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**RESOLUTION 2020-02**

**Working Hours for Colfax County Employees**

WHEREAS, The Colfax County Board of Commissioners desire to establish the working hours for the County employees; and

THEREFORE, the Colfax County Board of Commissioners sets the following work hours:

- Regular Elected Official Offices 7:00am to 5:30pm (Half Hour Lunch, Monday – Thursday)
- Managers Office 7:00am to 5:30pm (Half Hour Lunch, Monday – Thursday)
- Road Department 6:00 am to 4:30 pm (Half Hour Lunch, Monday – Thursday)
- Sheriff Department 7:00am to 4:00pm (Office Hours Monday - Friday)  
7:00 am to 4:00 pm  
1:00 pm to 11:00 pm  
10:00 am to 8:00 pm
- Modified Maintenance 6:00 am to 6:00 pm
- Detention Center Hours  
Shifts 6:00 am to 6:00 pm  
6:00 pm to 6:00 am
- Administration Hours  
Staff 7am to 5:30pm (Half Hour Lunch, Monday – Thursday)

Department heads or supervisors may establish alternate working hours for part time county employees.

APPROVED IN OPEN MEETING THIS 13<sup>TH</sup> OF JANUARY 2020.

Recording (Date - Time): 01/13/20 - 12:00:00 AM  
COLFAX COUNTY, NM - Rayetta Trujillo - County Clerk  
DOC# RES-2020-002  
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COLFAX COUNTY BOARD OF COMMISSIONERS

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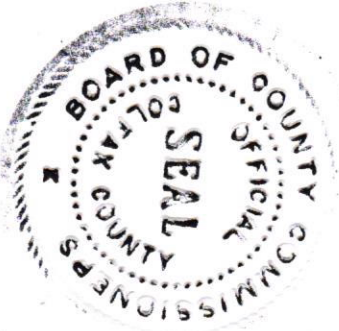
CHAIRMAN

*James L. Newton*

VICE-CHAIRMAN

*R. J. Ferrell*

MEMBER



ATTEST:

*Rayetta M. Trujillo*

RAYETTA M. TRUJILLO, CLERK OF THE BOARD