

## MEETING SUMMARY

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### SPLASH Implementation Meeting

Date: September 1, 2021

Time: 10:30 AM

Location: Village of Howard Village Hall, conference room (2456 Glendale Ave, Howard)

1. Welcome and introductions
  - Attendance: Greg Potts, Andy Tenor, Al Farvour, Brian Powell, Geoff Farr, Stephanie Rogers, Justin Hewitt, Nic Sparacio
2. Potential joint RFP for 2022 tank and reservoir inspections
  - The form of collaboration was discussed. This will be a joint request for proposals, but each community/utility will contract individually with the selected service provider(s). There is no guaranty that the same contractor will be awarded all of the work, as each community retains the right to make their own selection. This is not ideal for the contractors, but it at least provides them access to a larger body of potential work. This is a starting point for the SPLASH communities, and something more structured may be possible in the future if this goes well.
  - All those represented at the meeting (Green Bay, Ashwaubenon, Ledgeview, and Howard) expressed an interest in participating in the joint RFP. Sparacio or Hewitt will request from each local utility the relevant site details for inclusion in the proposal. Sparacio will follow up with Bellevue as they had also indicated the need for a tank inspection in 2022. Some utilities might also request exterior tower washing as part of the scope of work.
  - A draft proposal will be assembled for review by the participating local utilities. A timeline will be set for providing feedback with the goal of finalizing the RFP and releasing it for responses before the end of the year. The group had the opportunity to review the list of potential contractors, and there was a consensus on the firms included as revised.
3. Other potential joint contracting or procurement opportunities
  - The potential to jointly procure well inspection services could generate significant cost savings. However, the clearinghouse does not currently ask for

the years when this service is needed. We will need that information to coordinate timelines. Hewitt will send out an email requesting the years of service for well inspections.

- Tank painting is another possible avenue for savings. The data request will include next year of service for tank painting as well.
- Purchase of meters was also discussed. Central Brown County Water Authority is currently hearing from meter vendors (Kamstrup and Sensus) at upcoming Technical Committee meetings, so any other interested parties can join those meetings in September and October. The Towns of Lawrence and Ledgeview are currently updating meter purchasing contracts. The Village of Ashwaubenon has also started to transition to updated meter technology. Given the various ongoing contracts, there are limited opportunities to collaborate as a larger group on this.
- There was a brief discussion about safety training services. Communities are planning to continue to use their same sources, but this could become an item for future collaboration.

#### 4. Brief updates/progress reports on cross-connection control programs

- Those that have shifted to requiring businesses to obtain their own cross-connection inspections are hearing that it is difficult to find plumbers to do the work right now. Green Bay has now implemented this change throughout the city. Last year they started with the east side; this year they added the west side. Howard has changed its frequency of commercial inspections to every six years to be consistent with Green Bay and others.
- Those previously contracting with Hydrocorp for cross-connection inspections have renewed their contracts. Some are still considering the transition to requiring businesses to obtain their own cross-connection inspections in the future, but they need some additional time to prepare for the compliance tracking responsibilities. With the renewed contracts, the pricing did not change much, but they are now all on similar timeframes. This should help make any future collaboration easier.

#### 5. Set next meeting

- We will set another meeting by polling for availability with the goal of meeting again before the end of the year on a potential joint RFP for well inspections and/or tank painting. The timing of that next meeting will depend on how quickly the data is provided related to well inspection and tank painting timeframes.