

**RESOLUTION NO. 2019R06**

**A RESOLUTION SETTING FORTH RECORD SEARCH FEES AND COPYING COSTS  
TO BE CHARGED BY THE COUNTY OF ELLSWORTH FOR KORA REQUESTS, ET. AL.**

**THIS RESOLUTION REPLACES ALL RESOLUTIONS WHICH PREVIOUSLY ESTABLISH RATES FOR THE SERVICES.**

WHEREAS the Board of County Commissioners of Ellsworth County, Kansas, is met in regular session with a quorum present, and

WHEREAS the Ellsworth Commissioners have been given the authority according to K.S.A. 19-212 to conduct the business of Ellsworth County, and

WHEREAS it has been brought to the attention of said Board that requests per the Kansas Open Records Act for production of non-current records or documents often disrupts the functioning of the Ellsworth County Offices due to the de minimis staffing in said offices, and

WHEREAS the County Board of Commissioners believe that certain services should be paid for by those using the county services and not by the tax payers;

WHEREAS the Kansas Open Records Act allows government entities to charge for the time of the elected officials and employees in searching and producing and copying records,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ELLSWORTH COUNTY, KANSAS, THAT THE ROLLOWING RATES WILL BE CHARGED BY THE COUNTY OF ELLSWORTH AND ITS VARIOUS OFFICES, WITH ALL SUCH RATES AND/OR CHARGES TO BE PAID IN ADVANCE OF THE SERVICES PROVIDED AS FOLLOWS:**

Paper copies: legal/letter sized \$.25 per page

Oversized pages \$.50 per page

Receive or send a fax from a county office: \$.25 per page with a minimum of \$1.00.

E-Mail information request: \$1.00 per e-mail sent plus research time with a charge of \$.10 per scanned page.

Election CD requests: \$25.00 each plus preparation time per parcel for parcel ownership maps.

Employee assistance in excess of 15 minutes is charged at a rate of \$20.00 per hour unless the employee's hourly wage is in excess of this fee and then the hourly wage of the employee shall be charged.

Moving permits shall be charged at \$25.00 per transport permit for all loads under 30 feet.

Certification of records will be at the rate of 50 cents per page, including for the 1<sup>st</sup> five copies.

The Board of County Commissioners notes that this rate schedule will not apply to the Ellsworth County Register of Deeds Office if the actual records search is done by a third party and the involvement of The Register Of Deeds and/or her staff is to merely produce the

appropriate book or books. However, telephone requests and/or her staff look up and/or copy materials for delivery will be subject to this rate schedule.

The Board of County Commissioners also notes that this schedule will not apply to documents in the possession of the Clerk of Ellsworth County District Court as said office is not a county office. The Commissioners also note that this schedule will not apply with respect to documents covered by Chapter 60 Of Kansas Statutes Annotated or Chapter 61 Of Kansas Statutes Annotated or Chapter 22 or Chapter 38 Of Kansas Statutes Annotated.

This rate schedule shall take effect as of October 1, 2019. Each county Department Head or Elected Official shall be responsible for collecting fees generated by this schedule and all such fees shall be delivered to the Ellsworth County Treasurer for deposit in the General Fund.

Resolution 2013-R05 is replaced as of October 1, 2019

**BE IT SO RESOLVED.**

**WITNESS OUR HANDS BELOW SET FORTH THIS 23<sup>RD</sup> DAY OF SEPTEMBER, 2019.**

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**Stephen S. Dlabal, Jr.**

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**Dennis L. Rolfs, Commissioner**

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**Kermit Rush, Commissioner**

ATTEST:

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**Shelly D. Vopat**