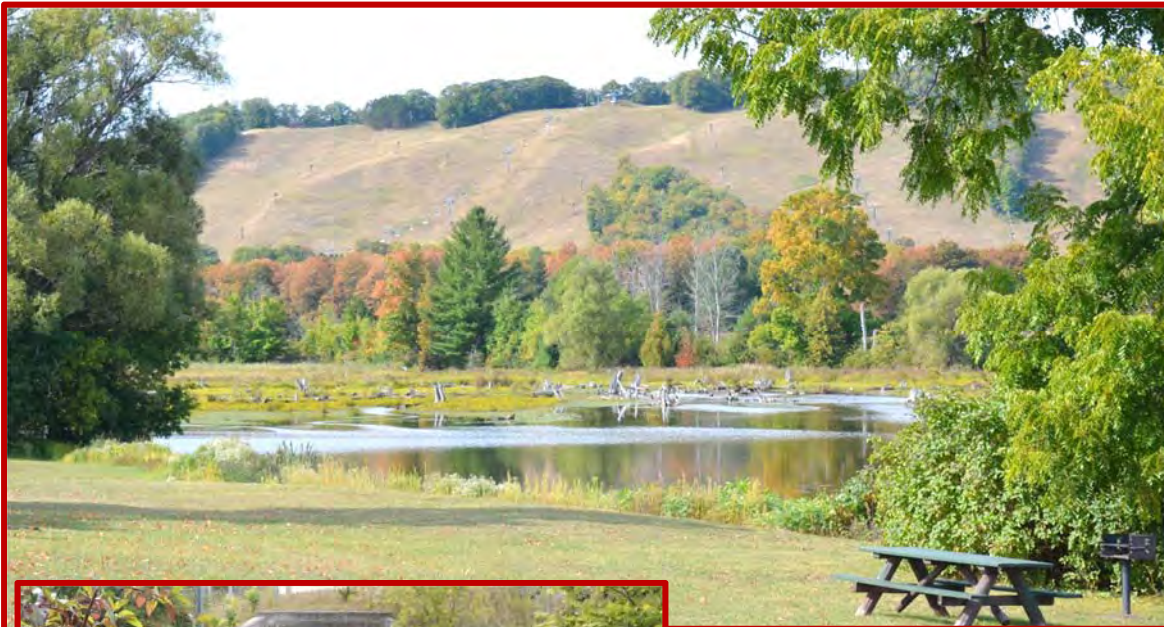


BOYNE VALLEY COMMUNITY RECREATION PLAN 2020-2024



Adopted

Boyne Valley Township Board: December 9, 2019

Village of Boyne Falls Council: January 14, 2020

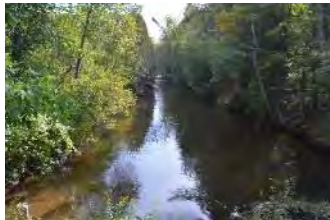
Planning assistance provided by: Richard Deuell

**BOYNE VALLEY COMMUNITY
RECREATION PLAN
2020 - 2024**

TABLE OF CONTENTS

Section

1.	Community Description.....	1-1
2.	Administrative Structure.....	2-1
3.	Recreation Inventory.....	3-1
4.	Description of the Planning and Public Input Process.....	4-1
5.	Goal and Objectives.....	5-1
6.	Action Program.....	6-1
Appendix A: Public Input & Adoption Process – Supporting Documents.....		A-1
Appendix B: DNR Certifications.....		B-1



SECTION 1

COMMUNITY DESCRIPTION

Location and Regional Context

The Village of Boyne Falls is located within the geographic boundaries of Boyne Valley Township in southeast Charlevoix County, on the Boyne River. Boyne Valley Township is bordered by portions of Charlevoix County on the north, west and east and the southern border by Antrim County. According to the Census information, Boyne Valley Township comprises approximately 35 square miles, of which the Village of Boyne Falls comprises 0.5 square miles, and for reference Charlevoix County is 416.9 square miles in area. Figure 1-1 illustrates the location of Boyne Valley Township and the Village of Boyne Falls in relation to Charlevoix County and the State of Michigan.

Boyne Valley Township was established in 1873. The Village of Boyne Falls was established the following year, after the construction of the Grand Rapids and Indiana Railroad, in 1874, and was incorporated in 1893.

Population

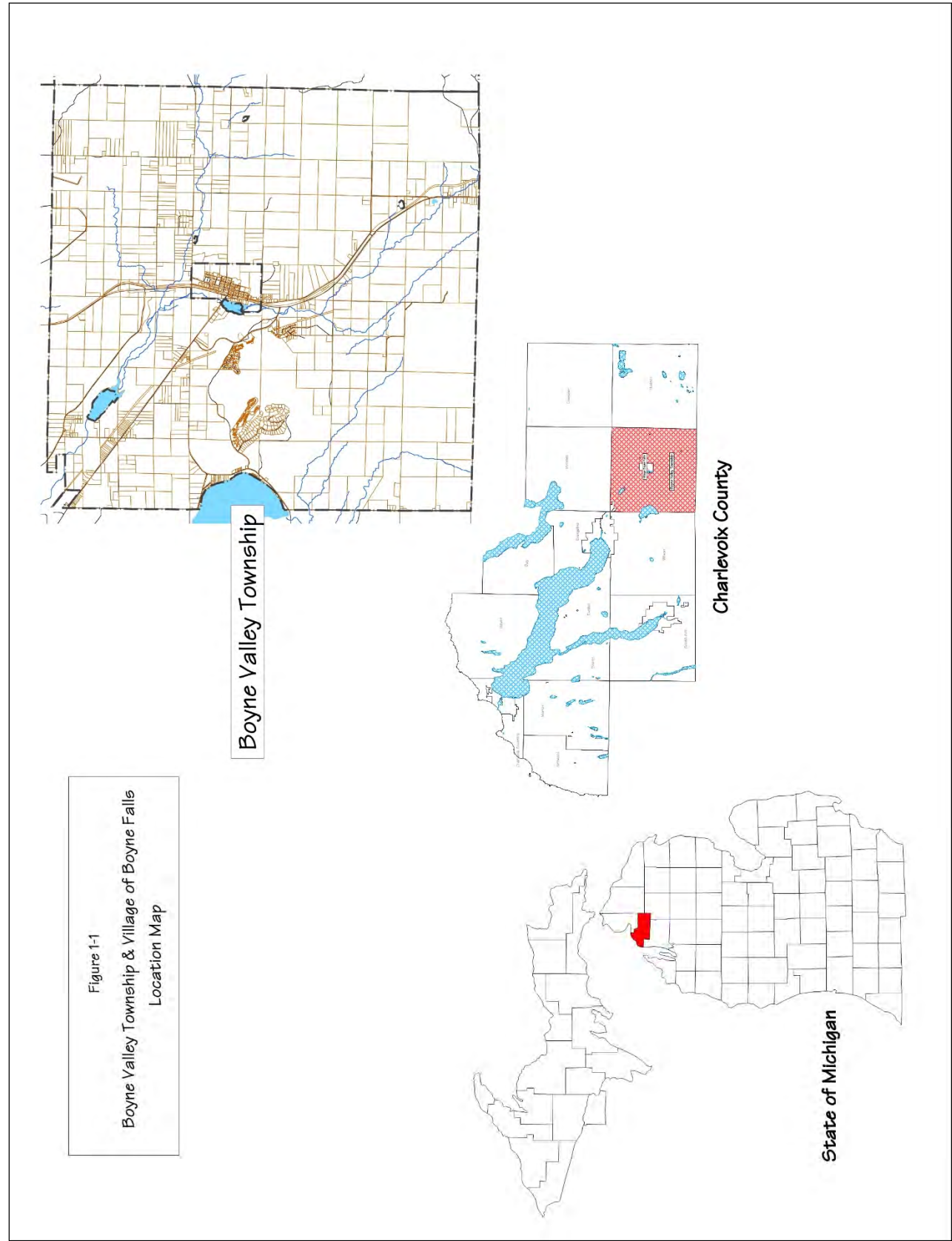
According to the U.S. Census Bureau, the population in 2010 for Boyne Valley Township was 1,195 persons (599 male and 596 female), averaging approximately 34 persons per square mile for the Township's 35.1 square miles of land area, which includes the Village of Boyne Falls population of 294 persons. This population density can be compared to approximately 62.2 persons per square mile for Charlevoix County and 174.0 persons per square mile for the State of Michigan. According to the US Census Bureau 2013-2017 *American Community Survey 5-Year Estimates*, the estimated population is 1,295.

In discussing the population for the Village of Boyne Falls and Boyne Valley Township, however, it is important to note that the figure presented by the 2010 Census does not reflect the actual number of persons residing in the Township during the summer months. This situation can be seen throughout much of northern Michigan. The Census tally, taken on April 1st, does not count residents who winter elsewhere. Respondents are asked to declare a permanent residence different from their April location, if more than six months are spent at the alternate address. However, many fail to do so for reasons of misunderstanding or for tax purposes.

In reviewing the social and economic information derived from Census data, the figures presented for housing characteristics show 263 units or 31.6 percent of the total housing units as seasonal, recreational, or occasional use homes. With this in mind, it can be assumed that the Township's resident population significantly increases during the summer months. Based on the average household size in Boyne Valley Township of 2.34, if the seasonal households are occupied by the same average number of persons per household the expected seasonal increase would be an additional 615 persons. In addition, many summer visitors stay at private lodging places or at the homes of family or friends.

