CALL TO ORDER: The meeting was called to order at 4:30 p.m.

ATTENDANTS: Trustees Jim Ulsamer (Chairman), Armando Mustiga, Jan Cullinane, Alan Peterson, Sharon Attack; Library Director Holly Albanese; Friends of the Library President Terry Jones and member Ron Pokigo; Flagler County HR Director Joe Mayer.

APPROVAL OF MINUTES: The minutes of the June 20, 2016 Board meeting were approved.

REPORT BY FLAGLER COUNTY HR DIRECTOR, JOE MAYER:

1. The Palm Coast library has obtained a permit from the city of Palm Coast for reconfiguring certain parking spaces. The work will begin after early voting, which is August 30, 2016.

2. The proposal to relocate the commemorative bricks around the flagpole will go before the FOL executive board for approval at their meeting on August 12, 2016.

REPORT BY THE FRIENDS OF THE LIBRARY PRESIDENT, TERRY JONES:

1. There are no August programs planned due to early voting, but several are planned for September and October.


DIRECTOR’S REPORT:

1. Statistics: Since there was no July meeting, statistical and revenue reports were reviewed for May and June. Passport revenue is still strong. The Passport Agency is encouraging libraries across the state to follow Flagler County’s lead, and presented the concept at the state library conference.

2. The Bunnell branch is now open five days/week, M-F, 9:00am -5:00pm, as of August 1, 2016. A new circulation desk plus new shelving has been added. The library is now at maximum capacity for shelving. The branch will begin offering children’s programs in the near future.

3. The construction grant for the Palm Coast library addition goes before the County Commissioners on August 15, 2016 for approval. The county has begun purchase agreement negotiations with the owners of the Bunnell property chosen by the commissioners as a preferred site for the future new library branch. The property has been surveyed.

4. Staff changes: There has been a recent turnover of staff, but positions are being filled.
5. Other: The library has been selected by the state to participate in an online high school diploma program for students 19 years of age and older. The library will assess individuals for eligibility. Also, the Florida Library Association has published new state standards which are more stringent than the present standards.

Next Meeting: September 12, 2016 at 4:30pm

Meeting adjourned at 5:45 pm. Submitted by Sharon Atack, Trustee