmt & Maint. 2020 Accounts Payable	71140	Landscape maint. FIND Headquarters Jupiter Lawn Care	128.00	128.00
2/2/23	5552.08 DMMA Mgmt & Maint. 2020 Accounts Payable	FIND01-10	BV-2c Feral hog and O-7 Florida Wildlife Trappers	6,721.25	6,721.25
2/2/23	5552.94 Waterway Cleanup 2020 Accounts Payable	ICWPB23	1st and final payment lagoon keepers LagoonKeepers.Org	15,675.00	15,675.00
2/2/23	5552.08 DMMA Mgmt & Maint. 2020 Accounts Payable	IVC14492	GT relocation BV-4B  Hobe Sound Enviro Consultants, Inc	60,000.00	60,000.00
2/2/23	7574 CityFernMooringDredge 2020 Accounts Payable	NA-FB-21-	1st and final Marina Mooring Ball NA-FB-21-24 City of Fernandina Beach	249,875.00	249,875.00
2/2/23	5644 Sm Scale Derlct Vessl Rmvl 2020 Accounts Payable	SJ-SA-23-	1st and final DV removal SJ-SA-23-01 City of St. Augustine	7,326.59	7,326.59
2/2/23	7640 St.LucieCo.SandTrappart2 2020 Accounts Payable	SL-22-72	1st and final Fort pierce Sand trap S1-22-72 St. Lucie County Board	245,714.00	245,714.00
2/2/23	7584 CityDaytonaRivrfrntPrkSeawal	VO-DB-21	Final Payment	28,750.00	
	2021 Retainage Payable - Grants		Payment of retainage	55,306.10	
	2020 Accounts Payable		City of Daytona Beach		84,056.10
2/2/23	7629 CityDaytonaRivrfrntparkSeawa 2021 Retainage Payable - Grants	VO-DB-22	1st payment Riverfront Park Seawall VO-DB-22-135 Less retainge	588,439.32	58,843.93
	Retainage Payable - Grants 2020 Accounts Payable		City of Daytona Beach		529,595.39

#### Purchase Journal

For the Period From Feb 1, 2023 to Feb 28, 2023

Date	Account ID Account Description	Invoice/C	Line Description	Debit Amount	Credit Amount
2/3/23	5220 Retirement Contribution 2020 Accounts Payable	020323	Contributions ER Florida Retirement System	7,208.61	7,208.61
2/17/23	5430 Utility Service 2020 Accounts Payable	021723	Sewer Service FIND Headquarters Loxahatchee River District	76.98	76.98
2/17/23	5410 Communications 2020 Accounts Payable	022223	Courier Services United Parcel Service	36.71	36.71
2/17/23	5430 Utility Service 2020 Accounts Payable	022223	Water service FIND Headquarters Town of Jupiter	93.25	93.25
2/17/23	5480 Public Information 2020 Accounts Payable	022223	files storage rental  Iron Mountain, Inc.	515.82	515.82
2/23/23	5410 Communications 2020 Accounts Payable	022323	Cellular Phone Services Sprint	218.81	218.81
2/23/23	5430 Utility Service 2020 Accounts Payable	022323	Electric Service FIND Headquarters Florida Power & Light	210.60	210.60
2/23/23	5410 Communications 2020 Accounts Payable	022323	Courier Services Federal Express	41.24	41.24
2/23/23	5410 Communications 2020 Accounts Payable	022323	Local, Long distance, internet Comcast	615.74	615.74
2/27/23	5450 Insurance and Bonds 2020 Accounts Payable	022823	Dental Insurance IE SS Florida Municipal Insurance Tr	134.72	134.72
2/27/23	5310 Legal Expense 2020 Accounts Payable	2078	Legal services February  The Law office of Peter Breton, PLLC	11,350.00	11,350.00
2/27/23	5552.08	24121	FIND General services	9,999.53	