Recreation

The recreation opportunities in the Village and Township are detailed in Section 3 of this plan, but in general consist of water-related activities (boating, fishing, swimming, etc). There are public access sites on Deer Lake and the Boyne River, that are utilized both in the summer and winter seasons. The Little Traverse Conservancy and Boyne Mountain Resort provide a variety of amenities year round.



SECTION 2

ADMINISTRATIVE STRUCTURE

Administrative Structure and Funding in Boyne Valley Township and the Village of Boyne Falls

Boyne Valley Township in cooperation with the Village of Boyne Falls have established a Recreation Committee to prepare an initial recreation plan and provide input to the Township Board and Village Council regarding operation of the township and village parks and recreation programs. This Committee will provide recommendations regarding recreation projects to pursue and recreation related policies to the Township Board and Village Council, as appropriate.

The Recreation Committee will serve as a community sounding board on recreation matters, and bring the concerns of the residents to the Township Board and/or Village Council for consideration. Routine park maintenance is handled by the Township and Village staff, contractors and volunteers, operating under the direct authority of the Township Board and/or Village Council.

The ultimate decision-making authority and responsibility for all park related projects resides with the Township Board and/or Village Council depending on the particular project.

Volunteers will be an integral part of the recreation projects in the Village of Boyne Falls and Boyne Valley Township. While there is not a designated volunteer group, volunteers are solicited on a project by project basis to provide some of the labor for the Township “in-kind” match on projects as appropriate. For water related projects the Friends of the Boyne River and Tip of the Mitt Watershed Council are expected to be active partners. For trail projects, depending on the type of trail (non-motorized, mountain bike, snowmobile, etc), there are trail groups which are likely to be involved.

Relationships: This recreation plan covers Boyne Valley Township, including the Village all of which is located within the Boyne Falls Public School District.

Boyne Valley Township and the Village of Boyne Falls will be working cooperatively with the Top of Michigan Trails Council, Top of Michigan Mountain Bike Association and Charlevoix County to pursue the development of non-motorized trails and bike lanes, in order to most effectively develop local routes that connect with the larger trail system in northern Michigan.

Charlevoix County is in the process of updating its 2009 recreation plan. However in order for the Village of Boyne Falls and Boyne Valley Township to pursue Township and Village recreation goals on an accelerated time frame, the Township and Village have decided to jointly prepare an updated Community Recreation plan.

The Village and Township Recreation Plan does include provisions to continue and enhance the working relationship with the Boyne Falls Public School District, the Little Traverse Conservancy, Friends of the Boyne River, Tip of the Mitt Watershed Council, Top of Michigan Mountain Bike Association, Boyne Mountain Resorts, and Michigan Department of Natural Resources as related to the other recreation facilities located within Boyne Valley Township and/or Village of Boyne Falls.

Table 2-1a Village Budget and Recreation Expenditures, , 2015-2019				
Budget				
FY Ending Feb 28	2015-2016	2016-2017	2017-2018	2018-2019
Recreation	\$5,100	\$7,400	\$6,200	\$6,700
Total Village	\$129,951	\$143,976	\$129,229	\$167,860
Expenditures				
Recreation	\$16,027	\$15,536	\$19,868	-
Source: Village of Boyne Falls				

Table 2-1b Boyne Valley Township Budget and Recreation Expenditures, , 2015-2019				
Budget				
FY Ending March 31	2015-2016	2016-2017	2017-2018	2018-2019
Recreation	\$22,657.25	\$32,000.00	\$133,973.69	\$131,391.07
Total Township	\$546,792.00	\$479,261.76	\$628,207.44	\$526,952.03
Expenditures				
Recreation	\$22,654.95	\$20,678.73	\$120,136.69	\$61,708.46
Source: Boyne Valley Township				

Status Report of all Grant-Assisted Parks and Recreation Facilities

Boyne Valley Township received a Natural Resource Trust Fund Grant in 2017 to construct the Boyne Valley Trailway. The grant amount is \$295,000 and according to the MDNR web site, the August 30, 2019 status report indicates no grant fund have been requested at that time. Construction of the project began the summer of 2019 and will be finished by June 2020.

The Village of Boyne Falls, received one grant for project year 1977, see Recreation Grant History information on the following page. The post completion self-certification report for Dam Pond Park project is included in Appendix C.



Recreation Grant History

Applicant

Village of Boyne Falls

Project No. 26-01407

Project Year: 0000

Project Title: Boyne Falls Recreation Park

Project Status: Withdrawn

Grant Amount: \$25,507.00

Project Description:

Project No. 26-01023 R4

Project Year: 1977

Project Title: Dam Pond Park

Project Status: Closed

Grant Amount: \$9,001.35

Project Description: picnic pavilion/restroom, picnic equipment, LWCF sign

Public Input

The recreation committee held two public meetings during the plan update. The meetings were held on August 14, 2019 and October 7, 2019. In addition, Boyne Valley Township and the Village of Boyne Falls held public hearings, see below.

Adoption Process

Boyne Valley Township held a public hearing on December 9, 2019. The Village of Boyne Falls held a public hearing on January 14, 2020. Copies of the public hearing minutes are included in Appendix A.

Recreation Plan adoption resolutions

The Recreation Plan was adopted by the Boyne Valley Township Board of Trustees on December 9, 2019 and the Boyne Falls Village Council on January 14, 2020. Copies of the respective meeting minutes and resolutions of adoption are included in Appendix A.

Recreation Plan Certification

A copy of the Recreation Plan Certification is in Appendix B.

Transmittals to the County Planning Department and regional planning agency.

A copy of the adopted plan was transmitted to the Charlevoix County Planning Department and the Northwest Networks on January 29, 2020, a copy of each transmittal letter is provided in Appendix A.

SECTION 3

RECREATION INVENTORY

Inventory of Recreation Facilities in Boyne Valley Township including the Village of Boyne Falls

An inventory of existing recreation facilities located in Boyne Valley Township and those within the Village of Boyne Falls are provided below. Sites are grouped according to jurisdictional ownership. Township owned facilities are listed first, followed by Village owned facilities then other public sites, and finally privately owned recreation sites. Each listing is followed by a brief description of that location. Figure 3.1 illustrate the location of the public sites.

Boyne Valley Township owns the Township Hall property which is less than one acre in size and has meeting rooms.

Table 3-1
Facilities Owned and/or Operated By Boyne Valley Township

Name	Size	Facilities	Needs for ADA Compliance
Boyne Valley Twp Hall	N/A	Meeting room, offices and kitchen.	Met
Township Property (at former Township Hall)	N/A	basketball court and playground equipment	Met
Property on Dam Road (trail head site)	7.5 ac.	Vault restroom, picnic area, trail head, birdwatching	Met
Mill Falls Park	1.3 ac.	No development has occurred.	N/A

**Table 3-2
Facilities Owned and/or Operated By Village of Boyne Falls**

Name	Size	Facilities	ADA Needs
Boyne Falls Village Hall	N/A	Meeting room	Met
Mill Pond Park, Boyne Falls	2 acres	Picnic sites, pavilion, horseshoe pit, picnic tables, playground equipment, event/display sign, spring riders and restrooms	Met
Well House Park	N/A	Used for mud run and horse and pony pull during the Polish Festival	Interior of park not accessible.
War Memorial Park	N/A	War memorial for Veterans of World War I to present day.	Met
School Property	NA	Tennis court, basketball court, and playground equipment	Not met

Table 3-3 Other Public Recreation Facilities in Boyne Valley Township		
Name	Ownership	Facilities
State Forest	State	4370 acres
Lake access site on Deer Lake	State	1 acre – 1400 feet of frontage Park, boat launch, swimming
Roadside Park on U.S. 131	State	Picnic tables
Boyne Falls School (on M-75S)	School	65 acres – meeting room, gym, kitchen, all-purpose room, playfields, play equipment, basketball courts, sand volleyball court, and trails.
Boyne Falls School Property	School	160 acres- ball fields, trails
Concord Academy Boyne	School	9.5 acres -meeting room, all-purpose room, playfields, play equipment, basketball courts, and trails.
Crooked Tree District Library		Library
North Branch Boyne River Nature Preserve	Little Traverse Conservancy	60 acres – Nature preserve, trail
Wisser-Saworski Nature Preserve	Little Traverse Conservancy	36 acres – trail system being developed. Adjacent to 160 acres owned by the Boyne Falls Public School District.
Wellman Preserve	Little Traverse Conservancy	5 acres, 400 feet of frontage on Boyne River, just outside Boyne Falls
Boyne River Access Site (Dam Rd)	State	

The Boyne Valley Trailway

The Boyne Valley Trailway is a 7.2 mile long, 10 feet wide paved non-motorized trail that connects Boyne Falls, Boyne Mountain, Boyne Falls Schools and Boyne City, see **Figure 3.2**. Construction on the project began the summer of 2019 and will be completed in June 2020. The trailway is the result of a cooperative effort, which includes Boyne Valley Township, Boyne Mountain Resort; the Village of Boyne Falls; Boyne Falls Public School; the Top of Michigan Trails Council and the City of Boyne City. Funding for the \$2 million construction project was provided by the Michigan Natural Resources Trust Fund, Michigan Department of Transportation, Charlevoix County Community Foundation, Great Lakes Energy People Fund, and business and private donors. Trailheads are located in the Village of Boyne Falls, Boyne Mountain, Boyne Falls School, Dam Road and Boyne City.

