

PRELIMINARY CONSENT AGENDA

**FLORIDA INLAND NAVIGATION DISTRICT
Board of Commissioners Board Meeting**

**9:00 a.m., Saturday, April 14, 2012
The Hilton Garden Inn
55 Town Center Boulevard
Palm Coast, Flagler County, Florida.**

Item 1. Waterway Clean Up Assistance to Keep Martin Beautiful for their 2012 Coastal Cleanup in Martin County.

Keep Martin Beautiful has submitted a request for a Waterway Cleanup Project in Martin County. The District has funded this cleanup for many years and it has been very successful. The request is consistent with the District's waterway cleanup project rules.

(see back up pages 3 - 4)

RECOMMEND Approval of the request from Keep Martin Beautiful for assistance with a Waterway Cleanup Project in Martin County in an amount not to exceed \$5,000.00.

Item 1. Waterway Clean Up Assistance to the City of Palm Coast for their 2012 Intracoastal Cleanup in Flagler County.

The City of Palm Coast has submitted a request for a Waterway Cleanup Project in Flagler County. The District has funded this cleanup for several years and it has been very successful. The request is consistent with the District's waterway cleanup project rules.

(see back up pages 5 - 8)

RECOMMEND Approval of the request from the City of Palm Coast for assistance with a Waterway Cleanup Project in Flagler County in an amount not to exceed \$5,000.00.

Item 3. Land Acquisition and Management Committee's Delegation of Authority Report.

Staff has prepared a report on the Delegation of Authority actions that the Land Acquisition and Management Committee made at their March meeting for Board review.

(see back up page 9)



KEEP MARTIN BEAUTIFUL

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MAR - 6 2012

FLORIDA INLAND
NAVIGATION DISTRICT

March 2, 2012

Mark Crosley
Assistant Executive Director
Florida Inland Navigation District
1314 Marcinski Road
Jupiter, FL 33477

Dear Mr. Crosley,

Thank you for the past support that the Florida Inland Navigation District has provided to Keep Martin Beautiful to assist our annual Coastal Cleanup initiative. Once again, we had record setting results, with over 2100 volunteers participating in the cleaning of our beaches, river shore lines and waterways. In addition to our strong showing of land based volunteers, we also had over fifty kayaks, canoes and small boats hit the water. Cigarette butts remain our biggest issue, with over 15,000 butts removed. The data we collect from this cleanup has been invaluable as we work with Martin County officials to deal with issues and areas of special concern. For example, we are experimenting with smoke free beaches in certain areas to see if we can impact the problem of tobacco related litter.

The funding provided by your organization is critical to the success of our cleanup, and the impact that the results and data have on our community. The efforts of Keep Martin Beautiful and our growing base of volunteers are critical to helping maintain a clean and safe environment in and around our waterways. Your support is needed now more than ever as we continue to facilitate stewardship of our waterways throughout our entire community. This year's event will take place on September 15, 2012.

We respectfully request the maximum allowable financial support of \$5,000 from the Florida Inland Navigation District, just as you have provided every year since the mid 1990's. We view your support as an investment in our community and our organization. We have always worked hard to maximize that investment, and will continue to do so. The size and scope of our annual cleanup continues to grow. With your support we expect another record breaking effort for this year's Florida Coastal Cleanup.

If you have any questions or need additional information, please feel free to contact me at 772-781-1222 or at info@keepmartinbeautiful.org.

Respectfully,

Robert Ranieri

**2012 Proposed Budget
International Coastal Cleanup**

	TOTALS	FIND
T-shirts	3,200.00	2250
Postage	600.00	600
Printing & Design	1,750.00	1750
Website Updates	100.00	100
Food & Beverage	500.00	0
Sponsor Recognition	100.00	100
Phone/Fax	0.00	0
Email promotion	120.00	0
Gloves	200.00	200
Staff Time	3,250.00	0
Total Estimated Expenses	\$9,820.00	\$5,000.00



COMMUNITY DEVELOPMENT DEPARTMENT

Building (386) 986-3780 ♦ Code Enforcement (386) 986-3764 ♦ Planning (386) 986-3736

March 9, 2012

Mr. David Roach, Executive Director
Florida Inland Navigation District
1314 Marcinski Road
Jupiter, FL 33477

Dear Mr. Roach,

First of all, I wish to thank you and the Florida Inland Navigation District (FIND) Board members for the 2011 grant funding for the City's Intracoastal Waterway Cleanup Event. The City of Palm Coast is delighted with the 2011 results and considers these successes to be a direct result of the continued support from FIND.

In 2011, community participation was spectacular; 468 volunteers removed 2,772.50 lbs. of trash (38% was recycled) from 13 miles of the Intracoastal Waterway and primary saltwater canals. Compared to previous years, this event resulted in the largest amount collected. Community support was outstanding and the City anticipates a bigger response next year as more people learn of this worthy community event and it becomes an attraction for partnerships.

The City maintained previous event enhancements including partnering boat and kayak users into teams, reusable water bottles, and on-line registration options. As large group participation continues to grow, the 2011 event again offered an optional event orientation meeting on the Saturday prior to the event. This provided an opportunity for group representatives to receive safety training, event details, cleanup supplies, and one-on-one time with City staff. As the event grows, the partnerships also expand. The Flagler County Sportfishing Club donated \$200.00 to event operations and fishing poles to event prize winners. Energizer Personal Care, Winn-Dixie, and Hibbett Sporting Goods also provided event support and supplies.

