

PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY

Pursuant to §19.84 Wis. Stats, a regular meeting of the Central Brown County Water Authority **Board of Directors** was held on Wednesday, July 26, 2023 at the Town of Ledgeview Community Center, 3700 Dickenson Road, De Pere, WI, and via video conference.

Members Present:	Allouez – Chris Sampson Bellevue – Ben Krumenauer De Pere – Larry Delo (video) Denmark – Susan Selner Howard – Geoff Farr (video) Ledgeview – Sarah Burdette
Excused:	Lawrence
Also Present:	Gary Rosenbeck, McMahon Nic Sparacio, CBCWA General Manager

The meeting was called to order at 3:00 p.m. by President Sarah Burdette of Ledgeview.

Roll Call:

Roll Call was taken as recorded above. (Attendees present via video conference are noted above with “video.”)

Approval of Agenda:

1. Approve agenda
Motion made by Bellevue, seconded by Denmark to approve the agenda.
MOTION UNANIMOUSLY APPROVED

Approval of Minutes:

2. June 28, 2023 regular meeting
There were no revisions to the draft minutes.
Motion made by Allouez, seconded by Bellevue to approve the minutes of the regular Board meeting of June 28, 2023.
MOTION UNANIMOUSLY APPROVED

Public Comment and Appearances:

3. None.

Administrative Actions & Reports:

4. Communication Planning
Sparacio reported on progress with the communication planning project. He described the recent work efforts and reviewed the second quarter social media report. Sparacio then updated the Board on PFAS sampling. The second quarter sampling was conducted, and the

results were consistent with the very low concentrations detected in first quarter sampling. As a result, the Wisconsin Department of Natural Resources (WDNR) does not require further sampling for PFAS. The quarterly sampling required by the Environmental Protection Agency under the Unregulated Contaminant Monitoring Rule program will continue, but that testing methodology is less sensitive than that required by WDNR.

The Board discussed whether it would be beneficial to continue sampling for PFAS using the more sensitive WDNR methodology. There was a consensus that this would be helpful information, so Sparacio will work with Manitowoc Public Utilities to explore options for continuing to add to the sampling data for the rest of the year.

5. Financial report

Sparacio presented the June financial statements. He noted that budget and finances are tracking generally as expected and pointed out recent adjustments made for budgeted contributions to reserves and tracking of debt service expenses.

Motion made by De Pere, seconded by Ledgeview to approve the financial report.

MOTION UNANIMOUSLY APPROVED

6. Bill payment list

Sparacio presented the July bills noting that there are no changes to the list as provided in the meeting materials. He explained the additional pay cycle that was run on June 29th as shown on the bill payment list. He noted that all other bills are typical for this time of year and for the various projects and initiatives the Water Authority is working on.

Motion made by Allouez, seconded by Denmark to approve the bill payment list.

MOTION UNANIMOUSLY APPROVED

Technical Committee Recommendations:

7. Approval of Denmark connection station change order and construction bulletin

Sparacio reviewed the changes to date for the Denmark connection station project. It will help the Village of Denmark with reimbursements under its Safe Drinking Water Loan if change orders are approved at this time. The subject items include the additional valve and hydrant requested by the Water Authority. He reported that the revised 2023 Capital Improvement Plan approved last month included these expenses, and that the Authority Engineer and Technical Committee have reviewed these items and are recommending approval.

Motion made by De Pere, seconded by Bellevue to approve the Denmark connection station change order of \$5,507.26 for the additional 12-inch valve and to approve the construction bulletin of \$8,350.00 for the additional hydrant.

MOTION UNANIMOUSLY APPROVED

Project Update and Status Reports:

8. Engineer's report

Gary Rosenbeck reported that he has continued work on the emergency back-up supply study and on seeking cathodic protection services for the ductile iron mains. The Technical Committee has directed the release of the cathodic protection request for proposals. The

Committee also had some initial discussion of the draft report for the emergency back-up supply study. Additional discussion is needed, and the Committee requested that they be given until the September meeting to review it in greater depth. Rosenbeck is keeping in mind the Strategic Plan's goal of having the report ready for Board action by the end of the year.

9. Manager's report

Sparacio reported on items he has worked on over the last month and areas he plans to work on in the month ahead. There are no new issues or challenges to report. Sparacio updated the Board on the status of the Manitowoc Public Utilities (MPU) rate case. Coordination of the rebuttal testimony with MPU went very well, and the contested case hearing is scheduled for August 2nd. He also reported that he attended the kick-off meeting hosted by the Wisconsin Water Council on its Resiliency Innovation grant award from the National Science Foundation. Discussion continued on innovations around resiliency and climate change.

Susan Selner asked for clarification on the computer equipment that may need replacing. Sparacio responded that these are the office computers, not the operational technology in the connection stations. The existing office computers are still working well but are reaching the end of their expected life.

Old Business

10. None

New Business

11. None

Next Meeting:

The next meeting is scheduled for August 23, 2023. Potential agenda items include presentation of the preliminary 2024 budget and rates.

Adjourn:

Motion made by Howard and seconded by Allouez to adjourn at 3:40 p.m.

MOTION UNANIMOUSLY APPROVED

Respectfully submitted,
Nicolas Sparacio