

Addendum No. 2

Q & A's

1. On page 9 of the RFP, the RFP indicates that our “proposal must be organized and indexed in the following format and must contain, as a minimum, all listed items in the **sequence indicated**,” and further indicated “must adhere to this format.” Can you please clarify how the following are to be addressed to ensure we are being compliant? The format is unclear and seems to include unintentional line breaks (e.g., items 2 and 3 appear to be one headline).

There should be five sections within your proposal, sections two, and three will have subsections. Please see below.

1. **Transmittal Letter if any**
2. **Response to Specialized Design & Technical Competence**
 - A. **Response to Capacity and Capability**
 - B. **Response to Past Record of Performance**
3. **Response to familiarity with Contracting Agency**
 - A. **Response to work to be done in New Mexico.**
 - B. **Response to current volume of work with the contracting agency not 75% complete**
4. **Sub Consultant List, If any**
5. **Campaign Contribution Disclosure form and any other supporting resource material.**

2. The *Response to Questions* is on May 31st, which gives consultants 4 days to address any changes before the due date. Will the County consider moving up the questions response date to give firms more time to finalize submissions and address changes needed due to Q&A?

Response date will be moved to Monday, May 29, 2023, instead of Wednesday, May 31, 2023. Please see addendum No. 1

3. Will all questions be answered on May 31st or will they be answered as received?

Questions will be answered individually as received. I issue an addendum for all questions on the listed-on sequence of events.

4. Do we have permission to use the Cibola County logo in our response? **Yes**

5. In the interest of time and quality, can the final proposal submissions be submitted as a PDF document via email?

No, 4 copies are required.

6. On page 9, the RFP indicates that our *“proposal must be organized and indexed in the following format and must contain, as a minimum, all listed items in the **sequence indicated**,” and further indicated “must adhere to this format.”* Can you please clarify where we should include our response to the evaluation criteria for *“Construction Services”* found on page 16?

Please list under section 2, Response to Specialized Design & Technical Competence

7. Does the *“Other Supporting or Resource Material”* found on page 9 count towards the specified 20 page limit. **No**

8. Please clarify proposal submission due date and time. (Page 3 says 6/6/23 at 2pm vs Page 4 says 3pm).

2:00PM is the deadline for proposal submission.