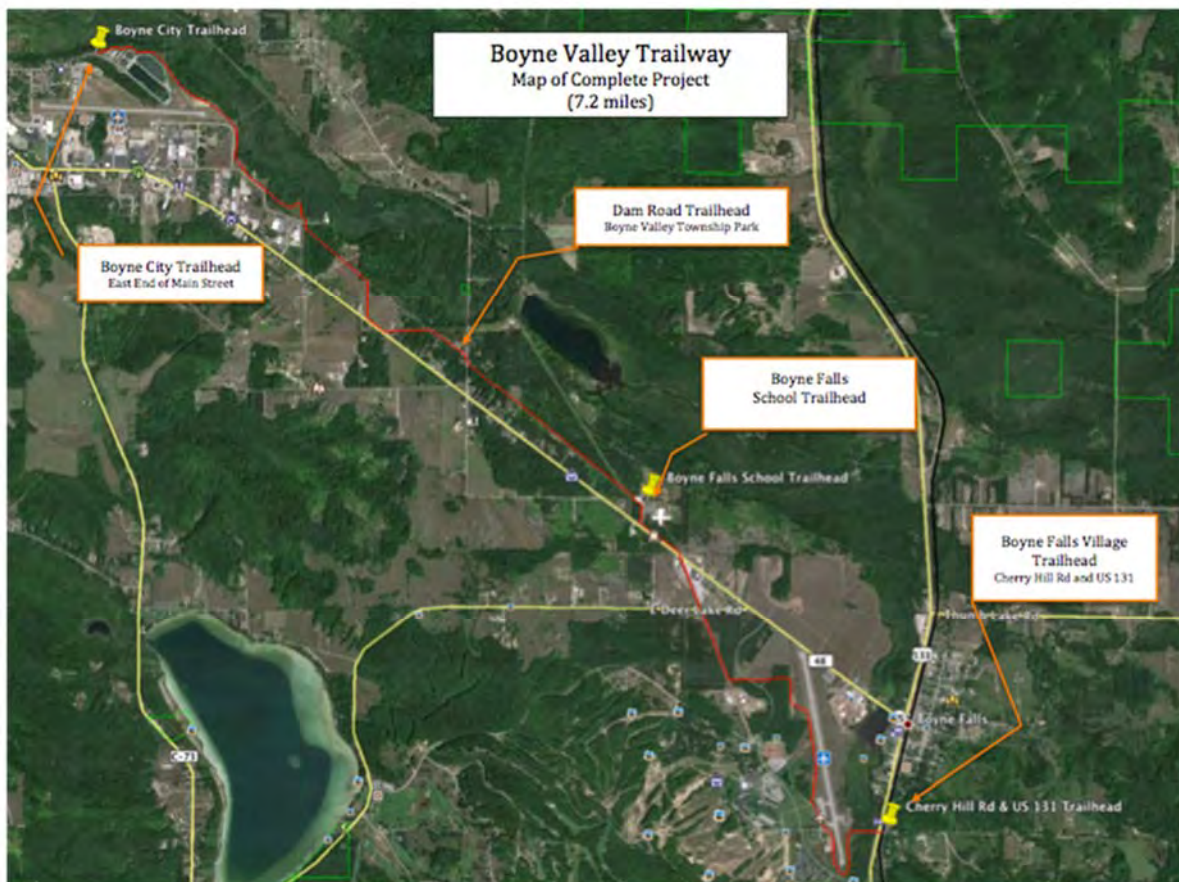
Table 3-4
Private Recreation Facilities in the Township

Name	Facilities
Boyne Mountain	Downhill skiing, snowboarding, golf, tennis, swimming pool, cross-country ski trails, picnic sites, lacrosse fields, soccer fields, bike trails, beach on Deer Lake, Avalanche Bay Water Park, Convention center, airport.

Table 3-5
Recreation Events held in Boyne Valley Township and the Village of Boyne Falls

Name	Event Time & Description
Boyne Falls Polish Festival	4 day event in early August. Parade, car show, carnival rides, mud run, polka tent, youth activities.

Figure 3.2



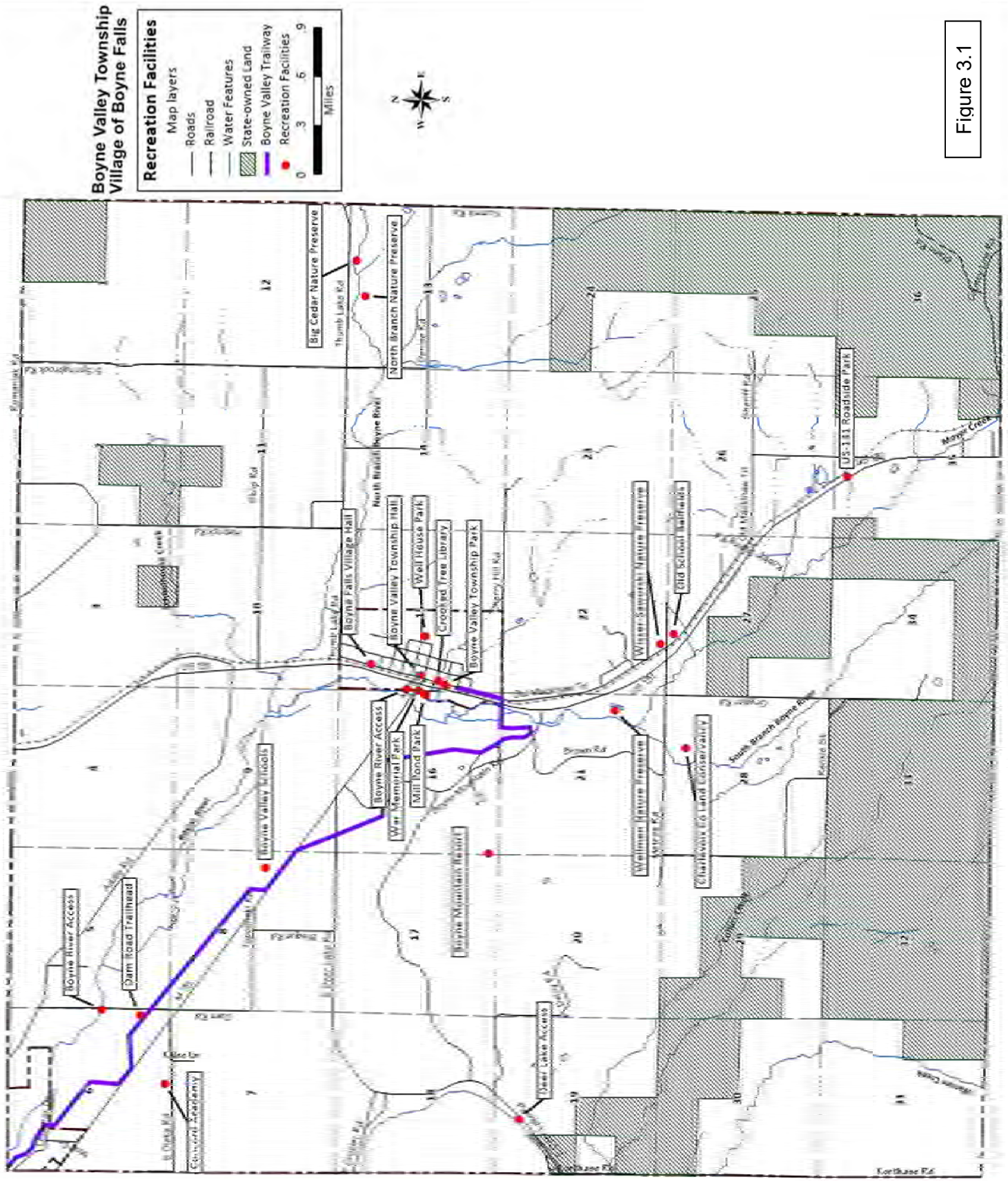


Figure 3.1

SECTION 4

DESCRIPTION OF THE PLANNING AND PUBLIC INPUT PROCESS

Planning Process

Boyne Valley Township and the Village of Boyne Falls developed their first Recreation Plan in 2014. In 2019, the communities decided to update their recreation plan. A recreation committee with representation from the Township, the Village and the local schools guided the planning process. The Recreation Committee worked with a consultant to prepare this plan during a series of meetings open to the public.

The draft plan sections of the plan were discussed and revised during public meetings held on August 10 and October 7 in 2019. The preliminary draft plan was posted on the Township website and made available at the Township Hall on November 1, 2019. Boyne Valley Township held a public hearing on December 9, 2019. The Village of Boyne Falls held a public hearing on January 14, 2020. A legal notice in the Petoskey News Review on November 5, 2019, as well as the posting of flyers and web posting announced the availability of the draft plan. Minutes from the public meetings are included in Appendix A and public hearing minutes are included in Appendix B.

The Recreation Plan was adopted by the Boyne Valley Township Board on December 9, 2019 and by the Village of Boyne Falls on January 14, 2020.

SECTION 5

RECREATION GOAL AND OBJECTIVES

The recreational goal and objectives presented below are the result of the recreation related planning efforts, the public input received during that process, and the further refinement and expansion during the subsequent recreation plan development.

