

PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY
TECHNICAL COMMITTEE

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority – Technical Committee** was held on Tuesday, June 12, 2018 at the Howard Public Works Facility Conference Room – 1336 Cornell Road, Howard, Wisconsin

Present: Bellevue-Betts/Geiger, De Pere-Thoresen, Howard-Farr,
Lawrence-Minton, Ledgeview-Dave Strelcheck
Excused: Allouez
Also Present: Dave Vaclavik-Manager
Gary Rosenbeck – McMahon, Inc.

The June 12, 2018 Central Brown County Water Authority-Technical Committee Meeting was called to order at 1:30 p.m. by Chairman Geoff Farr.

Roll Call

Call the Roll for Attendance. Roll Call taken as recorded above.

Approval of the Agenda

Motion made by De Pere, seconded by Lawrence to approve the agenda.
MOTION UNANIMOUSLY APPROVED

Approval of Minutes

April 10, 2018

Motion made by Lawrence, seconded by De Pere to approve the minutes.
MOTION UNANIMOUSLY APPROVED

Appearances - None

Communications – None

Agenda Items:

1. **NIS Corrosion Inspection Agreement:**
The project outline/description to perform a Cathodic Protection Annual Survey on the CBCWA 48” Steel Water Main received from NIS was reviewed. The proposal was originally dated 5-2-2018 and was revised on 6-12-2018. The scope of the project is as follows:
 - Collect pipe-to-soil potentials at each test station.
 - Troubleshoot low potentials, if found during survey.
 - Complete a Rectifier Service Report at all the impressed current sites.

- Perform any routine maintenance, as required.
- Confirm that all data is being collected and stored properly by Elecsys Corp.
- Provide final report and recommendations.

The total for this proposal is \$6,500.00. Work will be scheduled upon receipt of signed proposal and work order. Estimated time to complete is 5 days. This proposal is valid for 45 days following submittal and will expire on June 13, 2018. A recommendation was made to table until the next meeting.

Motion made by De Pere, seconded by Howard to approve the NIS Corrosion Inspection Agreement in the amount of \$6,500.
MOTION UNANIMOUSLY APPROVED

2. **Leak Detection Survey:**
This survey will check steel pipe for leak detection. It has not been completed for a couple of years and the warranty will expire after this year. MPU will cover the cost. No Action.
3. **McMahon General Services Agreement:**
Because of transition in management a new proposal to cover the next 2 ½ years will be developed and brought back to committee for approval. No Action.
4. **Cla-Val Maintenance:**
This item was discussed previously and brought back for further comment. The goal is to create a maintenance schedule for 2019. No Action.
5. **McMahon Open Projects Discussion:**
At the Board meeting on May 23, Mr. Rosenbeck informed members of projects which are presently open. He stated they consist of existing contracts which he is handling, along with engineering projects handled by Don Voogt.

Existing contracts include of the following:

- **Discussions with Green Bay Water Utility regarding emergency water interconnect** - A revised report has been received from AECOM and is in the process of review. Green Bay Water has shared a portion of their Master Plan with the Authority. The next step in the process appears to be a working meeting with engineers to try and define specific costs and an implementation schedule so that an economic analysis can be made.
- **Modifications to Control System at MPU** – Rosenbeck explained that since this system was installed, MPU has been basically

running it manually. The original operating scheme was run on pressure and remains so. Different operating strategies have been suggested to reduce energy, however, the real need is to change the hardware and software which is over 10 years old.

The Manager noted that a meeting is scheduled for June 29 with MPU, Attorney Kobza, and Trilogy to discuss this matter along with that of the Howard Booster Pump Station. He noted that he was informed by MPU that coagulant is being added to the water supply. In addition, he was told it may be necessary to recalibrate the master meter.

Other projects highlighted by Mr. Rosenbeck include:

GIS System

Support to the Technical Committee,
Collaboration and Cooperation Issues

Update of Emergency Response Plan

Efficiencies and responsibilities at the Storage Water Facility

Various treatments and drives on 2 of the 4 pumps

Interconnect study with Green Bay

Master Plan

Annual inspection with regard to corrosion control and leak detection

Testing agreement with contractor available to all 6 member communities

Settlement on 48" pipeline

Volume concerns

Active Engineering Contracts: (Don Voogt)

Howard Booster Station Bypass

Technical Support for Capital Budget

Automatic Shutoff for Chlorination System

Bidding documents for 48" pipeline with DNR

6. **Manager Schedule and Access:**

Manager Vaclavik reported that he will be in and out of the office until his final retirement day - July 13th. His replacement will begin on June 25th.

7. **Project Status Updates**

a. **Automatic Chlorine System Shutoff:** Waiting for DNR approval

b. **48" Valve Materials Acquisition:** Waiting for DNR approval

c. **Green Bay Water Emergency Service Connection Study**
Status: Awaiting meeting with Green Bay Water to discuss and review costs

d. **Cooperation and Collaboration Study Status:** Meeting with consultant being scheduled for July

8. **Water Sales Report through May 2018:**
Manager Vaclavik reported that water sales show a 2.8% increase for the year.

Old Business: None

Next Meeting:

1. **Agenda Items for the July 10, 2018 Meeting:**

Motion made by DePere, seconded by Bellevue to adjourn at 2:40 p.m.

MOTION UNANIMOUSLY APPROVED

Respectfully submitted,

Rae G. Knippel
Transcription