CALL TO ORDER: The meeting was called to order at 4:33 PM.

ATTENDEES: Trustees Jim Ulsamer (Chairman), Sharon Atack, Frank Benham, Jan Cullinane, Armando Mustiga, and Alan Peterson; Library Director Holly Albanese; Friends of the Library Ron Pokigo and Terry Jones (arrived after meeting start); Flagler County Administration Joe Mayer (arrived after meeting start).

APPROVAL OF MINUTES: The minutes of the August 8, 2016 Board Meeting were approved.

REPORT BY THE FRIENDS OF THE LIBRARY: The Friends reported that the recent Book Sale brought in $2,180 and the associated Bake Sale netted $248. The Membership drive will take place from September 19 – 23, 2016, to be followed on the evening of the 23rd by the annual Wine and Cheese Social. Invitations to the social have been sent out.

MONTHLY DIRECTOR’S REPORT: The Director handed out the Library statistics for the month of July 2016. The Self Check Usage number and Volunteer Service hours need to be revised/added and will be done for next month’s meeting. Passport revenue is still strong. Revenue reports will be presented next month.

PARKING POLICY: There were several issues associated with parking at the library during the recent early voting and general voting on Election Day. As a result, the county has revisited the draft parking policy that they developed but had not yet approved. It will be on the County Commissioners’ agenda for approval at the first meeting in October. A copy of the draft policy will be sent to the Library Board members for comment. Board member comments should be sent to Holly ASAP.

NEFLIN: Holly announced that she has been appointed to the Board of Directors of NEFLIN for a three-year term. NEFLIN has 24 counties and 570 Libraries in its membership. She was congratulated for this appointment.

LIBRARY STANDARDS: The Director handed out a summary of the latest Florida County Library Outcomes & Standards. She also presented a comparison of Flagler County and other surrounding counties. Again, FCL only meets the hours of operation standard. All other standards are below the goals set by the State.

BUNNELL BRANCH: The friends have agreed to pay to have a book drop installed at the Bunnell branch. The library patrons had requested this. The location of the Law Library was discussed and it was decided that it was an operational issue that should be decided by the Library Director.

STAFF CHANGES: The Bunnell branch is down one staff member that will be filled by a promotion from one of the Palm Coast branch staff. This will result in the need for a new staff member for the Palm Coast branch.

NEW FACILITY: The status of the land purchase for the new facility was raised. Joe Mayer indicated that negotiations were underway and that a purchase should be made shortly.

NEXT MEETING: The next meeting is scheduled for October 10, 2016.

MEETING ADJOURNED: The meeting was adjourned at 5:33 PM.

Submitted by:
Frank Benham
Library Trustee