Call to Order: The meeting was called to order at 4:30 p.m.

Attendees: Trustees Jim Ulsamer (Chairman), Sharon Atack, Armando Mustiga, Frank Benham, George Hanns and Alan Peterson; Library Director Holly Albanese, FOL President Terry Jones and Friends of the Library Ron Pokigo. Commissioner David Sullivan and Community Services Director Joe Mayer attended the meeting.

Approval of Minutes: The minutes of the March 12, 2018 Board Meeting were approved.

Report by the Friends of the Library:
Terry Jones informed about the planned Activities:
1. 4/8 – 4/14 National Library Week is observed with a theme of: Libraries Lead.
2. 4/14 FOL Book and Bake Sale
3. 4/23 6th Annual Adult Summer Reading Program
4. 5/11 Chef Warren will be sharing some cooking tips.
5. 5/18 Gardening Program
6. 5/25 Musical by Malt Shoppe Memories

Librarian’s Report:
- Monthly Report Reviewed: Director mentioned a delay in receiving the attendance report from the Friends of the Library so instead she used the surveillance camera to estimate the number of people attending the adult programs.

- Starting April 2nd the Library will see an increase in passport revenue. The US Department of State increased the facility fee from $25 to $35 per application.

- National Library Week.
  - Proclamation for National Library Week displayed on the Piano.
  - The theme for the Upcoming Youth and Adult Summer Reading Programs are Libraries Rock.

- Action Item to vote Officer’s for the Board of Trustees: Alan Peterson made a motion to keep the board officers the same. Motion passed unanimously.

- Library Website Update:
  - Director prepared a PowerPoint presentation of the new website and walked the Board members through each page.
  - The Board approved the pages as presented and agreed to move forward and release pages to the Administration.
  - The Board members decided to continue exploring options for a library calendar or at the very least having a separate URL so our pages will link directly to library events only. They tasked the Director with bringing options to the Board at the next meeting.

The meeting adjourned at 6 pm. Next Meeting is scheduled for May-14-18.
Submitted by:
Armando Mustiga, Trustee