#### FL INLAND NAVIGATION DISTRICT Purchase Journal

For the Period From Feb 1, 2023 to Feb 28, 2023
Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/C	Line Description	Debit Amount	Credit Amount
	DMMA Mgmt & Maint. 2020 Accounts Payable		Taylor Engineering		9,999.53
2/27/23	5552.981 BV-24A	24123	BV-24A final design	10,085.00	
	2020 Accounts Payable		Taylor Engineering		10,085.00
2/27/23	5319.46 GIS Project	24124	FIND GIS maint.	1,466.25	
	2020 Accounts Payable		Taylor Engineering		1,466.25
2/27/23	5552.971 OWW Dredging 2020 Accounts Payable	24126	Lake Okeechobee maint. Dredging Taylor Engineering	4,617.75	4,617.75
2/27/23	5319.64 Waterway Plans 2020 Accounts Payable	24127	FIND Jupiter Inlet Area Modeling Taylor Engineering	2,793.96	2,793.96
2/27/23	5319.68 DMMP Updates 2020 Accounts Payable	24128	Indian River Co. DMMP update Taylor Engineering	8,396.32	8,396.32
2/27/23	5552.56 Development 617C 2020 Accounts Payable	24129	FIND 617C Design Engineering Taylor Engineering	16,634.34	16,634.34
2/27/23	5552.951 DMMA Development	24130	SJ-1 Shoreline Stabilization	10,456.50	
	2020 Accounts Payable		Taylor Engineering		10,456.50
2/27/23	5552.70 Development SJ-14	24131	SJ-14 Wier and walkway	358.00	
	2020 Accounts Payable		Taylor Engineering		358.00
2/27/23	5553.12 IR-14 Dev.	24134	IR-14 DMMA design	9,944.02	
	2020 Accounts Payable		Taylor Engineering		9,944.02
2/27/23	5319.68 DMMP Updates	24135	FIND Martin DMMP Update	5,501.70	
	2020 Accounts Payable		Taylor Engineering		5,501.70
2/27/23	5552.9696 BV-4B Construction	24137	BV-4B Construction Admin.	12,439.82	
	2020		Taylor Engineering		12,439.82

# Purchase Journal

For the Period From Feb 1, 2023 to Feb 28, 2023
Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/C	Line Description	Debit Amount	Credit Amount
	Accounts Payable				
2/27/23	5552.70 Development SJ-14	24145	FIND SJ-14 Pipe Inspection	2,547.00	
	2020 Accounts Payable		Taylor Engineering		2,547.00
2/27/23	5552.9696 BV-4B Construction	24146	BV-4B Final Design	9,345.50	
	2020 Accounts Payable		Taylor Engineering		9,345.50
2/27/23	5552.08 DMMA Mgmt & Maint.	F203	MSA 641 Herbicide	5,500.00	
	2020 Accounts Payable		Cates Tractor Service, LLC		5,500.00
2/27/23	5552.951 DMMA Development	PMT2	Pmt 2 SJ-14 Replacement	107,398.58	
	2020 Accounts Payable		Petticoat Schmitt Civil Contractors		107,398.58
				1,587,421.00	1,587,421.00
			3		

# FL INLAND NAVIGATION DISTRICT CONDENSED BUDGET SUMMARY

For the Current Fiscal Year - Five Months Ending February 28, 2023

		Budget Annual			Remaining Budgeted Expenses
EXPENSES					
Administration		1,550,015		529,661	1,020,354
Operations		27,848,104		372,626	27,475,478
Capital Program		24,291,613		1,051,183	23,240,430
Waterway Studies		2,535,287		99,653	2,435,634
Interlocals		2,534,100		300,000	2,234,100
Waterways Assistance Program		47,221,290		2,201,828	45,019,462
Cooperative Assistance Program		2,887,180		0	2,887,180
Public Information		200,209		34,426	165,783
Disaster Relief Account		3,000,000		0	3,000,000
Tax Collec.& Property Appr.Com		1,180,000		667,406	512,594
Total	\$	113,247,798	\$	5,256,783	107,991,015

