FLAGLER COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF NOVEMBER 13, 2017 MEETING

Call to Order: The meeting was called to order at 4:30 PM.

Attendees: Trustees Jim Ulsamer (Chairman), Frank Benham, Jan Cullinane, George Hanns, Armando Mustiga, and Alan Peterson; Library Director Holly Albanese; Friends of the Library Ron Pokigo; Flagler County Administration Joe Mayer; and County Commissioner Dave Sullivan (Had to leave meeting at 4:53 PM because of other commitments).

Approval of Minutes: The minutes of the October 9, 2017 Board Meeting were approved with two minor corrections.

Report by the Friends of the Library: The Friends Annual Meeting was held on October 29, 2017 and the guest speaker Bob Lee, a former Florida Game Warden, had many interesting stories about his career in the wilderness. He is also the author of several books about his exploits.

Monthly Director’s Report: The Director handed out the Library statistics for the month of September 2017. Several of the numbers were down relative to September 2016 due to hurricane IRMA.

The Library Surplus Policy will be discussed for approval at the upcoming County Commission meeting on Monday.

The following Library Policies and Plans were discussed and minor modifications were agreed to. They were all approved with the modifications by unanimous vote of the Board:

• Meeting Room Policy (motion to approve by Trustee Benham/second by Trustee Hanns)
• Study Room Policy (motion to approve by Trustee Peterson/second by Trustee Hanns)
• Video Surveillance Policy (motion to approve by Trustee Benham/second by Trustee Hanns)
• Annual Plan of Service (motion to approve by Trustee Benham/second by Trustee Mustiga)

Director Albanese advised that the Library will be getting a color printer. She needed advise from the Board as to pricing that should be charged for color copies. After discussion it was agreed that 40 cents a copy would be reasonable and in keeping with what other vendors in the area are charging for similar service.

The 3m/Bibliotheca systems in the Library will all be updated with the latest technology.

Trustee Comments: Trustees Benham and Peterson wanted to go on record thanking the Director for marking in color the changes to the various Policies and Plans that she sent to the Trustees. It really does make review of the documents much easier.

Next Meeting: The next meeting is scheduled for January 8, 2018.

Meeting Adjourned: The meeting was adjourned at 5:45 PM.

Submitted by:
Frank Benham, Library Trustee