GOAL:

Provide a recreation system, responsive to the needs and desires of present and future residents of Boyne Valley Township and the Village of Boyne Falls

OBJECTIVES:

- Develop local trail system and support facilities to connect with the regional trail network, as well as provide local linkages to school, recreation facilities and downtown area.
- Work with MDOT to install a pedestrian activated light to facilitate the safe crossing of US-131 to make trail connections and connect to area businesses.
- Promote the importance of recreation as a contributor to the improvement of the quality of life and a healthy lifestyle.
- Provide a recreational system that keeps pace with the growing demand for recreational activities.
- Where possible, encourage multiple use for recreation areas, open space areas, forest lands and flood plains.
- Encourage private land donations for public parks and recreation purposes.
- Acquire, develop, operate and maintain the Township and Villages parks.
- Pursue available funding for recreational development.
- Partner with the private sector to develop facilities complementing public uses.
- Determine needed improvements to the newly acquired school property. Make improvements such as upgrading playground equipment, landscaping and maintenance on tennis and basketball courts.

GOAL:

Encourage the development of recreation areas and programs that consider proper utilization of natural resources without environmental damage.

OBJECTIVES:

- Pursue a safe and environmentally responsible crossing of the Boyne River for the non-motorized trail.
- Work in partnership with local property owners to clear trees and debris from the Boyne River to facilitate kayak and canoe travel from Boyne Falls to Boyne City.
- Develop canoe/kayak launches on the Boyne River to support the establishment of a water trail from Boyne Falls to Boyne City.
- Pursue the development of an access site on the Boyne River for fishing, and a possible site for canoe/kayak use.
- Identify the existing network of snowmobile and ORV trails, and pursue additional trails to provide improved access to services and expand the trail network.
- Work cooperatively with the State, Top of Michigan Mountain Bike Association and Little Traverse Conservancy to increase the amount of mountain bike trails to serve riders with varied skill levels.
- Work cooperatively with the Little Traverse Conservancy to provide a parking area at the North Boyne River Nature Preserve to facilitate safe recreational enjoyment of the property.
- Encourage commercial recreation development in such a manner that minimizes conflicts with adjoining land uses.
- Identify and preserve scenic and unique natural areas, while providing reasonable access.
- Promote awareness of invasive species and encourage the use of native plants.
- Dredge the Mill Pond to improve the fishery and enhance recreational uses.
- Construct a ADA compliant fishing platform on the Mill Pond.
- Develop the Mill Falls Park river parcel located at the intersection of US-131 and M-75. Amenities would include improvements such as canoe/kayak launch, benches, picnic tables, parking and a foot bridge below the falls.

GOAL:

Encourage the development of age appropriate recreation opportunities for the changing demographics of the Township and Village.

OBJECTIVES:

- Survey the community members to determine the unmet recreational needs.
- Investigate the level of interest and support for a skateboard park.
- Explore opportunities to re-establish a skating rink in Boyne Falls.
- Develop pickleball courts.
- Work cooperatively with tourism organizations and nearby communities to promote community recreation facilities through use of brochures, maps and web sites.

GOAL:

Identify and preserve historic and archaeological elements within the Township and Village

OBJECTIVES:

- Pursue the acquisition and development of a museum to provide improved public education and access to the local history.
- Increase awareness of identified historic and archaeological areas, explore the development of a historic plaque program and/or history trail.

SECTION 6

ACTION PROGRAM

The action program is presented below in two tables that describe improvements to existing facilities and the development of new facilities. Anticipated funding sources will be in the form of cash from the Township general fund, in-kind labor, and Michigan Department of Natural Resources (MDNR) grants. Sources of the grants are: Land and Water Conservation Fund (LWCF), Michigan Natural Resources Trust Fund (MNRTF), Recreation Passport, and other appropriate grant programs.

Capital Improvements Schedule for Existing Properties/Facilities - Township			
Existing Facilities	Year	Activity/ Development	Estimated Cost and Anticipated Funding Sources
Township Property (at former Township Hall)	2022	Add pickleball court and make improvements to the basketball court.	[to be determined]
Township Property (at former Township Hall)	2021	Upgrade playground equipment and add additional lighting	[to be determined]
Mill Falls Park	2023	Develop a canoe/kayak launch, add benches, picnic tables, trails, parking, landscaping and a foot bridge below the falls.	[to be determined]

Rationale for planned Township Property improvements

The re-establishment of a skating rink in the Village of Boyne Falls on property owned by the Township is being pursued in response to public input received during the plan development. Pickleball has become a popular recreational activity, particular for our aging population. Families with young children would like to walk to playgrounds within developed areas of the township and village. The playground is popular, but the equipment is old and needs to be upgraded.

The recently acquired property (Mill Falls Park) at the intersection of M-75 and US-131 provides access to the river outlet of the mill pond and the sounds of tumbling waters. The site is the upstream limit of navigable waters of the Boyne River and would serve as a canoe/kayak access site for the proposed water trail.

Capital Improvements Schedule for Existing Properties/Facilities- Village			
Existing Facilities	Year	Activity/ Development	Estimated Cost and Anticipated Funding Sources
Mill Pond Park Pavilion Area	2022	Park improvements- including additional picnic tables and facility renovations to improve accessibility.	Michigan Recreation Passport, Village of Boyne Falls, and local foundations.
	2021	Restroom enhancements to add showers to better accommodate trail users. Play-structure for multiple age groups.	[to be determined]
	2024	Pond enhancements-dredge pond, improve fisheries and create swimming beach area with sand volleyball court.	[to be determined]
School Property	2023	Upgrade and add new playground equipment, landscaping, sign, and court maintenance.	[to be determined]

Rationale for planned Mill Pond Park improvements

The Mill Pond Park is located in the heart of Boyne Falls, and will serve as trailhead for the planned non-motorized trail as well as a recreation area for local families and those passing by on US-131. The proposed improvements will be designed to improve accessibility of all aspects of the park, provide additional picnic facilities and restroom renovations including the addition of showers, which are of particular interest to trail users.

Future pond enhancements are planned to make the Mill Pond an attractive swimming location with the addition of a beach area after dredging the pond. Recent failure of the small dam upstream from the Mill Pond added considerable sediments to the pond. In order to improve the fishery and enhance recreational uses, the pond needs to be dredged.

The Village is interested in retaining young families and encouraging families to move into the community. Families with young children would like to walk to playgrounds within developed areas of the township and village. The school playground equipment is old and needs to be upgraded.

Capital Improvements Schedule for Proposed Facilities			
New Facilities	Year	Activity/ Development	Cost and Anticipated Funding Source
Non-motorized routes	2022	Designate and sign routes.	\$ [under investigation] Top of Michigan Trails Council, DNR, MDOT, Road Commission
	2024	Pursue development and/or designation of trails throughout the Township and Village, including a route along Thumb Lake Road to ultimately connect to the North Central State Trail.	\$ [under investigation] Top of Michigan Trails Council, DNR, MDOT, Road Commission
	2021	Plan non-motorized routes to connect to recreation facilities and points of interest within the surrounding areas.	\$ [To be determined] Top of Michigan Trails Council, DNR, MDOT, Road Commission
Other trails and pathways, including water trails	2022	Develop additional mountain bike trails for various skill levels with appropriate support facilities.	\$ [under investigation] Michigan Mountain Bike Association, local service organizations, Little Traverse Conservancy.
	2020	Develop or expand snowmobile/ORV trails and provide connections between existing routes. Provide designated trailhead parking area.	\$ [under investigation] Local snowmobile clubs, and foundations.
	2022	Develop a water trail on the Boyne River, between Boyne Falls and Boyne City. This will require developing canoe launch sites at Boyne Falls and Dam Road.	\$ [under investigation] Township, DNR and foundations
	2024	Fishing access sites	\$ [under investigation] Township, local foundations, Trout Unlimited chapter

Property Acquisition	2020	Deer Lake –State owned property, monitor to acquire if and when the State sells the property. Pursue purchase of identified property, as necessary for continued public use	\$ [To be determined- timing dependent] MNRTF, local conservancy, local tribal governments, Township and private donations
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Rationale for New Non-motorized Routes:

There is a growing interest in trails both within the community and connecting to a larger trail network. In the current Charlevoix County Recreation Plan, one of the goals is “develop a network of trails throughout the county that will link the communities with each other and provide improved access to all recreation facilities”. Phase I of a non-motorized trail will connect Boyne City to Boyne Mountain (through a portion of Boyne Valley Township), see notated aerial photo on following page. This trail will provide initial connections to the planned trail from Boyne City to Charlevoix and thus the existing Little Traverse Wheelway.

The non-motorized trail between Boyne City and Boyne Falls will provide safe non-motorized routes to the local schools, connect to local services and employment in communities, as well as promote a healthy lifestyle. A safe crossing for US-131 will be needed, possibly with a pedestrian activated light. The non-motorized routes are planned to provide connecting routes between trails, downtown areas, schools, recreation facilities, parks and places of interest.

Additional non-motorized pathways through the Township are being explored to determine the appropriate routing to connect to other trail systems including the North Country Scenic Trail, as it passes through the eastern portion of the Township and also to ultimately connect to the North Central State Trail.

Rationale for Other Trails and Pathways:

The need for other biking, hiking trails, x-country ski and snowshoeing trails is currently being explored, and should be considered on Village, Township and Conservancy properties, as appropriate. There is considerable interest in mountain biking. Mountain bike trails available for use include Boyne Mountain, Avalanche Mountain and Boyne School Forest. A need has been identified by the Top of Michigan Mountain Bike Association for additional trails for riders with beginner and intermediate skill levels. The mountain bike group hopes to work in cooperation with the Little Traverse Conservancy to develop a trail system and parking area on the North Boyne River Property.