ACCT#	ACCOUNT DESCRIPTION	BUDGET ANNUAL	ACTUAL Y-T-D	Amount Under/ <over></over>	Project Status
	Administration				
5120	Salaries & Wages	\$ 704,735 \$	268,506	436,229	
5121	Compensated Absences	12,073	5,080	6,993	
5122	Temporary Help	42,707	0	42,707	
5210	P/R Tax Expense FICA & MED	58,000	18,010	39,990	
5220	Retirement Contribution	85,000	35,858	49,142	
5230	Health Insurance	95,000	23,066	71,934	
5310	Legal Expense	144,000	60,824	83,176	
5312	Gov't Relations	165,000	58,058	106,942	
5320	Annual Audit	35,000	0	35,000	
5322	Bank Charges	3,500	641	2,859	
5400	Travel & Per Diem	80,000	26,993	53,007	
5430	Utility Service	10,000	4,721	5,279	
5450	Insurance and Bonds	30,000	8,292	21,708	
5460	Repairs & Maintenance Svc.	15,000	2,402	12,598	
5510	Office Supplies	20,000	4,776	15,224	
5512	Staff Training	5,000	674	4,326	
5540	Dues & Subscriptions	45,000	11,760	33,240	
	Total Administration	1,550,015	529,661	1,020,354	
	Operations				
5551	Waterway Inspections	20,000	0	20,000	
5552.08	DMMA Mgmt. & Maint.	2,000,000	271,175	1,728,825	
5552.93	Spoil Island Enh. & Resto.	103,000	0	103,000	
5552.94	Waterway Cleanup	121,663	55,914	65,749	Palm Coast St Johns Martin
5552.941	Boating Event Sponsorship	3,500	4,000	(500)	Taim oddot ot domio warum
5552.95	ICW Dredging General	5,829,732	0	5,829,732	
5552.971	OWW Dredging	2,466,370	16,684	2,449,686	Lake O project investigations
5553.02	Peanut Island Offloading	3,000,000	. 0,00	3,000,000	Land o project investigations
5552.9521	St. Lucie Dredging Reach 2	3,100,000	0	3,100,000	Project deferred to 2024+
5553.06	Offloading MSA 434-A	6,020,616	0	6,020,616	County/FIND agr approved
5553.60	Offloading M-5	4,786,128	v	4,786,128	Offload w/next maintenance dredge
5641	Operations Equipment	7,500	2,348	5,152	
5644	Sm-Scale Derelict Vessel Rmvl	389,595	22,505	367,090	St Aug, Palm Beach
	Total Operations	27,848,104	372,626	27,475,478	

