

## **PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY**

Pursuant to §19.84 Wis. Stats, a joint meeting of the Central Brown County Water Authority **Member Governing Bodies** was held on Wednesday, April 28, 2021 at the Town of Ledgeview Community Center, 3700 Dickenson Road, De Pere, WI, and via video conference. Note that in light of ongoing public health concerns regarding COVID-19, attendees had the option of joining the meeting via telephone/video conference. Members of the public were offered the opportunity to either attend the meeting at the location noted above or to contact the Water Authority to obtain telephone or internet access to the meeting.

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**Present:** Allouez – Chris Sampson  
Bellevue – Diane Wessel  
De Pere – Larry Delo, Scott Thoresen  
Howard – Geoff Farr  
Ledgeview – Sarah Burdette (in person), Lu Ann Pansier (in person)

**Also Present:** Nic Sparacio, General Manager (in person)

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The meeting was called to order at 2:30 p.m. by President Sarah Burdette of Ledgeview.

### **Call to Order:**

1. Welcome and introductions  
Burdette welcomed the attendees, and Nic Sparacio gave an overview of the meeting agenda. (Note that all attendees listed above were present via video conference unless otherwise noted as “in person.”)

### **Meeting of Member Governing Bodies:**

2. Joint meeting to discuss the proposed 9th Amendment to the Member Water Purchase and Sale Agreement  
Sparacio reported that the proposed 9<sup>th</sup> Amendment is the second stage of the two-part process to revise the Water Purchase and Sale Agreement toward the goal of increasing flexibility to admit new members to the Water Authority. He reported that the proposed amendment and required notice of this meeting were provided to the Members on March 25<sup>th</sup>, and additional background information was provided to all the Members on March 31<sup>st</sup>. The content of the amendments has been discussed on many occasions over the last year, so he will leave it to the Members to determine how they would like to proceed with today’s meeting.

There was a consensus that the Members are very familiar with the proposed 9<sup>th</sup> Amendment, and the information has been available and accessible in multiple formats. Chris Sampson explained how he has been sharing this information with the Allouez Village Board, and he finds them to be supportive. Lu Ann Pansier stated that she reviewed the video presentation, and she thinks the amendments accomplish what is needed. Sparacio asked for any further questions or comments on the proposed amendments. There were no further questions or comments.

Sparacio then explained the next steps in the process. The Water Authority Board of Directors has this item on its agenda where it can address any issues or questions, and if it finds the amendment is ready for action, it can adopt its approving resolution. The Member governing bodies have also been provided with adopting resolutions to place on their upcoming agendas. He has asked that the Member governing bodies take this action in May or June. Once five of the six Charter Members have approved the adopting resolution, the amendment takes effect. Please let Sparacio know if any Members would like him to attend an upcoming meeting to assist with this item. Geoff Farr joined the meeting at this time.

Sparacio also clarified the timing of the immediate changes related to billing Charter Members for certain fixed cost rates on a volume basis rather than a flat monthly fee basis. In order to avoid any confusion by making these changes mid-year, he will propose to the Board that this change take place with the 2022 budget and water service charges starting in January of 2022. There were no further questions or comments from the Members.

**Public Comment:**

3. Any public comments may be heard at this time  
There were no further comments beyond the discussion of the members as described above.

**Adjourn:**

There being no further discussion, President Burdette adjourned the meeting at 2:45 p.m.

Respectfully submitted,  
Nicolas Sparacio