Interest in quiet water sports such as canoeing and kayaking has been increasing in recent years. Water Trails have been established along the Great Lake Coastline and on many major rivers in Michigan. The Boyne River from Dam Road downstream to Boyne City currently has some use. The river is navigable from Boyne Falls to Dam Road but has very limited use due to trees in the river and the portage around the power dam. Canoe launch sites, clearing of river obstructions, and an improved portage around the dam would be needed to develop the water trail. The parallel bike and water trails sets the opportunity for a combined paddle and pedal tour of the Boyne River Corridor.

There are a number of snowmobile routes throughout northern Michigan. With the designation of

a trailhead parking area for the local snowmobile trails, the Village and Township are interested in expanding the network of trails in the area, and adding connector trails in order to facilitate access to existing trails and from those trails and facilities.

Rationale for Property Acquisition:

When and if the State of Michigan decides to sell the property on Deer Lake, Boyne Valley Township will pursue the acquisition of such to provide continued public access.

Appendix A

Recreation Plan Public Input & Adoption Process – Supporting Documents:

- Recreation Committee Meeting Minutes
- Recreation Plan Flyer
- Newspaper Public Hearing Notice
- Boyne Valley Township Board Resolution
- Boyne Valley Township Board Public Hearing and Adoption Minutes
- Village of Boyne Falls Resolution
- Village of Boyne Falls Council Public Hearing and Adoption Minutes
- Transmittal to Networks Northwest
- Transmittal to Charlevoix County

BOYNE VALLEY TOWNSHIP
PLANNING COMMISSION MINUTES

August 5, 2019

Call to order: Meeting called to order at 7:00 pm by Mark Felton
Roll Call: Mark Felton, Mike Skop, Laurie Hodack and Marie Kelenske
Absent: Lenore Senter

Also, present: Zoning Administrator Sue Hobbs, David Matelski, Matt Simon, and Brean Hoese
Approval of Minutes: Motion by Felton to approve the July 1, 2019 minutes as written seconded by Hodack. Motion carried

New Business: Rezone request from Matt Simon - DBA - Timber North Vacation Management Parcel 15-002-006-008-10 from R-1 to C-1

Open Public Hearing by Felton at 7:05 pm

Brean Hoese asked if the property was going to be turned into a laundromat? This property will not be turned into a laundromat.

Mr. Simon indicated that there will be no commercial activity at the building on M-75 S. Most rentals have a keyless code and the only activity would be to pick up towels or sheets and cleaning supplies for the rentals. Most of the rentals have washer and dryer in house so laundry is done at the residences. In the future there maybe a request for a pole building to house about 3-4 washers and dryers and extra supplies. The building would be about 30 X 50 and possibly request this in 1 -2 years. At the present time there are about 21 rental properties and would like to increase to 25 -30. Mr. Skop said this fits into our Master Plan of having the M-75 corridor become commercial.

Motion by Skop to rezone the property from R-1 to Resort Mixed Use on property 15-002-006-008-10 seconded by Hodack as requested by Matt Simon. Motion carried.

Following discussion Felton made a motion to close the public hearing second by Skop. Public hearing closed at 7:20 pm.

Zoning Administrator Report:

Dollar General is working with Kullik Family about the property on Thumb Lake and 131 S for a possible location of a new store. Recreation Board is having a meeting on August 14th to review

the Rec Plan and updating the plan. Please think about any ideas that you have. We will be updating our Master Plan in the near future.

A suggestion for the Recreation Plan is to update the playground equipment behind the library, and also to think of a place to have a pickle ball court. Pickle Ball is the fastest growing sport in the states.

There is also a suggestion of enclosing the drive thru portion of the Township Hall and turning it into a museum. It would be opened when the office is open. Not sure if there is enough room to have one.

Dave Matelski requested the Township to think about contacting the DEQ to see if they would dredge the Mill Pond. Sue to contact the Tip of the Mitt Water Shed or DEQ.

Motion by Felton seconded by Hodack to adjourn meeting. Motion passed.

Meeting adjourned 7:30 pm

Next meeting will be held on September 3, 2019

Respectfully submitted by:

Marie Kelenske, Secretary

Boyne Valley Community Recreation Plan 2020-2024

The **Boyne Valley Recreation Committee** is updating the ***Boyne Valley Township*** and ***Village of Boyne Falls*** Five Year Community Recreation Plan.

The plan contains an inventory of recreational facilities, identifies goals and objectives, and sets forth an action program through the year 2024.



Public is **invited to attend** the meeting and ***provide comments*** on future recreation facilities within the two communities.

When: Monday, October 7, 2019

Time: 7:00p.m.

**Where: Boyne Valley Township Hall,
2489 Railroad Street, Boyne Falls**

For more information contact:

Boyne Valley Township Supervisor: Sue Hobbs: (213) 549-3130

**BOYNE VALLEY TOWNSHIP
RECREATION BOARD AND
PLANNING COMMISSION**

Minutes

October 7, 2019

Mark Felton called to Order Joint meeting of Recreation Board and Planning Commission at 7:00 pm

Roll Call: Vickie Skop, Joann Gibes, Anne Mills, Mark Felton, Mike Skop, Lenore Senter, Laurie Hodack, Marie Kelenske

Absent: Bill Aten and Eric Franckowiak

Also Present: Sue Hobbs Zoning Administrator and Rick Deuell

Approval of Minutes:

Recreation Board of August 14, 2019: Motion by Vickie Skop to approve the minutes as written second by Anne Mills. Motion approved

Planning Commission of August 5, 2019: Motion by Mark Felton to approve the minutes as written second by Mike Skop. Motion approved.

Mark Felton Opened Public meeting at 7:05 pm to review and discuss the changes to the Recreation Plan with Rick Deuell

There have been a few changes in the recreation plan page 1-1 a change in population according the Census Bureau the estimated population is 1,295 for the people in Boyne Valley Township. Section two page 2-2 the Village of Boyne Falls has submitted their recreation plan which will be added in final draft. Status Report Boyne Valley Township has received Trust Fund grants and recreation grants etc. page 2-3 **Public Input:** recreation committee has held two public meetings during the plan update. The meetings were held on August

14, 2019 and October 7, 2019. In addition, Boyne Valley township and the Village of Boyne Falls held public hearings.

Adoption Process: Boyne Valley Township held a public hearing on December 9, 2019 ____ attended the meeting. The Village of Boyne Falls held a public hearing on December 10, 2019 ____ attended the meeting. Copies of the public hearing minutes are included in appendix A.

Recreation Plan adoption Resolutions - Appendix A.

Recreation Plan Certification - Appendix B.

Section 3 Recreation Inventory Table 3-1 Size will be filled in by Mr. Deuell. Table 3-2 need to add old Boyne Falls School playground property to be upgraded.

Table 3-3 add the Boyne Valley Trailway to be completed by June 2020.

Page 3-5 Need to add Concord School to map and delete Aten Place. Add gravel parking on Cherry Hill Rd and bathroom facility at the Village Park on corner of M-75 and US 131.

Section 4: Planning and Public Input Process

Planning Process add: A recreation committee with representation from the Township, the Village and the local schools guided the planning process. The Recreation Committee worked with a consultant to prepare this plan during a series of meetings open to the public.

The draft plan sections of the plan were discussed and revised during public meeting held on August 10 and October 7, 2019. The preliminary draft plan was posted on the Township website and made available at the Township Hall. Boyne Valley Township held a public hearing on December 9, 2019 The Village of Boyne Falls held a public hearing on December 10, 2019. A legal notice in the Petoskey News Review as well as the posting of flyers and web posting announced the availability of the draft plan. Minutes from the public meetings are included in Appendix A and public hearing minutes are included in Appendix B

Section 5: Recreation Goal and Objectives: Need to add Property located on M-75 S and US 131 and the Old Boyne Falls Public School playground property located on First Street.

Page 5-2 Goal: need to add develop canoe/kayak launches on the Boyne River to support the establishment of a water trail from Boyne Falls to Boyne City.

Dredge the Mill Pond to improve the fishery and enhance recreational uses.
Construct a handicap fishing platform on the Mill Pond (ADA Compliant)
Develop the river parcel at the intersection of US 131 and M-75. Amenities would include improvements such as canoe launch, benches, picnic tables and foot bridge below the falls.

Page 5-3 Develop pickleball courts.

Section 6: Action Program: Years to be determined for completion of pickleball courts, improvements on basketball court, upgrade playground equipment security lighting at basketball court, and Park property on M-75 and US 131

Page 6-2: Rationale for planned Mill Pond Park Improvements add recent failure of the small dam upstream from the Mill Pond added considerable sediments to the pond. In order to improve the fishery and enhance recreational uses, the pond needs to be dredged.

Page 6-3: Add Develop a water trail on the Boyne River between Boyne Falls and Boyne City. This will require developing canoe launch sites at the Boyne Falls and Dam Road. Possible grants from DNR and foundations.

Page 6-4: Add: The non-motorized trail between Boyne City and Boyne Falls will provide safe non-motorized routes to the local schools, connect to local services and employment in communities, as well as promote a healthy lifestyle. A safe crossing for US 131 will be needed, possibly with a pedestrian activated light. The non-motorized routes are planned to provide connecting routes between trails, downtown areas, schools, recreation facilities, parks and places of interest.

Rationale for Other Trails and Pathways:

Add: Interest in quiet water sports such as canoeing and kayaking has been increasing in recent years. Water Trails have been established along the Great Lake Coastline and on many major rivers in Michigan. The Boyne River from Dam Road downstream to Boyne City currently has some use. The river is navigable from Boyne Falls to Dam road but has very limited use due to trees in the river and portage around the power dam. Canoe launch sites, clearing of river obstruction, and in improved portage around the dam would be needed to develop the water trail. The parallel bike and water trails sets the opportunity for a combined paddle and pedal tour of the Boyne River corridor.