<sup>\*</sup> Denotes Multi-year fiscal obligation

ACCT#	ACCOUNT DESCRIPTION	BUDGET ANNUAL	ACTUAL Y-T-D	Amount Under/ <over></over>	Project Status
	Capital				
5552.951	DMMA Development	2,973,473	140,225	2,833,248	
5552.70	SJ-14	250,000	314,401	(64,401)	
5552.53	IR-7A	250,000	0	250,000	
5553.12	IR-14	3,550,000	106,730		
5635.04	DMMA O-23	72,802	4,925		Construction ongoing
5552.56	MSA 617-C plans & specs	3,634,145	54,022	250,000	Plans & Specs onging
5552.9696	DMMA BV-4B construction	5,018,087	107,866	4,910,221	Constr ongoing/RR permit pending
5552.9681	DMMA BV-11 construction	1,497,387	287,554	1,209,833	Site complete/Lawsuit ongoing
5552.980	DMMA BV-24A	5,832,612	34,891	5,797,721	Plans & Specs ongoing
5610	Land - General	969,376	569	968,807	
5640	Furn., Fix. & EquipCapital	243,731	0	243,731	
	Total Capital	24,291,613	1,051,183	23,240,430	
	Waterway Studies				
5319.46	GIS Project	109,075	4,964	104,111	GIS maintenance ongoing
5319.64	Waterway Plans	220,124	14,913	205,211	
5319.65	Channel Surveys	705,203	0	705,203	
5319.66	Seagrass Survey	367,499	0	367,499	
5319.67	Mitigation Plans	40,000	0	40,000	Complete
5319.68	DMMP Updates	559,055	51,726	507,329	
5319.69	Economic Waterway Study	534,331	28,050	506,281	Update in progress
	Total Waterways	2,535,287	99,653	2,435,634	
	Interlocal				
5552.97	Cut P-50 PBC	1,500,000	0	1,500,000	
7592	SLC Ft. Pierce Inlet Sand Trap	300,000	300,000	0	complete
7598	PBC S Lake Worth Inlet Sand	734,100	0	734,100	bathic & benthic surveys complete
	Total Interlocal	2,534,100	300,000	2,234,100	
	WAP				
7396	Palm Valley Boat Ramp West Ph 1	40,000	0	40,000	complete
7453	Riverview Park Boat Ramp Ph 1	75,000	72,675	2,325	Phase I complete
7498	St. Johns Palm Valley Redesign	25,000	0	25,000	Project complete
7509	City Riv Bch Public Mooring Fld P1	75,000	69,278	5,722	Project complete
7511	PBC Bert Winters Park 2B	125,000	0	125,000	Expired
7512	PBC Lake Worth Flood Shoal Drdg	140,000	68,972	71,028	Phase I complete
7518	City Miami-I-395 Ped Boardwalk	275,000	0	275,000	EXPIRED
7524	Miami-Dade North Bay Baywalk 1B	100,000	0	100,000	waiting on closeout and cost agr
7528	City Fern Marina Boardwalk Inst	250,000	0	250,000	Project complete
7529	City Jax Bert Maxwell Boat Ramp	450,000	411,396	38,604	Project complete
7530	St. Aug. Salt Run maint. Dredge	150,000	0	150,000	0%
7532	Flagler Bings Landing Seawall	93,485	0	93,485	75% complete