To continue this annually recognized event, the City is looking to FIND for continued support for another stunning cleanup event. With that said, the City of Palm Coast is requesting FIND Grant dollars for the 2012 Intracoastal Waterway Cleanup.

Projected Budget		COST
T-shirts (Group identification for clean-up event)	=	\$2,450
Reusable Water Bottles (minimize plastic waste)	=	\$1,200
Gusset Tote Bags (carry group supplies)	=	\$1,000
Garbage Bags (various types; trash & recyclables)	=	\$ 200
Gloves (variety to meet needs)	=	\$ 100
Supplies: Sanitizer, sunscreen, bug spray, advertising, etc.	=	\$ 50
FIND Total		\$5,000

City Match:

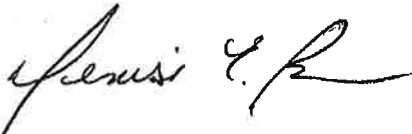
Staff – coordination, organization, registration, volunteer recruitment, advertising, event support, garbage collection, disposal, etc.

Office – supplies, paper, printing, maps, phone, computer, etc.

Volunteer Luncheon - food, drinks, snacks, paper products, etc.

Thank you once again for your 2008 - 2011 event support and we hope to continue this stellar partnership in the future to keep our community clean.

Respectfully,



Denise Eagle Bevan, CFM
Senior Environmental Planner

Event Financial Overview

T-shirts: \$2,450

Gusset Tote Bags: \$1,000

Reusable Water Bottles: \$1,200

Garbage Bags: \$200

Gloves \$100

Sanitizer \$20

Sunscreen and Bug Spray \$30

Advertising \$30

EZ Reachers \$300

Award plaques \$120

Award winner prizes \$200

Snacks and beverages \$350

Total Monetary Budget: \$6,000

In Kind Services:

Event Coordinator:

One (1) Event Project Manager responsible for website launch, registration form design and distribution, coordination of volunteer and staff assignments, expand sponsorship opportunities, grant management and reporting, event promotion through various media outlets, recruit informational exhibitors (Florida Fish and Wildlife Conservation, University of Florida, etc.), and presentation of awards and event results to City of Palm Coast City Council.

Volunteer Orientation:

- Three (3) City staff conduct event orientation and distribute cleanup materials to pre-registered volunteers the Saturday prior to event. Approximately 15 hours of staff time is dedicated to the orientation.

Event Day Coordinators: four (4) City staff

Responsibilities include, but not limited to event setup, registration, distribution of safety kits, calculating event results, coordinate snacks and beverages for volunteers, and post-event award festivities.

Event set-up and operations secured from Public Works: (3) City staff:

1. Help with event setup at Holland Park at 7:00 am – 8:00 am
2. On trails assisting volunteers in Gator carts, minimum 2 staff – 8:00 am to 11:30 am
3. Return to Holland Park for post-event festivities and from 11:30 am to 1:00 pm.
4. Event break-down and spot check County facilities

City Equipment requested:

(1) Cooking grill to be delivered to Holland Park during the morning of the event or have stored overnight at Holland Park Classrooms.

(2) Gator carts to aid coordination between main event stations (Holland Park, Waterfront Park, St. Joe Walkway, Linear Park) and diversity of transportation for safety purposes. If first-aid kits are available, equip each Gator cart with a kit.

(7) Igloo water coolers prepared with water and ice for volunteers and staff. At 11:30 am, bring the coolers back to Holland Park.

One (1) per gator cart

Two (2) at Waterfront Park

Two (2) at Linear Park

Rest at Holland Park

(4) Ice chest coolers with ice delivered to Holland Park day prior to event. Work with Event Coordinator(s) regarding delivery.

(2) City trucks for miscellaneous request and retrieve trash from County facilities.

Event Video Production:

Three (3) City staff collect video footage and volunteer testimonials during the event. These resources are utilized for a full length video production to inspire future participation. In previous years, the production achieved a nation-wide award.

Volunteers:

Five (5) Flagler County Volunteers prepare cleanup supplies for distribution. Approximately 25 volunteer hours are used to prepare 500 kits (garbage bags, gloves, maps, safety information, partnership information, etc.) for distribution at volunteer orientation and event day. Numerous Flagler County students are invited to each event to participate in morning registration and event festivities.

Delegation of Authority Report

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FLORIDA INLAND NAVIGATION DISTRICT'S Land Acquisition & Management Committee Meeting of March 16, 2012

1. Approval of (1) the Agreement to Grant Easement with FP&L on DMMA LT-4A, and (2) authorization for the Executive Director to sign the Agreement, the easements, and the abandonment petition.
2. Approval of revised Use Agreement No. 0391 for the use of lands at Anastasia State Park for beach placement.
3. Approval of Agreement Amendment No. 1 to Interlocal Agreement No. ICW-MA-06-05 with Martin County.
4. Approval of a modification to the Dock License for Mr. Terzouli to include fencing and landscaping subject to approval by the Corps Real Estate Division.