A suggestion was made to have the Boyne Falls School students name the proposed park on US 131 and M-75.

Motion by Lenore Senter that the Boyne Valley Recreation Committee will transmit the draft 2020-2024 Boyne Valley Recreation Plan to the Boyne Valley Township Board and Village of Boyne Falls Council and recommends adoption of the plan update. Motion seconded by Mike Skop. Motion passed

Motion by Senter to close public hearing Second by Kelenske Motion carried. Public Hearing closed at 8:00 pm.

New Business

Accessory Building: Pole Building in front yard. Tabled until November meeting need to look at 2005 ordinance to see if this was lost in the new ordinance.

Zoning Administrator Report

Hobbs reported that the Bike trail is started and will be completed in June of 2020. There will be a ribbon cutting soon.

Old Business:

Reviewed the recommendation of the Charlevoix County Planning Commission on the Simon property in M-75. Property number 15-002-006-008-10 The Boyne Valley Commission does not consider this being spot zoning. The property as C-1 will stay as approved Motion passed

Adjournment

Motion by Felton to adjourn seconded by Skop. Motion passed

Meeting adjourned at 8:30 pm

Next meeting will be November 4th

Respectfully submitted by:

Marie Kelenske, Secretary

northern michigan review, inc.

-Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully if changes are needed, please contact us prior to deadline at
(231) 439-9322 ext. or
email at haugust@petoskeynews.com.

Date: 10/30/19

Account #: 179250

Company Name: Boyne Valley Township

Contact: Lynn Sparks

Address: PO Box 191
Boyne Falls

Telephone: (231) 549-3130

Fax:

Run Dates:

News Review 11/05/19

NR Online 11/05/19

Ad ID: 759944

Start: 11/05/19

Stop: 11/05/19

Total Cost: \$103.03

of Lines: 23

Columns Wide: 2

Total Depth: 3.25

of Inserts: 2

Ad Class: 7700

Phone # (231) 439-9322

Email: haugust@petoskeynews.com

**PUBLIC HEARING NOTICE
BOYNE VALLEY
COMMUNITY RECREATION PLAN**

Boyne Valley Township and the Village of Boyne Falls have completed an update of their Community Recreation Plan. The Boyne Valley Township Board will be will hold a public hearing on December 9, 2019 beginning at 7:00 pm in the Boyne Valley Township Hall at 2489 Railroad Street, Boyne Falls, to accept comments on the proposed Boyne Valley Recreation Plan. The Village of Boyne Falls will hold a public hearing on December 10, 2019 beginning at 7:00 pm in the Village of Boyne Fall Hall located at 2290 Railroad Street, Boyne Falls.

The Recreation Plan is available on-line at www.boynevalleytwtp.org. Hard copies can be viewed at the Boyne Valley Township office or Crooked Tree Library in Boyne Falls during regular hours. For additional information, contact Township Supervisor Sue Hobbs at (231) 549-3130. Written comments may be submitted in advance of the public hearing to: Supervisor Sue Hobbs, 2489 Railroad Street, P.O. Box 191, Boyne Falls, MI 49713

(L-11/5)

Public Hearing

Boyne Valley Community Recreation Plan

Boyne Valley Township and ***Village of Boyne Falls*** has updated their Five Year Community Recreation Plan.

Public is **invited to attend** the public hearings and ***provide comments*** on future recreation facilities within the two communities.

Boyne Valley Township Board Public Hearing

When: Monday, December 9, 2019

Time: 7:00p.m.

Where: Boyne Valley Township Hall,
2489 Railroad Street, Boyne Falls

Village of Boyne Falls Public Hearing

When: Tuesday, December 10, 2019

Time: 7:00p.m.

Where: Village of Boyne Falls Hall
2290 Railroad Street, Boyne Falls

The Recreation Plan is available on-line at www.boynevalleytwp.org. Printed copies can be viewed at the Boyne Valley Township office or Crooked Tree Library in Boyne Falls during regular hours. For additional information, contact Township Supervisor Sue Hobbs at (231) 549-3130. Written comments may be submitted in advance of the public hearing to: Supervisor Sue Hobbs, 2489 Railroad Street, P.O. Box 191, Boyne Falls, MI 49713.

Public Hearing

Boyne Valley Community Recreation Plan

Boyne Valley Township and **Village of Boyne Falls** have updated their Five Year Community Recreation Plan.

Public is **invited to attend Village of Boyne Falls** public hearing and ***provide comments*** on future recreation facilities within the two communities.

Village of Boyne Falls Public Hearing

When: Tuesday, January 14, 2020

Time: 7:00p.m.

Where: Village of Boyne Falls Hall
2290 Railroad Street, Boyne Falls

The Recreation Plan is available on-line at www.boynevalleytwp.org. Printed copies can be viewed at the Boyne Valley Township office or Crooked Tree Library in Boyne Falls during regular hours. For additional information, contact Town ship Supervisor Sue Hobbs at (231) 549-3130. Written comments may be submitted in advance of the public hearing to: Supervisor Sue Hobbs, 2489 Railroad Street, P.O. Box 191, Boyne Falls, MI 49713.

Boyne Valley Recreation Plan 2020-2024 Recreation Plan

RESOLUTION OF ADOPTION

Boyne Valley Township Board

WHEREAS, The Boyne Valley Township has undertaken a 5-Year Recreation Plan Update which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreational facilities during the period of 2020 – 2024, and

WHEREAS, The Boyne Valley Recreation Committee held public input sessions were held on August 5, 2019 and October 7, 2019 at the Boyne Valley Township Hall to provide an opportunity for citizens to discuss the future of recreation in the community, and

WHEREAS, A public notice was published in the **Petoskey News-Review** September 26 to October 4, 2019, which began a 30-day public review period for the draft plan, and

WHEREAS, The Boyne Valley Township held a public hearing on December 9, 2019, and

WHEREAS, The Boyne Valley Township has developed the plan for the benefit of the entire community to assist in meeting the recreation needs of the community.

WHEREAS, The Boyne Valley Recreation Committee has recommended adoption of the 5-Year Recreation Plan.

NOW, THEREFORE BE IT RESOLVED, the Boyne Valley Township Board hereby adopts the Recreation Plan Update as a guideline for improving recreation for the residents of the Village of Boyne Falls.

Yeas:

Nays: None

Absent:

Matelski,

Kelenske

Hobbs,

Sparks,

Kondrat

I HEREBY CERTIFY, that the forgoing Resolution was adopted at a regular meeting of the Boyne Valley Township Board, held on December 9, 2019.



Date: 12/10/2020

Boyne Valley Township Meeting

December 9, 2019 – 7:00 p.m.

This meeting is a meeting of the Boyne Valley Township Board in public for the purpose of conducting the township's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Minutes

I. Call to Order	The meeting was called to order by Hobbs at 7:00 p.m.
II. Roll Call	
	Members Present: Hobbs, Sparks, Matelski, Kondrat
	Members Absent: Kelenske
	Others Present: Ron Reinhardt, Jason Johnson, John Lamont, Russ Koeman
III. Approval of Minutes and Corrections	
	Motion by Matelski, support by Kondrat to approve the minutes of the regular board meeting of November 11, 2019. Motion carried 4 to 0.
IV. Approval of Financial Report	
	Motion by Kondrat, support by Matelski to approve the financial report for November 30, 2019. Motion carried 4 to 0.
V. Recognition of Audience	
	<ul style="list-style-type: none">Ron Reinhardt mentioned that the County Commission meeting to be held at Bear River Health in Boyne Falls.
VI. Board Update	
a.	<p>Recreation Plan Update Resolution</p> <p>WHEREAS, The Boyne Valley Township has undertaken a 5-Year Recreation Plan Update which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreational facilities during the period of 2020 – 2024, and</p> <p>WHEREAS, The Boyne Valley Recreation Committee held public input sessions were held on August 5, 2019 and October 7, 2019 at the Boyne Valley Township Hall to provide an opportunity for citizens to discuss the future of recreation in the community, and</p> <p>WHEREAS, A public notice was published in the Petoskey News-Review on , which began a 30-day public review period for the draft plan, and</p> <p>WHEREAS, The Boyne Valley Township held a public hearing on December 9, 2019, and</p> <p>WHEREAS, The Boyne Valley Township has developed the plan for the benefit of the entire community to assist in meeting the recreation needs of the community.</p> <p>WHEREAS, The Boyne Valley Recreation Committee has recommended adoption of the 5-Year Recreation Plan.</p> <p>NOW, THEREFORE BE IT RESOLVED, the Boyne Valley Township Board hereby adopts the Recreation Plan Update as a guideline for improving recreation for the residents of the Village of Boyne Falls and Township of Boyne Valley.</p> <p>Yeas: Matelski, Kondrat, Hobbs, Sparks Nays: None Absent: Kelenske</p> <p>I HEREBY CERTIFY, that the forgoing Resolution was adopted at a regular meeting of the Boyne Valley Township Board, held on December 9, 2019.</p>
b.	EMS - Ambulance Levy for ballot – tabled until further discussion
c.	<p>Cemetery Land Purchase</p> <ul style="list-style-type: none">Township has been approached regarding land to expand the township cemetery. Clerk will figure out how many grave spaces are left, etc.

d. Storm Water Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT
STORM WATER MANAGEMENT ORDINANCE
ADMINISTRATION AND ENFORCEMENT**

BACKGROUND

Boyne Valley Township has enacted a Storm Water Management Ordinance (the Ordinance). The Ordinance is modeled after a similar Storm Water Control Ordinance that had been enacted previously by Charlevoix County (the County). This Agreement is authorized by the Intergovernmental Transfers of Functions and Responsibilities Act (MCL 124.531, *et seq*).

