Call to Order: Chairman Ulsamer called the meeting to order at 4:32 PM.

Attendees: Trustees Jim Ulsamer (Chairman), Sharon Atack, Jan Cullinane, Frank Benham, Alan Peterson, Armando Mustiga, and George Hanns; Library Director Holly Albanese; Friends of the Library Ron Pokigo; Commissioner David Sullivan, Liaison; Flagler County Community Services Director, Joe Mayer.

Approval of minutes: Minutes from May 8, 2017 were approved as corrected (Motion by Trustee Hanns, 2nd by Trustee Frank Benham. The correction was on the vote about the culling of books being at the discretion of Library Director Holly Albanese. The vote was corrected from 6 to 1 to 5 to 1 vote with Trustee Peterson voting nay! Motion carried!

Friends of the Library Report: Ron Pokigo had no report for this meeting.

Monthly Director’s Report: Library Director Holly Albanese handed out monthly circulation reports and statistics. She discussed same at length, answering all questions presented by trustees.

Director Albanese discussed the accuracy of the people counter and stated that it needs to be replaced. It is not currently working but that particular type of counter is only accurate to about 80%.

Director Albanese explained the procedure for State Public Library Construction Grants. Although the Legislature did not appropriate funding for the grants this fiscal year they may next year. We have the option of having our current grant request rolled over and only need to rewrite or update if needed. She also stated that we would retain the points, but not necessarily the Ranking (which is not rolled over). Currently we are ranked number one for funding.

Workshop Report: Director Albanese stated that if the proposed swap of land falls through that the county would purchase the land outright. Board of County Commissioners made the decision that the proposed Southern Library near the Government Services Complex is the priority over the expansion of the main library located in Palm Coast.

Director Albanese discussed some of the issues with the new website and its limitations. Chair Ulsamer mentioned other departments having their own website and that we should look into that as an option. All trustees agreed we should explore the options. Director Albanese stated that she would look into some companies and that maybe we could partner with the Friends again on a new website. She will have a discussion with The Friends of the Library to request funding to make the library web site more customer friendly and informative. Cost is estimated between 5 and 7 thousand. FOL Representative Pokigo stated that should not be a problem.
Director Albanese presented a very concise 2015/2016 Plan of Service – Status Report. Some discussion took place and Director Albanese promptly responded to all questions.

Director Albanese stated that she was invited to attend a Leadership Dinner at the Governor’s Mansion in Tallahassee on June 15, 2017.

Next meeting: The next meeting is scheduled for July 10, 2017

Meeting Adjourned: The Trustees meeting was adjourned at 5:42 PM

Submitted by:
George Hanns
Library Trustee