

PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY
TECHNICAL COMMITTEE

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority – Technical Committee** was held on Tuesday, February 7, 2017 at the City of De Pere Municipal Service Center Conference Room – 925 Sixth Street, DePere, WI

Present: Allouez-Berndt, Bellevue-Balke & Geiger, DePere-Thoresen,
Howard-Farr, Lawrence-Minton & Brunner (arrived 1:50 pm),
Ledgeview-Pansier
Also Present: Dave Vaclavik-Manager
Don Voogt – McMahon, Inc.

The February 7, 2017 Central Brown County Water Authority-Technical Committee was called to order by Chairman Scott Thoresen.

Roll Call

Call the Roll for Attendance. Roll Call taken as recorded above.

Approval of the Agenda

Motion made Allouez, seconded by Ledgeview to approve the agenda.
MOTION UNANIMOUSLY APPROVED

Approval of Minutes

January 10, 2017

Motion made by Ledgeview, seconded by Allouez to approve the minutes.
MOTION UNANIMOUSLY APPROVED

Appearances - None

Communications – None

Agenda Items:

1. **Change Order #1 in the deduct amount of \$6,925, reducing the contract with Mill Coatings on the Facilities Maintenance Project from \$176,730 to \$169,805:**

Mr. Voogt explained that this invoice from Mill Coatings is partial payment for work performed through January 23, 2017 and involves a reduction in their contract on the Facilities Maintenance Project. Questions asked by Mr. Thoresen were addressed by Mr. Voogt.

**Motion made by Allouez, seconded by Bellevue to approve Change Order #1 in the deduct amount of \$6,925, reducing the contract with Mill Coatings on the facilities maintenance Project from \$176,730 to \$169,805.
MOTION UNANIMOUSLY APPROVED**

2. Request to have Dorner do Post-Construction Work at the PRV Station for a cost not to exceed \$1,500.

Don Voogt of McMahan explained that following completion of contract work at the PRV station, a few more necessary work items have come to light. MPU discovered these items in routine operations and are the result of aging equipment, etc. The following work items are recommended:

1. Exchange the (6) Brass Hytrol Control Valves with (6) all stainless Hytrol Control Valves.
2. Isolate/identify source of drifting signal, make corrective action and report.
3. Verify speed of existing Rotork actuator and recommend corrective action with options to include actuator exchange and/or pulse command signal.

A quote from Dorner to complete the above three items totals \$1,500 and is recommended by the engineer.

**Motion made by Ledgeview, seconded by Allouez to approve the request to have Dorner do Post-Construction Work at the PRV Station for a cost not to exceed \$1,500 as recommended by the engineer.
MOTION UNANIMOUSLY APPROVED**

3. Project Status Updates:

- a. Optimization Study
This study is presently on hold. At the last Board meeting, it was determined it would be more effective if the Board met with the Green Bay sub-committee.
- b. NIS Corrosion Protection
This program has shut down until spring 2017 due to cold weather.
- c. Facilities Maintenance Project
Mr. Voogt reported that the project with Mill Coatings is underway as of Monday, February 6th, after a pre-construction meeting held on January 30th.

4. Asset Management:

The Manager distributed information he received related to Cityworks after he met with their representative to discuss their asset management system. Discussion resulted in an understanding there is a potential for substantial savings by working together with Green Bay Water. There would be a \$30,000 annual cost for a license fee, or \$5,000 for each WA member.

Vaclavik explained that Cityworks (Asset Management Solution) provides powerful tools for asset management, customer care, and work management, also providing tools for tracking permits, licenses, planning applications, business

and regulatory processes, engineering approvals, as well as code enforcement cases from beginning to completion. They are full integrated, allowing GIS asset data, service requests, work orders, and inspections to be reviewed in the same environment as GIS parcel data, permits, and licenses.

The Manager suggested a large scale meeting with all Water Authority members, in addition to Green Bay Water, Ashwaubenon, Suamico, and possibly other communities in Brown County and in the Appleton area. He will proceed with scheduling this meeting.

5. CBCWA Strategic Plan:

a. Member Information Request:

The Manager indicated he has begun to receive requested information from Water Authority members related to the Strategic Plan and will be consolidating it and distributing a report within the first quarter of 2017.

b. Collaboration Discussion

Committee members offered ideas to include in this discussion which will be compiled for further reference.

6. Old Business – None

Next Meeting

1. Agenda Items for the March 7, 2017 Meeting:
 - Collaboration Issues

Adjourn:

Motion made by Allouez, seconded by Lawrence to adjourn at 2:10 p.m.

MOTION UNANIMOUSLY APPROVED

Respectfully submitted,

Rae G. Knippel
Transcription