AGREEMENT

The parties agree as follows:

1. **Functions Being Transferred.** The County, through its Soil Erosion and Sedimentation Control Officer, shall have the authority to administer the Ordinance. The County, through its Soil Erosion and Sedimentation Control Officer and Prosecuting Attorney's Office, shall have the authority to enforce the Ordinance and the County Storm Water Management Ordinance Board of Appeals is authorized to process appeals as provided in the Ordinance. These administrative and enforcement functions are concurrent with the right of the Township/City/Village to administer and enforce the Ordinance on its own. The County shall be responsible for the primary administration and enforcement of the Ordinance, unless the Township/City/Village elects to temporarily administer or enforce the Ordinance as provided in the Ordinance. If the Township/City/Village elects to temporarily administer or enforce the Ordinance, this election by the Township/City/Village shall take precedence over the County's concurrent authority.

2. **Costs and Financing.** If the Township/City/Village exercises its administrative or enforcement functions, it shall do so at its own expense. If the Township/City/Village provides a service for which a fee is charged under the Ordinance, the Township/City/Village may retain that fee.

3. **Real and Personal Property/Employees.** No employee and no real or personal property is being transferred. The Township/City/Village shall use its own employees and real and personal property.

4. **Effective Date.** This Agreement shall become effective when it has been signed by representatives of both parties.

5. **Term.** This Agreement shall be for an indefinite term, but subject to the termination provisions of Paragraph 6 below.

6. **Termination.** This Agreement may be terminated by either party with or without cause upon not less than 90 days written notice to the other party.

7. **Governmental Immunity.** The parties acknowledge that the functions being transferred by this Agreement are governmental functions which are subject to all immunities provided by law.

8. **Ordinance Uniformity.** Since the County will be performing similar functions for other municipalities, similar storm water management provisions within the

County promote efficiency and the uniform treatment of applicants throughout the County. While it is acknowledged that the Township/City/Village must retain its legislative discretion, the Township/City/Village agrees to consider in good faith any amendments to the Ordinance that are proposed by the County to all participating municipalities.

Motion by Sparks, support by Matelski to approve the agreement.
Motion carried 4 to 0.

e. Parcel Division Ordinance

BOYNE VALLEY TOWNSHIP
Ordinance No. 5 of 2019

AN ORDINANCE TO AMEND THE BOYNE VALLEY TOWNSHIP PARCEL
DIVISION ORDINANCE.

THE TOWNSHIP OF BOYNE VALLEY ORDAINS:

Section 1. Amendment of Section 4.

Section 4 of the Boyne Valley Township Parcel Division Ordinance is hereby amended to read in its entirety as follows:

Section 4. Creation of Parcel Division Committee; Membership; Voting; Officers; Open Meetings Act Compliance

A Parcel Division Committee is hereby created, which shall be the locally designated body to approve proposed divisions or property transfers under the Land Division Act, as amended. The Parcel Division Committee shall be composed of the Township Assessor, the Township Supervisor, and an individual who is a resident of the township appointed by the Township Board. The Township Board shall also annually appoint another resident of the township to serve as an alternate member of the Parcel Division Committee. The alternate member of the Land Division Committee shall serve in the absence of a regular member and, when so serving, shall have the same authority as a regular member of the Parcel Division Committee. Any action of the Parcel Division Committee shall be by a majority vote of the entire membership of the committee. The Parcel Division Committee shall elect a chairperson and a secretary from its members, who shall hold office for one year or until their successors are selected. The Parcel Division Committee shall comply with all requirements of the Open Meetings Act, being Act 267 of the Public Acts of 1976, as amended.

Section 2. Effective Date.

This Ordinance shall become effective the day after it is published in a newspaper of general circulation within the Township.

Ordinance No. 8 was adopted on the 9th day of December, 2019, by the Boyne Valley Township Board as follows:

Motion by:	Sparks
Seconded by:	Kondrat
Yeas:	Matelski, Kondrat, Hobbs, Sparks
Nays:	None
Absent:	Kelenske

f.	Donation of \$500 to Breezeway to replace old signs <ul style="list-style-type: none"> • Motion by Matelski, support by Kondrat to donate \$250 to the Breezeway to replace old signs. Motion carried 4 to 0.
g.	Board of Review – Dec 10 3pm to 5 pm
h.	Other <ul style="list-style-type: none"> • Township will meet with the County Road Commission on Tuesday, Jan 14 at 5:00 pm
VII.	Building and Grounds
VIII.	Fire & Rescue Report <ul style="list-style-type: none"> • The Open House on December 7th was great. \$1500 was raised from the silent auction. • Fairly quiet month, other than auto accidents.
IX.	Ambulance Report <ul style="list-style-type: none"> • 39 responses in November • Garage door seals are being repaired. • John feels that 52@1 needs new tires. He will get a couple of quotes.
X.	Planning Report <ul style="list-style-type: none"> • Dollar General has submitted an application for a rezone and a site plan. • Heartwood Mills is closing and property will be up for auction.
XI.	Transfer Station Report <ul style="list-style-type: none"> • Quiet month
XII.	Public Comments
XIII.	Pay the Bills <div> Motion by Sparks, support by Matelski to approve the payment of the December bills. Motion carried 4 to 0. </div>
XVII.	Adjournment Motion by Sparks, support by Kondrat to adjourn. Motion carried 4 to 0. Time: 7:32 p.m. Respectfully submitted, Lynn Sparks Clerk

Boyne Valley Recreation Plan 2020-2024 Recreation Plan

RESOLUTION OF ADOPTION

Village of Boyne Falls Village Council

WHEREAS, The Village of Boyne Falls has undertaken a 5-Year Recreation Plan Update which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreational facilities during the period of 2020 – 2024, and

WHEREAS, The Boyne Valley Recreation Committee held public input sessions were held on August 5, 2019 and October 7, 2019 at the Boyne Valley Township Hall to provide an opportunity for citizens to discuss the future of recreation in the community, and

WHEREAS, A public notice was published in the Petoskey News review on November 5, 2019 which began a 30-day public review period for the draft plan, and

WHEREAS, The Village of Boyne Falls held a public hearing on January 14, 2020, and

WHEREAS, The Village of Boyne Falls has developed the plan for the benefit of the entire community to assist in meeting the recreation needs of the community.

WHEREAS, The Boyne Valley Recreation Committee has recommended adoption of the 5-Year Recreation Plan.

NOW, THEREFORE BE IT RESOLVED, the Village of Boyne Falls Council hereby adopts the Recreation Plan Update as a guideline for improving recreation for the residents of the Village of Boyne Falls.

Yeas: 7

Nays: 0

Absent: 0

I HEREBY CERTIFY, that the forgoing Resolution was adopted January 14, 2020.

January 14, 2020
Date

Della Taylor
village clerk

Minutes from the Boyne Falls Village Council Meeting

January 14, 2020

Council Members Present: William Bricker, Gladys Bell, Michael Kondrat Jr, Charles Tate, Michael Kondrat Sr, and William H. Carson

Absent: N/A

Item # 1 from Agenda:

Meeting was called to order by Village President William P. Carson at 7:00 pm

Item # 2 from Agenda:

Approval of Minutes from regular meeting held December 10, 2019

Motion to accept minutes from December 10, 2019 regular meeting as written by Gladys Bell 2nd William Bricker all in favor

Item# 3 from Agenda

Richard Deuell for Parks & Recreation for Township and Village hearing

Richard Deuell at meeting to explain the recreation goals and action program.

Open public hearing at 7:19 pm. No public comment as no one came. Hearing closed to public comment.

Deliberation to discuss comments we didn't have any. Motion by Michael Kondrat Jr to adopt resolution plan 2nd Charles Tate all in favor

Item # 4 from Agenda

Public

No one here to speak

Item # 5 from Agenda

Resolution for Charlevoix Parks and Recreation to adopt by the governing board which authorizes the applicant entity to apply for appropriation by the Charlevoix County Board of Commissioners and allows for the designation of an officer to sign and submit the applications for specified request amount.

- A) Motion for resolution for \$ 10,000.00for pavilion restrooms by Michael Kondrat Jr 2nd William Bricker all in favor
- B) Motion for resolution for \$ 10,000.00 for Mill pond access and parking area by Charles Tate 2nd Michael Kondrat Sr. all in favor.

