Call to Order: The meeting was called to order at 9:03 AM.

Attendees: Trustees Jim Ulsamer (Chairman), Sharon Atack, Frank Benham, George Hanns, Armando Mustiga, and Alan Peterson; Library Director Holly Albanese; Friends of the Library Ron Pokigo; Commissioner David Sullivan; Flagler County Administration Joe Mayer.

Introduction of New Board Member: George Hanns was introduced as the new member of the Board of Trustees.

Approval of Minutes: The minutes of the April 10, 2017 Board Meeting were approved.

Report by the Friends of the Library: Ron Pokigo reported that the Friends had a successful luncheon for the volunteers and a pizza lunch for the library staff. He also reported that the Friends approved funds to cover the cost of the Director’s trip to Orlando for the Library conference beginning later today.

The Friends are considering having a fund raising effort to increase the amount in the current Friends’ endowment fund.

On May 12th starting at 2:00 PM the Friends are sponsoring a program at the Library where author Marshall Frank will discuss his new book “Amerikastan Conquest From Within”.

Monthly Director’s Report: The Director handed out the Library statistics and report on Library revenue for the month of March 2017. Web hits were not available for March (and will also not be available for April), but the problem will be resolved when the County IT Department starts reporting these numbers directly to the Director.

The new people counter has been ordered and the statistics on library attendance will be much more accurate when that has been installed.

Passport revenue hit an all time high in March. The Library and Staff received a 100% report on the audit of the Passport Service. The fee that the Library receives from the Passport Agency for completing new passports is to be increased from $25 to $35.

Upcoming Library Workshop: The County Commissioners will be conducting a workshop on June 5th starting at 1:00 PM at the EOC. The purpose of the workshop is to discuss the various options for library expansion/new facility projects.

Discussion was held regarding the expansion of the current Library and a number of potential issues were tabled. These issues need to be a part of the discussions at the upcoming workshop.
Other: A question was raised concerning the process/policy for culling books in the Library and a motion was made by Trustee Hann and seconded by Trustee Benham that that current process of having the director make the decision on book culling be retained, since it is part of her job description. The motion was passed by a vote of 6 to 1.

Discussion was also held concerning the best location for the Law Library and it was decided to keep it at the Bunnell branch.

The Director was congratulated on her participation on the County Centennial Committee. The events were a big success.

Next Meeting: The next meeting is scheduled for June 12th.

Meeting Adjourned: The meeting was adjourned at 10:06 AM.

Submitted by:
Frank Benham
Library Trustee