Call to Order: The meeting was called to order at 4:35 p.m.

Attendees: Trustees Jim Ulsamer (Chairman), Jan Cullinane, Reggie Kirven, Bernie Barczak; Library Director Holly Albanese; Commissioner David Sullivan; Friends of the Library Representatives Ron Pokigo and Dan Malueg

Approval of Minutes: The minutes of the March 11, 2019 Board meeting were approved.

Public Comment: There was no public comment.

New Trustee: Bernie Barczak was introduced as a new trustee. Bernie gave a brief overview of his background and was welcomed.

FOL Report: Dan Malueg reported that the second membership mailing request would go out next week, the last book sale netted a little more than $2,000, and the next book sale is June 1st. There will be a general membership meeting on May 17th to vote on the by-laws. The Chair asked if the FOL was willing to explore the possibility of financing a fund-raising effort for the southern library, and Ron and Dan said the FOL would discuss it.

Director’s Report:

- Statistics were reviewed. Passport revenue generated more than $10,000 for the month of February.
- There was a discussion of the possible $500,000 construction grant for the Southern Library and how it could be affected by the final decision concerning the Sheriff’s Operation Center. Commissioner Sullivan wants to see how the plan for the Bunnell office plays out before any final decisions are made about the construction grant.
- Holly reported that the Law Books will need to be transported from the Bunnell branch to the main branch. The Bunnell branch has run out of room to house them.
- Holly updated staffing issues. There were no young adult programs in February because there was no young adult library staff person. The position has been filled (it’s a lateral transfer). There are still three open library staff positions.
- Holly was asked by the Commissioners to make recommendations for cuts if they are necessary. Ron mentioned that the Library is only 1% of the county budget.
- The Facility Rules and Code of Conduct needs to add an appeal process. This will be discussed at the next meeting.
- Upcoming Programs were described. One program had to be cancelled due to a presenter’s health issue; Holly also announced the upcoming Summer Reading Program.

Annual Trustee Report: Chairman Ulsamer shared a draft copy of the 2018-2019 Annual Trustee Report. Any suggested changes should be submitted to Holly.

Next Trustee meeting will be on Monday May 13th at 4:30 p.m. Meeting Adjourned: 5:30 p.m.

Submitted by Jan Cullinane, Library Trustee