<sup>4/3/2023</sup> at 12:51 PM

<sup>\*</sup> Denotes Multi-year fiscal obligation

ACCT#	ACCOUNT DESCRIPTION	BUDGET ANNUAL	ACTUAL Y-T-D	Amount Under/ <over></over>	Project Status
7533	City Palm Coast Waterfront Pk1	146,000	0	146,000	0%
7540	Cape Canaveral Long Pt Estuary	370,000	0	370,000	WITHDRAWN
7543	City Vero Municipal Marina Plan 1	350,750	0	350,750	60% complete
7544	I.R.C. Jones Pier Museum	84,000	0	84,000	30% complete
7545	S.L.C. N Cswy Isle Boat Rmp	450,000	0	450,000	going out to bid
7546	P.S.L. Rivergate Canal Dredge	36,000	0	36,000	50% complete
7548	Martin Co. Manatee Pocket Moorin	200,000	0	200,000	under construction
7550	PBC Ocean Inlet Prk Marina 2	1,500,000	0	1,500,000	under construction
7551	PBC Sawfish Island Restoration	701,700	0	701,700	15%
7552	Cty Boynton Oyer Boat Club Park	600,000	0	600,000	25% complete
7553	City Boca Lake Wyman-Rutherfd	1,380,000	0	1,380,000	50% complete
7555	Fort Ldrdle George English Park	400,000	391,729	8,271	Project complete
7556	Pompano Alsdorf Dock Seawall	475,000	0	475,000	20% complete
7557	Fort Lauderdale N Fork Rivrfrnt	75,000	0	75,000	30%
7558	Broward Hollwd N Beach Mooring	25,000	0	25,000	98% complete
7559	Miami Dade Thalatta Shoreline 2	500,000	0	500,000	Contractor selected
7560	Miami Dade Pelican Hrbr Dredge	190,300	0	190,300	60%
7561	Miami Dade County Marina Launch	227,210	0	227,210	5%
7562	Miami Dade Pelican Hhbr Fish Pir	38,600	0	38,600	15%
7563	City Miami Fire Rescue Vessel	29,019	0	29,019	50%
7564	City Miami Sewell Park Seawall	408,150	0	408,150	90%
7565	N Bay Village Vogel Park Boating	100,000	0	100,000	25% complete
7566	N Bay Village Island Walk Design Per	425,000	0	425,000	20%
7567	Bal Harbor Village Seawall	705,097	0	705,097	closeout phase
7568	Bal Harbor Village Jetty Resto	252,000	0	252,000	75% Complete
7569	Miami Shores Village Bayfrnt Park	125,000	0	125,000	major mod approved
7570	City Miami 1st Presb Baywalk	835,839	0	835,839	1yr extension requested
7571	City Miami Dinner Key Redev. 2	135,900	0	135,900	Proj complete (pd FY 21-22)
7572	City Miami Morningside Park	256,637	0	256,637	30%
7573	Myers Park Seawall	841,500	0	841,500	waiting on contractor to begin
7574	City Fern Bch Mooring &Dredge	250,000	249,875	250,000	Complete
7575	City Jax Castaway Island Preserve	400,000	0	400,000	Ready to advertise
7576 7577	City Jax Exchange Club Prk Redev	175,000	0	175,000	Ready to advertise
7577	City Jax Goodbys Creek Dredge	375,000	0	375,000	Ready to advertise
7578 7570	City Jax Reed Island Park	375,000	0	375,000	Ready to advertise
7579 7590	St Aug Salt Run Chnl Maint.	150,000	0	150,000	Agreement signed
7580 7584	SJC Doug Crane Boat Ramp	150,000	0	150,000	Agreement signed
7581 7582	SJC Palm Valley E Boat Ramp	31,000	0	31,000	Agreement signed
7582	SJC Palm Valley W Boat Ramp	450,000	0	450,000	Agreement signed
7583 7584	City Palm Coast Waterfront Park	211,250	0 28 750	211,250	Agreement signed
7584 7586	City Daytona Bch Rvrfrnt Park Seawa	28,750 13,500	28,750	13 500	project complete
7586 7587	City Cocoa Lee Wenner Boat Ramp	13,500 310,500	0	13,500 310,500	Project complete
7589	City Cocoa Lee Wenner Boat Ramp	310,500 75,000	75 000	310,500 0	project complete pd FY21
	City Palm Bay Turkey Creek Nav	75,000 100,000	75,000 0		Project complete
7590	IRC ELC Dock Replacement	100,000	U	100,000	Agreement signed