Item # 6 on Agenda

Motion to take money out of water fund CD to pay MDC Contracting

Motion to transfer \$ 14,319.58 out of water fund CD and close it out and to also close the General fund saving account and transfer \$ 44,217.68 to the water fund to pay MDC Contracting Motion by Gladys Bell 2nd Charles Tate All in favor

Item# 7 from Agenda

Treasurer's Report

Village Treasurer submitted reports presenting beginning and end balances of funds

General Fund starting balance	\$ 148,129.40	Ending \$ 144,438.31
Major St. Fund starting balance	\$ 61,942.02	Ending \$ 62,293.75
Local St. Fund starting balance	\$ 20,176.57	Ending \$ 19,868.96
Water Fund starting balance	\$ 71,505.21	Ending \$ 67,787.96

Motion made by Michael Kondrat Jr to accept treasurer's report 2nd William Bricker all in favor

Item # 8 on Agenda**Presentation/Approval of Bills**

Motion made to pay bills for December 2019 for \$ 21,306.99 by William Bricker 2nd Michael Kondrat Jr all in favor

Item # 9 on Agenda**Future Items**

- A) No deposit in water fund was found. Council said it is a closed issue and Michael and Elizabeth Kondrat Sr's water bill as of January 14, 2020 is paid in full (no money due).
- B) Motion to transfer \$ 14,319.58 out of water fund CD and close it out and to also close the General fund saving account and transfer \$ 44217.68 to the water fund
- C) Village received a statement from the unemployment that stated Ken Glazier applied for it. The Village can not afford to pay his unemployment. William P Carson to call and explain it to him. If he gives up the unemployment we will put him to work this next summer, if he receives it we will not be bringing him back as he won't be able to afford it.
- D) Village received a statement and paperwork from the Charlevoix County Treasurer that Marilyn and William Cousineau Sr. don't have to pay Village property taxes at all because they are tax exempt. The Village also had to return the property tax money from this year.

Item #10 on Agenda**Meeting Adjournment**

Motion to adjourn at 9:30 pm by William Bricker 2nd Michael Kondrat Jr all in favor

Minutes respectfully submitted by:

Debra Taylor

Village Clerk



TRANSMITTAL LETTER

Date: January 29, 2020

To: Charlevoix County Planning Department

Project: Boyne Valley Recreation Plan 2020-2024

We are sending the following material:

☒ Reports/Plans/Doc's ☐ Maps ☐ CDs ☐ GIS Data

Other:

Date	Copies	Description

These are forwarded:

☒ For your use ☐ For correction ☐ Reviewed as noted
☐ For approval ☒ For your files ☐ For review and comment

Remarks:

Attached is the Boyne Valley Recreation Plan 2020-2024. The plan represents a combined effort by Boyne Valley Township and the Village of Boyne Falls. The plan has been submitted to the Michigan Department of Natural Resources. Per requirements the Recreation Plan must be submitted to the County Planning Department.

Call or email if you have questions.

By: Richard Deuell



TRANSMITTAL LETTER

Date: January 29, 2020

To: Northwest Networks

Project: Boyne Valley Recreation Plan 2020-2024

We are sending the following material:

☒ Reports/Plans/Doc's ☐ Maps ☐ CDs ☐ GIS Data

Other:

Date	Copies	Description

These are forwarded:

☒ For your use ☐ For correction ☐ Reviewed as noted
☐ For approval ☒ For your files ☐ For review and comment

Remarks:

Attached is the Boyne Valley Recreation Plan 2020-2024. The plan represents a combined effort by Boyne Valley Township and the Village of Boyne Falls. The plan has been submitted to the Michigan Department of Natural Resources. Per requirements the Recreation Plan must be submitted to the Regional Planning Agency.

Call or email if you have questions.

By: Richard Deuell

Appendix B

DNR Certifications:

- Public Outdoor Recreation Grant - Post-Completion Self-Certification Report
- Recreation Plan - Plan Certification Checklist

**PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT**

*This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE: ☐ MICHIGAN NATURAL RESOURCES TRUST FUND ☐ CLEAN MICHIGAN INITIATIVE
(Please select one) ☒ LAND AND WATER CONSERVATION FUND ☐ RECREATION PASSPORT ☐ BOND FUND

GRANTEE: Village of Boyne Falls

PROJECT NUMBER: 26-01023 R4 (1977)

PROJECT TYPE: Site Improvement

PROJECT TITLE: Dam Pond Park

PROJECT SCOPE: Picnic Pavilion/Restroom, Picnic Equipment, LWCF sign

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee)	Contact Person	Title
Village of Boyne Falls	William Carson	President
Address	Telephone	
P.O. Box 213	231-549-2443	
City, State, ZIP	Email	
Boyne Falls, MI 49713	bcarson1982@yahoo.com	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided?
If yes, please describe change(s).

☐ Yes ☒ No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.)

☐ Yes ☒ No

Are any of the facilities obsolete? If yes, please explain.

☒ Yes ☐ No

Playground equipment may not meet current safety standards

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area?
If yes, please provide a photograph of the sign. If no, please explain.

☐ Yes ☒ No

Are the facilities and the site being properly maintained? If no, please explain.

☒ Yes ☐ No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.

☐ Yes ☒ No

Security cameras were installed to discourage vandalism

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

☐ Yes ☒ No

Maintenance is scheduled on an 'as needed basis'

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)

☐ Yes ☒ No ☐ N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

☐ Yes ☒ No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

☒ Yes ☐ No

Fee to reserve use of the pavilion \$25 for residents and \$50 nonresidents

What are the hours and seasons for availability of the site?

Park is open spring, summer and fall, closed in winter

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

WILLIAM P. CARSON

Please print

William P. Carson

Grantee Authorized Signature

1-28-2020

Date

Sue Hobbs

Please print

Sue Hobbs

Witness Signature

1-28-2020

Date

Send completed report to:

POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

**COMMUNITY PARK AND RECREATION PLAN****CERTIFICATION CHECKLIST**

By Authority of Parts 19, 703 and 716 of Act 451, P.A. 1994, as amended, submission of this information is required for eligibility to apply for grants

INSTRUCTIONS: Complete, obtain certification signatures and submit this checklist with a locally adopted recreation plan.

All recreation plans are required to meet the content and local approval standards listed in this checklist and as outlined in the *Guidelines for the Development of Community Park and Recreation Plans* provided by the Michigan Department of Natural Resources (DNR). Plans must be submitted to the DNR through MiRecGrants **with** a completed checklist that has been signed by an authorized official(s) of the local unit of government(s) submitting the plan. Plans may be submitted at any time of the year, but no later than February 1 of the year the local unit of government is applying for grants.

PLAN INFORMATION

Name of Plan:

Boyne Valley Community Recreation Plan

List the community names (including school districts) that are covered under the plan and have passed a resolution adopting the plan.

County

Month and year plan adopted by the community's governing body

Boyne Valley Township

Charlevoix

December 2019

Village of Boyne Falls

Charlevoix

January 2020

PLAN CONTENT

INSTRUCTIONS: Please check each box to certify that the listed information is included in the final plan.

☒ **1. COMMUNITY DESCRIPTION**☒ **2. ADMINISTRATIVE STRUCTURE**☒ Roles of Commission(s) or Advisory Board(s)☒ Department, Authority and/or Staff Description and Organizational Chart☒ Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation Programming☒ Current Funding Sources☒ Role of Volunteers☒ Relationship(s) with School Districts, Other Public Agencies or Private Organizations**Recreation Authorities or Trailway Commissions Only:**☐ Description of the Relationship between the Authority or Commission and the Recreation Departments of Participating Communities☐ Articles of Incorporation☐ **3. RECREATION INVENTORY**☒ Description of Methods Used to Conduct the Inventory☒ Inventory of all Community Owned Parks and Recreation Facilities☒ Location Maps (site development plans recommended but not required)☒ Accessibility Assessment☒ Status Report for all Grant-Assisted Parks and Recreation Facilities☐ Waterways Inventory (if applicable)☐ **4. RESOURCE INVENTORY (OPTIONAL)**☒ **5. DESCRIPTION OF THE PLANNING PROCESS**

☒ **6. DESCRIPTION OF THE PUBLIC INPUT PROCESS**

☒ Description of the Method(s) Used to Solicit Public Input Before or During Preparation of the Plan, including a Copy of the Survey or Meeting Agenda and a Summary of the Responses Received

☒ Copy of the Notice of the Availability of the Draft Plan for Public Review and Comment

Date of the Notice _____

Type of Notice Newspaper, Twp & Village Halls

Plan Location Township Hall and Library

Duration of Draft Plan Public Review Period (Must be at Least 30 Days) 35

☒ Copy of the Notice for the Public Meeting Held after the One Month Public Review Period and Before the Plan's Adoption by the Governing Body(ies)

Date of Notice November 5, 2019

Name of Newspaper Petoskey News Review

Date of Meeting December 9, 2019 & January 14, 2020

☒ Copy of the Minutes from the Public Meeting

☒ **7. GOALS AND OBJECTIVES**

☒ **8. ACTION PROGRAM**

☒ **9. POST-COMPLETION SELF-CERTIFICATION REPORT(S)**

PLAN ADOPTION DOCUMENTATION

APPROVAL DOCUMENTATION: For multi-jurisdictional plans, **each** local unit of government must pass a resolution adopting the plan. Prepare and attach a separate page for each unit of government included in the plan.

- ☒ 1. Official resolution of adoption by the governing body dated: 12/9/2019 and 1/14/2020
- ☐ 2. Official resolution of the _____ Commission or Board, recommending adoption of the plan by the governing body, dated: _____
- ☒ 3. Copy of letter transmitting adopted plan to County Planning Agency dated: 1/29/2020
- ☒ 4. Copy of letter transmitting adopted plan to Regional Planning Agency dated: 1/29/2020

OVERALL CERTIFICATION

NOTE: For multi-jurisdictional plans, Overall Certification must include the signature of each local unit of government. Prepare and attach a separate signature page for each unit of government included in the plan.

I hereby certify that the recreation plan for

Boyne Valley Township and Village of Boyne Falls *includes the required content, as indicated*
(Local Unit of Government)
above and as set forth by the DNR.

Sue Hobbs

William P. Carlson

Authorized Official for the Local Unit of Government

1-28-2020

Date

This completed checklist must be uploaded in MiRecGrants.