

PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY

Pursuant to §19.84 Wis. Stats, a regular meeting of the Central Brown County Water Authority **Board of Directors** was held on Wednesday, July 28, 2021 at the Town of Ledgeview Community Center, 3700 Dickenson Road, De Pere, WI, and via video conference.

Present: Allouez – Chris Sampson
Bellevue – Shawn Geiger
De Pere – Scott Thoresen
Howard – Geoff Farr
Lawrence – Patrick Wetzel (video)
Ledgeview – Sarah Burdette

Also Present: Nic Sparacio, CBCWA General Manager
Troy Adams, Manitowoc Public Utilities
Lawrie Kobza, Boardman-Clark (video)

The meeting was called to order at 3:00 p.m. by President Sarah Burdette of Ledgeview.

Roll Call:

Roll Call was taken as recorded above. (Attendees present via video conference are noted with “video.”)

Approval of the Agenda:

1. Approve agenda
Motion made by De Pere, seconded by Howard to approve the agenda.
MOTION UNANIMOUSLY APPROVED

Approval of Minutes:

2. June 23, 2021 regular meeting
There were no revisions to the draft minutes.
Motion made by Allouez, seconded by Ledgeview to approve the minutes of the regular Board meeting of June 23, 2021.
MOTION UNANIMOUSLY APPROVED

Member Appointments:

3. Board Alternate for the Village of Bellevue: Shawn Geiger
Patrick Wetzel joined the meeting at this time. Nic Sparacio reviewed the procedures for acknowledging Member appointments to the Board.
Motion made by De Pere, seconded by Howard to acknowledge the appointment of Shawn Geiger by the Village of Bellevue as its Alternate to the Board of Directors.
MOTION UNANIMOUSLY APPROVED

Public Comment and Appearances:

4. Manitowoc Public Utilities update

Burdette stated that there are no public attendees today, so there are no public comments. She then introduced Troy Adams, the new General Manager of MPU. Adams continued to introduce himself to the Board and to explain his approach to the relationship with the Water Authority. Geoff Farr responded that he sees the relationship as a mutually beneficial partnership, and that he has always appreciated the great work of Rob Michaelson to serve Water Authority operations.

Sparacio and Adams jointly presented an overview of their recent work toward resolving the outstanding issues. There are seven guiding principles, or statements of shared values, that Sparacio and Adams developed as a foundation for reaching agreement on the issues and for improving future communications. In terms of timeline, the goal is to reach an agreed upon solution by the end of this year so that it can be translated into a PSC rate case and any contract amendments that may be needed. Moving forward, regular communication between MPU and the Water Authority should serve to uphold their shared values and to strive for consensus before making decisions that could adversely affect one another.

Discussion continued on the potential restoration of the pressurized plant, the effectiveness of microfiltration technology, potential emergency interconnection with Green Bay Water, potential for growth in water sales, MPU electrical operations, reserve funds for repairs and replacements, and potential solutions for the outstanding capital repairs issue. There was a consensus that much of the past conflict seems to be rooted in miscommunication, and that there are opportunities to improve relationships and communication at all levels. The Board thanked Adams for joining the discussion. Adams then left the meeting.

Administrative Actions & Reports:

5. Potential revisions to joint local water authority statute

Lawrie Kobza joined the meeting via video conference at this time. Sparacio reviewed the roots of this topic in the Water Authority's strategic plan and recapped the discussion from the previous meeting. Kobza has been invited to address some of the Board's questions relative to the legislative process and the potential risks.

Kobza explained the timing opportunity she sees with the current legislature and the supportive relationships that are in place for the Water Authority. There is no rush to register for lobbying activities, rather, it is more important for the Water Authority to reach agreement on what it wants to change in the statute. The Board discussed potential scenarios for serving large industries outside existing water service areas that may have a need for higher quality water. There may be a small subset of scenarios that would not create conflicts with municipalities, add to unplanned growth or sprawl development, or compete with adding new member communities. Farr left the meeting at this time to attend to other commitments.

Kobza then described the process for drafting legislation, seeking sponsorship, and reaching out to key stakeholders. The timing for the current legislative session means that the Water Authority needs to be prepared with its proposal before October. If we cannot meet that

timing, then we would be looking at the 2023 legislative session. There was a consensus that it would be beneficial to hold a special Board meeting on this topic between now and the August regular Board meeting, so Sparacio will work with the Board to schedule that meeting. Kobza left the meeting at this time.

6. Financial report

Sparacio presented the June financial statements. He highlighted the budgeted transfers to reserves that have been completed. Budget and financials are tracking as expected. He is requesting approval of the June financial statements.

Motion made by De Pere, seconded by Lawrence to approve the financial report.

MOTION UNANIMOUSLY APPROVED

7. Bill payment list

Sparacio confirmed that there are no changes to the July bill payment list shown in the meeting materials and requested approval.

Motion made by De Pere, seconded by Bellevue to approve the bill payment list.

MOTION UNANIMOUSLY APPROVED

Technical Committee Recommendations:

- 8. None.**

Project Update and Status Reports:

9. Engineer's report

Gary Rosenbeck is excused from today's meeting. Sparacio reported on progress with the emergency back-up supply study. Communications with Green Bay Water have proceeded, and Rosenbeck has received the needed data.

10. Manager's report

Sparacio stated that his written report includes responses to the Board's outstanding questions on MPU cybersecurity from last month. He also noted the electrical issue and a chlorine feed issue that occurred over the last month. Both incidents were handled very well by MPU and had no impact on Water Authority customers. The Board thanked Sparacio for his three years of service to the Water Authority.

Old Business

- 11. None.**

New Business

- 12. None.**

Next Meeting:

The next meeting is scheduled for August 25, 2021.

Adjourn:

Motion made and seconded to adjourn at 4:40 p.m.

MOTION UNANIMOUSLY APPROVED

Respectfully submitted,
Nicolas Sparacio