<sup>\*</sup> Denotes Multi-year fiscal obligation

ACCT#	ACCOUNT DESCRIPTION	BUDGET ANNUAL	ACTUAL Y-T-D	Amount Under/ <over></over>	Project Status
7591	City Vero Bch Municipal Marina	381,000	0	381,000	Agreement signed
7593	SLC White City Shoreline	49,150	0	49,150	60% complete
7594	City PSL Boardwalk Riverwalk	235,850	0	235,850	Submitted bid doc
7595	Martin Co Sandsprit Park	300,000	0	300,000	Contract awarded
7597	PBC Ocean Inlet Marina	1,500,000	0	1,500,000	Agreement signed
7599	City Boca Lake Wyman Rutherford	1,300,000	0	1,300,000	project rebid
7600	City Riviera Bch Marina Dock	648,525	0	648,525	Agreement signed
7601	Broward Hollywood N Beach Mooring	1,628,350	0	1,628,350	Under construction
7603	City Ft Lauderdale Keith Preserve	260,000	0	260,000	Agreement signed
7604	City Ft Lauderdale FLPD Outboard	46,000	0	46,000	Agreement signed
7605	City Ft Laud Rvrwlk Floating Dock	230,000	0	230,000	Agreement signed
7607	Miami-Dade Haulover Marina	1,500,000	0	1,500,000	40% complete
7608	Bal Harbour Boat Engine	6,000	0	6,000	25%
7609	City Miami Maurice Gibb Park	1,203,750	0	1,203,750	bids rejected
7610	Miami Bch Mooring Field	78,000	0	78,000	Preapplication meetings
7611	North Bay Village Civic Park	60,000	0	60,000	30% complete
7612	North Bay Village Patrol Vessel	60,000	0	•	65% complete
7613	City Miami Knight Center Dockage	1,250,000	0		On hold pending vote
7614	City Miami Legion Park	196,300	0	•	Draft proposal under review
7615	City Miami Derelict Vessel	50,000	0	•	Vessels being removed
7618	CitiJaxLibertyStreetMarinai	450,000	0	,	Project agreement signed
7619	CityJaxMikeMcCueBoatRmp	200,000	0		Project agreement signed
7620	CityJaxOakHrbrRamp	175,000	0	•	Project agreement signed
7621	CityJaxPottsCreekramp	300,000	0	•	Project agreement signed
7622	CityJaxRiverviewParkBaotRmp	550,000	0	•	Project agreement signed
7623	CityJaxThomasCreekKayakLaunch	50,000	0	•	Project agreement signed
7624	CityStAugMenendezSeawall	550,000	0	,	Project agreement signed
7625	CityStAugSaltrunnavigation	150,000	0		Project agreement signed
7626	StJohnCountyRiverdaleBoatRmp	50,000	0	•	Project agreement signed
7627	CityPlmCoastWtrfrntPark	175,750	0	,	Project agreement signed
7628	MarinelandMarinaReconstruction	140,250	0	•	Project agreement signed
7629	CityDaytonaRivrfrntparkSeawall	620,830	588,439		Project complete
7630	CityDaytonaMarinevessel	75,000	0	•	Project agreement signed
7631	CityNewSmynaRescueVessel	75,000	0	•	Project agreement signed
7632	CityNewSmynaNorthCausewayRmp	147,000	0	,	Project agreement signed
7633	TwnPonceMarineUnitVessel	40,000	0	-,	Project agreement signed
7634	CitiCocoaBchChannelDredge	43,000	0	•	Project agreement signed
7635	CitiCocoaBchBicentParkRenov	125,000	0	-,	Project agreement signed
7636 7637	CitiCocoabchPavillionKayakInch	47,900 47,005	0	,	Project agreement signed
7637 7639	CitiCocoabchChnlMarkerReplace	17,925	0	•	Project agreement signed
7638 7630	CityofPlmBayMarinepatrolVessel	75,000	0	-,	Project agreement signed
7639 7640	CityofVeroBchMuniMarinaRebuild	574,000 200,285	245 714	, , , , , ,	Project agreement signed
7640 7641	St.LucieCo.SandTrappart2	300,285	245,714		Project complete
7641 7642	St.LucieCo.marinepatrolVeslLif	14,416	0	•	Withdrawn
7642	CityPSLBoardwalkPSlBridge	225,100	0	225,100	Project agreement signed

