FLAGLER COUNTY PUBLIC LIBRARY, BOARD OF TRUSTEES

MINUTES OF AUGUST 30, 2019 MEETING

Call to Order: The meeting was called to order at 8:35 a.m.

Attendees: Trustees Jim Ulsamer (Chair), Jan Cullinane, George Hanners, Sharon Atack, Armando Mustiga; Library Director Holly Albanese; County Commissioner David Sullivan; Friends of the Library representatives, Dan Malueg, Ron Pokigo and Peggy Mattingly.

Approval of Minutes: The minutes of the July 8, 2019 board meeting were approved.

Public Comment: There was no public comment.

Friends of the Library: Dan Malueg reported that the next book sale will be October 5, 2019. The Director clarified that the Friends sell books that have been donated to the library, and the library sells surplus books that were originally purchased by the county. In its continuing effort to reorganize, the FOL Executive Board is reconstituting the FOL newsletter, updating the website and continuing its membership drive. The next FOL meeting is October 23, 2019.

Director’s Report

1. The Board reviewed the Long Range Plan of Service for FY 2020 – 2023. The Director reported that emerging trends, results of the 2019 survey, and new space considerations were some of the factors that necessitated changes to the previous long-range plan. The Board discussed suggestions such as inclusion of language dealing with collaboration with the Flagler County School Board. George Hanners moved to approve the plan, seconded by Armando Mustiga. Motion carried.

2. Statistics: The Director provided the library statistics for the month of June 2018/2019. Although web page hits have increased, the Director thinks a more engaging calendar would bring more users to the site. She also noted that accumulated passport revenue will pay for the entire design phase of the new Bunnell library in the approximate amount of $500,00.00.

3. Upcoming Programs: The Director described several library programs planned for September and October, which includes a new monthly plant clinic that will be presented on the last Saturday of each month in coordination with the Ag Extension. The first clinic was held on August 31.

4. Bathroom/Teen room updates: October 1, 2019 is the start date for bathroom renovations by the county. The new teen room, which will incorporate space from the study rooms and storage closet, is being sponsored by the Friends.

5. Staff update: The current budget cut a half of a staff position and $10,000.00 from the materials budget.
6. Survey results: Approximately 200 patrons responded to the survey. The majority profile was female, senior, who visited once/week and mainly either borrowed books or used the children's area. There were many requests for a coffee venue. Also, the majority of respondents praised the staff, describing them as hard-working, caring individuals.

7. By-laws Approval: The by-laws and proposed amendments which were provided and discussed at the previous regular meeting were reviewed by the Board. Jan Cullinane moved to approve the amended by-laws. Motion seconded by Armando Mustiga. Motion carried.

Meeting adjourned at 9:50 a.m.

Next Meeting: October 14, 2019 at 4:30pm. Submitted by Sharon Atack, Trustee