FLAGLER COUNTY PUBLIC LIBRARY, BOARD OF TRUSTEES

MINUTES OF MARCH 13, 2017 MEETING

Call to Order:  The meeting was called to order at 4:30p.m.

Attendees:  Trustees Jim Ulsamer (Chairman), Armando Mustiga, Jan Cullinane, Alan Peterson, Sharon Atack; Library Director Holly Albanese; Flagler County HR Director Joe Mayer and Commissioner David Sullivan.

Approval of Minutes:  The minutes of the February 6, 2017 Board meeting were approved.

Friends of the Library:  No report.

Director’s Report:

1. Statistics:  Passport revenues are still continuing to increase.  The plan to sell used library books started off strong, making $257 during the first ten days of sales.  All proceeds will go into the materials budget.

2. Website:  The Director asked the Trustees to please review the new, revised Flagler County website, as it has created many problems for the library. There are far fewer pages than the previous website, with such items as passport information, the Volunteer page and the summer reading list being excluded.  In addition, the library is not allowed to manage its own pages as before.  This creates problems such as not being able to update the calendar of events efficiently.  There have already been complaints from patrons about lack of access and information.

3. Door counter/passport system:  A new door counter has been ordered with expected installation to occur in the next month and a half.  Instead of using a laser beam with 80% accuracy, the new counter is 2D with 95% accuracy.  A new instant passport photo kit has also been purchased for approximately $2000.00.  Both the counter and the kit are being paid by passport revenue.

4. The Internet Access and Computer Use Policy was reviewed by the board.  Motion to approve by Alan Peterson, seconded by Armando Mustigo, and approved unanimously by the board.  In addition, the Library Board of Trustees Annual Report, authored by Chair, Jim Ulsamer, was reviewed by the trustees and will be presented to the Flagler County Commissioners.

5. Other:  National Library Week is April 9 – April 15.  The director is on the April 4th Commission agenda for the proclamation.  Joe Mayer gave an update on the land purchase for future library construction.

6. Meeting adjourned at 5:30 pm.  Next Meeting:  April 10, 2017 at 4:30pm.

7. Submitted by Sharon Atack, Trustee.