

# City of Flemingsburg

P.O Box 406

Flemingsburg, Kentucky 41041

(606) 845-5951

Fax (606) 845-0712

## Deck/Swimming Pool/Fence/Mobile Home Permit Application

**INSTRUCTIONS TO APPLICANT:** This application must be completed in full. The owner, the contractor or any person authorized by the owner may complete the application. If the applicant is not the owner, the owner must sign the "Certification of Authorization" on page 2.

The **Codes Enforcement Officer** will visit the site for inspection after the building has been set, to make sure placement is in compliance with Zoning regulations and set back requirements. It is the responsibility of the applicant/owner to notify the inspector for this inspection. It is advisable for the applicant/owner to meet with the inspector before acquiring building.

Before the Building Permit will be issued, you must submit the following:

1. A detailed site plan, or "plot plan", showing the shape and dimensions of the lot or lots, all existing or proposed structures, the distances between all structures and the property lines, the location of driveways, utility services, easements, manholes, or any other pertinent information.
2. The building fee, which is calculated by size of the building.

In 1990, the General Assembly of Kentucky adopted a new state law, which requires all contractors and subcontractors to provide assurance that Kentucky's Workers Compensation and Unemployment Insurance will be complied with before a building permit will be issued. The "Contractor's Affidavit" on page 5 must be signed before the permit will be issued. The applicant would be well advised to assure himself/herself that these laws will be complied with.

The City of Flemingsburg requires all contractors and subcontractors to purchase a City Occupational License. In event the City discovers any contractor is working without a license, the building permit can be revoked and a **Stop Work Order** issued.

I hereby certify that all information contained in this application and any attachments hereto are true and accurate, and that any misrepresentation or misstatement of facts shall be grounds for denial or revocation of the permit. I also will be responsible for making sure that all applicable codes and/or ordinances will be complied with, including but not limited to The Kentucky Building Codes, Kentucky Plumbing Code, National Electrical Code, and Code or Ordinances for the City of Flemingsburg.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**Certification of Authorization:** I hereby certify that I am owner of record of the property described in this application, and that I authorize \_\_\_\_\_ to act as my agent in making this application.

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

**Permit Type:**       Deck    Swimming Pool

**Location:**

Address \_\_\_\_\_

Subdivision Name/lot \_\_\_\_\_

Zoning classification \_\_\_\_\_

**Applicant:**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

owner     tenant     other \_\_\_\_\_

**Property owner:**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

**General Contractor:**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

**Lot Information:**

Lot area \_\_\_\_\_ sq. ft.

Lot width: front \_\_\_\_\_ ft. rear \_\_\_\_\_ ft.

Setbacks: from existing structures \_\_\_\_\_ ft.

from property lines \_\_\_\_\_ ft.

**Utility Information:**

Mark if any services will be installed in building. If services to be installed, additional inspections may be necessary to comply with Plumbing and Electrical codes.

public sewer     septic system     city water     other \_\_\_\_\_

Electric supplier:     Kentucky Utilities     Fleming/Mason Energy

Electric service \_\_\_\_\_ amp     overhead     underground

Heating fuel:     electric     natural gas     LP gas     other \_\_\_\_\_

Will street or sidewalk be cut for utilities?     yes     no    If yes, you must complete a "Notice of Excavation in a Public Way" and post bond.

\_\_\_\_\_

**Construction Information:**

**Footings/Post:**    concrete    other

\_\_\_\_\_

Depth below grade \_\_\_\_\_ in. width \_\_\_\_\_ in. depth \_\_\_\_\_ in.

**Reinforced**    yes    no   no. of bars \_\_\_\_\_ size \_\_\_\_\_

**Anchored:**    yes    no   If yes, method \_\_\_\_\_

It is advised to anchor building to ground in some way to prevent overturning due to high winds.

**For Office Use Only:**

Application No. \_\_\_\_\_ Permit No. \_\_\_\_\_

Date Approved \_\_\_\_\_ Cert. of Occupancy \_\_\_\_\_

Date Disapproved \_\_\_\_\_ Electrical Cert. \_\_\_\_\_

By \_\_\_\_\_ Plumbing Cert. \_\_\_\_\_

Application Fee Paid \$ \_\_\_\_\_

**Contractors Affidavit**

I \_\_\_\_\_ hereby state, pursuant to KRS 198B.060(10)  
print name  
all contractors and subcontractors employed on any activity covered by this permit shall  
be in compliance with the Commonwealth of Kentucky requirements for Workers  
Compensation Insurance (according to KRS Ch. 342) and Unemployment Insurance  
(according to KRS Ch. 341).

This the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
applicant signature

Subscribed And Sworn to before me by \_\_\_\_\_, applicant,  
this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public, State at Large  
My commission expires \_\_\_\_\_