<sup>\*</sup> Denotes Multi-year fiscal obligation

ACCT#	ACCOUNT DESCRIPTION	BUDGET ANNUAL	ACTUAL Y-T-D	Amount Under/ <over></over>	Project Status
7643	CityStuartCourtesyDock	125,000	0	125,000	Project agreement signed
7644	MartinCoSandspritBoatramp	300,000	0	300,000	Project agreement signed
7645	PBCBertWintersParkRedevelop	220,000	0	220,000	Project agreement signed
7646	PBCBertPeanutIslandDockReno	175,000	0	175,000	Project agreement signed
7647	PBCProvidenciaCayHabitatRestr	365,000	0	365,000	Project agreement signed
7648	PBCBoytonFireRescueLift	50,000	0	50,000	Project agreement signed
7649	PBCCityDelrayPolicBoat	75,000	0	75,000	Project agreement signed
7650	PBCPalmBchLakeworthInletShoal	3,500,000	0	3,500,000	
7651	PBCCityWPBCurrieParkRedev	200,000	0	200,000	Project agreement signed
7652	MiamiDadeHauloverMarina	1,500,000	0	1,500,000	Project agreement signed
7653	MiamiDadeBalhArbourJetty	2,000,000	0	2,000,000	Project agreement signed
7654	MiamiDadeBalHarbourMarinVessl	75,000	0	75,000	Project agreement signed
7655	DadeVilliageofKeyBiscVessel	75,000	0	75,000	Project agreement signed
7656	DadeCityofMiamRiverDrivePhase1	43,200	0	43,200	Project agreement signed
7657	DadeCityofMiamiMgrtPacePark	539,760	0	539,760	Project agreement signed
7658	DadeCityofMiamiPeacockPark	156,600	0	156,600	Project agreement signed
7659	DadeCityofMiamiJoseMartiPark	2,735,000	0	2,735,000	Project agreement signed
7660	DadeCityofMiamiLittleRiverprk	375,058	0	375,058	Project agreement signed
7661	DadeCityofMiamiShakeBaywalk	175,104	0	175,104	Project agreement signed
7662	DadeCityofMiamiMarineVssl	75,000	0	75,000	Project agreement signed
7663	DadeNBayVillagePlazaPrjctl	1,250,000	0	1,250,000	Project agreement signed
7664	DadeNBayVillageVogelPrk	300,000	0	300,000	Project agreement signed
	_	47,221,290	2,201,828	45,019,462	

ACCT#	ACCOUNT DESCRIPTION	BUDGET ANNUAL	ACTUAL Y-T-D	Amount Under/ <over></over>	Project Status
	CAP				
7525	SFWMD Taylor Creek	2,488,180	0	2,488,180	70% complete
7616	DEP Clean marina	75,000	0	75,000	Project agreement signed
7617	DEP Rehab Seawall	324,000	0	324,000	Project agreement signed
		2,887,180	0	2,887,180	
	Public Information				
5402	Outreach Events	25,000	6,137	18,863	
5410	Communications	15,000	6,189	8,811	
5480	Public Information	35,000	5,682	29,318	
5490	Legal Advertising	27,000	6,972	20,028	
5642	Records Management	98,209	9,446	88,763	
		200,209	34,426	165,783	
5643	Disaster Relief Account	3,000,000	0	3,000,000	\$250.000 allocated (SA)
	Total Disaster Account	3,000,000	0	3,000,000	
5311	Prop. Appraiser's Commissions	400,000	95,958	304,042	
5321	Tax Collector's Commissions	780,000	571,448	208,552	
		1,180,000	667,406	512,594	
	TOTALS	113,247,798	5,256,783	107,991,015	

# EXECUTIVE DIRECTOR'S DELEGATION OF AUTHORITY REPORT

# Actions from March 1, 2023, through April 1, 2023

# **GENERAL:**

- 1. Approved payment of \$9,995.07 to Taylor Engineering for general engineering services in March 2023.
- 2. Executed several Assistance Program Project Agreements and Project Extensions as approved by the Board.
- 3. Purchase of a Cannon color copier Model #iR ADV DX C5850i for \$11, 908.36 to replace current failing copier purchased in 2015.

# **SPECIFIC PROJECTS:**

		Approval		
Site	Cost (\$)	Date	Contractor	Service Provided
SJ-14	\$22,000.00	3/14/2023	Petticoat-Schmitt Civil Contractors, Inc.	SJ-14 Pipeline Defect Replacement - balance from purchasing needed couplers and credit given for unfinished restoration work
BV-24A	\$1,200.00	3/31/2023	Bonn Environmental Services and Technologies	Cut and remove several fallen trees that currently block access to groundwater monitoring wells