

PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY
TECHNICAL COMMITTEE

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority – Technical Committee** was held on Tuesday, August 9, 2016 at the Allouez Village Offices, 1900 Libal Street, Green Bay, WI

Present: Allouez-Berndt, Bellevue-Balke, DePere-Thoresen,
Lawrence-Bartelt, Ledgeview- Pansier
Excused: Howard
Also Present: Dave Vaclavik-Manager
Gary Rosenbeck/Don Voogt – McMahon, Inc.

The meeting was called to order by Chairman Craig Berndt at 1:30 p.m.

Roll Call

Call the Roll for Attendance. Roll Call taken as recorded above.

Approval of the Agenda

Motion made DePere, seconded by Ledgeview to approve the agenda.

MOTION UNANIMOUSLY APPROVED

Approval of Minutes

July 19, 2016

Motion made by Ledgeview, seconded by Lawrence to approve the minutes.

MOTION UNANIMOUSLY APPROVED

Communications – None

Agenda Items:

1. **Web Site Design and Data Content discussion. Cole Buergi from Leonard & Finco will attend.**

No Action. The Manager and Mr. Buergi discussed progress on the site development and the selection of a templet to be used for laying out the site. Committee members were asked to think about the type of information they would like to see on the site and how the CBCWA site should link with local websites. Committee wishes to see and review the web site design and data content draft when ready.

2. **Aqua-Hawk Meter Software Follow-Up:**

No Action. Manager to schedule a vendor presentation to further review the system and determine costs.

3. **2017-2026 CIP Discussion and Recommendations:**

No Action. The CIP was distributed by the Manager and will be considered as part of the budget adoption process.

4. Release of Retainage in the amount of \$10,000 to IEI for Completion of Work on the Storage Tank Project:

Mr. Rosenbeck explained that the work on the project is completed. MPU has requested some additional work but the requested items are better provided by another contractor and are outside of contract scope.

Motion made by DePere, seconded by Lawrence to recommend the Release of Retainage in the amount of \$10,000 to IEI for Completion of Work on the Storage Tank Project. MOTION UNANIMOUSLY APPROVED

5. Change Order for Holschbach Excavation for Site Restoration on Sobush Property in the amount of \$5,600.

Mr. Rosenbeck explained the work that has been done on the Sobush property. As there has been a problem with rain causing erosion in the ditch, he recommends the planting of grass. Rosenbeck stated that as Mr. Sobush was given a commitment if he signed the easement he recommends the hiring of a landscaper to complete this work.

Motion made by Allouez, seconded by DePere to recommend that McMahon approve the Change Order for Holschbach Excavation in the amount of \$5,600 and that authorization be given to seek a landscaper to complete the ditch restoration work on the Sobush property. MOTION UNANIMOUSLY APPROVED

6. Emergency Generator Installation at Connection Stations:

The Manager explained the history of this item, stating he will be providing a synopsis to the Board. No Action.

7. Pavement Repair Request from Manitowoc Co. Highway:

The Manager, along with Mr. Rosenbeck, met with Manitowoc County to discuss this pavement repair request. Records are being reviewed for further clarification as to the Authority's responsibility. There has been a concern expressed related to safety at the locations due to ponding water and icing. No Action.

8. Connection Station Upgrade:

Mr. Rosenbeck explained the proposed work at the stations and that some would be new, some the responsibility of the member community and some would fall under the maintenance agreement between the CBCWA and MPU. The Manager indicated that The cost of project work will be allocated accordingly. No Action.

9. Discussion of Optimization Study:

Mr. Rosenbeck stated he met with Rob Michaelson of MPU at which time they discussed the optimization study. He found that MPU is under a certain mindset and as a result of the discussion, Michaelson agreed to meet with staff to discuss

operation of pumps and the pressure in the system, particularly as relates to Bellevue and Ledgeview. Rosenbeck and Michaelson plan further discussions on operation of the system. The goal is to determine a potential energy savings and a level of minimum flow rate during an energy time period. Ideas and ways to do this were highlighted and discussed. Mr. Berndt pointed out that any changes to the overall system will need to be clarified.

When summarizing opportunities for energy savings, Rosenbeck pointed out the management of pumping and saving of power related to LW1 and LW2. The question comes to additional capital cost. Mr. Pansier expressed his concerns and Rosenbeck provided options for pump modifications estimated at \$150,000. Rosenbeck agreed to further discuss the waste of pressure and options for savings with Mr. Pansier. No Action.

10. Discussion regarding Master Planning Project/Green Bay Water Collaboration Efforts:

Rosenbeck stated that a conference call with the City on August 3rd was cancelled. At this time it has not been rescheduled. Berndt indicated that he saw Mayor Schmidt on TV stating that collaboration efforts between the Authority and the CBCWA were being discussed and in his opinion would be good for the future. No Action.

11. Suamico Status Update:

The Manager reported that Geoff Farr had contact with Suamico Public Works who indicated that the offer of the CBCWA is under financial review. He will remain in contact with Suamico if they have any questions. Suamico is reviewing three options, the CBCWA, the City of Green Bay, or drilling another well. No Action

12. 2016 Water Consumption Report:

Again, the Manager reported that consumption is lower than last year, estimating \$100,000 or more will be owed to MPU for take or pay. At this time the Authority is 130 to 160 million gallons under the requirement.

Several other topics were covered including rebates, true-up charges, and CIP. No Action

13. CBCWA Strategic Plan

a. Goal #3 – Collaboration & Cooperation

See above #10

b. Goal #4 – Training & Education

The Manager indicated there has not been any recent progress made on these portions of the Strategic Plan. He is attempting to draft a scope of services to present at the next meeting.

Old Business:

1. None

Adjourn:

Motion made by DePere, seconded by Lawrence to adjourn at 3:15 p.m.

MOTION UNANIMOUSLY APPROVED

Respectfully submitted,
Rae G. Knippel, Transcription