

## **PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY**

Pursuant to §19.84 Wis. Stats, a joint meeting of the **Central Brown County Water Authority Board of Directors and Technical Committee** was held on Monday, October 5, 2020 at the Town of Ledgeview Community Center, 3700 Dickenson Road, De Pere, WI, and via video conference. Note that in light of ongoing public health concerns regarding COVID-19, attendees had the option of joining the meeting via telephone/video conference. Members of the public were offered the opportunity to either hear the meeting broadcast live at the location noted above or to contact the Water Authority to obtain telephone access to the meeting.

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<b>Present:</b>	Allouez – Chris Sampson (in person) Bellevue – Diane Wessel De Pere – Larry Delo, Scott Thoresen Lawrence – Patrick Wetzel Ledgeview – Sarah Burdette, Andy Tenor (in person), Greg Potts (in person)
<b>Excused:</b>	Howard
<b>Also Present:</b>	David Yeghiaian, Kerber Rose (in person) Gary Rosenbeck, McMahon Nic Sparacio, General Manager (in person)

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The meeting was called to order at 8:00 a.m. by President Sarah Burdette of Ledgeview.

### **Roll Call:**

Nic Sparacio recorded the attendance as shown above. (Note that all attendees listed were present via video conference or teleconference unless otherwise noted as “in person.”)

Burdette recommended that the Board take up agenda item 2 first to ensure that a quorum is present for this item needing action.

### **Administrative Actions and Reports:**

- 2. Baker Tilly Engagement Letter Agreement Related to Municipal Advisory Services**  
Sparacio introduced the engagement letter from Baker Tilly as related to municipal advisory services and the potential refunding of the Water Authority’s outstanding bonds. The fees related to the refunding will be taken from bond proceeds, so there is no impact on the budget. The agreement also covers services for continuing disclosure requirements which is already budgeted for. Attorney Kobza has reviewed and approved of the agreement. Sparacio is recommending approval and requesting authorization for President Burdette to sign the agreement.

Burdette confirmed that Board members had an opportunity to review the letter agreement. There being no questions or comments on the agreement, Burdette called for action and a vote by the Board members present.

**Motion made by De Pere, seconded by Bellevue to approve the Baker Tilly Engagement Letter Agreement and to authorize President Burdette to sign the Agreement.  
MOTION UNANIMOUSLY APPROVED**

Burdette then returned the order of business to item 1 on the agenda.

**Strategic Planning:**

1. Member discussion on the Central Brown County Water Authority Strategic Plan  
David Yeghiaian facilitated a discussion of the Water Authority's strategic plan with input and participation by all those present at the meeting and those connected via video conference. The discussion included the current status of the existing strategic plan initiatives, identification of new strategic initiatives, and voting to establish an initial ranking of ideas.

**Next Meeting:**

The strategic planning process will continue on Friday, October 9, 2020. This will likely be an entirely virtual meeting given the current challenges with meeting in person.

**Adjourn:**

**Motion made and seconded to adjourn at 11:05 a.m.**

**MOTION UNANIMOUSLY APPROVED**

Respectfully submitted,  
Nicolas Sparacio