

Meeting called to order by Sue Hobbs, Supervisor

Also Present: Marie Kelenske, Treasurer
Lynn Sparks, Clerk
Randy Matelski, Trustee
Bernie Kondrat, Trustee
Jim Hawkins, Fire/EMS
Barb Hawkins, EMS
Tom Towne, Fire/EMS
Mike Richards, Fire/EMS
Judith Gardner, Resident
Kathleena Mason, EMS
Jonathan Koets, Hartleb Agency
Ken Garnaat, Hartleb Agency

MINUTES

MOTION by Kondrat, support by Matelski to approve minutes of December 8, 2014 as presented.
5 yes. Motion carried.

FINANCIAL

MOTION by Kelenske, support by Matelski to approve Financial Report for December 2014.
5 yes. Motion carried.

VISITORS

Jon Koets, from the Hartleb Agency, presented his quote for the township insurance policy and discussed the additions to the policy.

MOTION by Kelenske, support by Kondrat to accept the quotation from the Hartleb Agency in the amount of \$18,576.00.
5 yes. Motion carried.

BOARD UPDATE

MOTION by Sparks, support by Kelenske to accept Judith Gardner's resignation from the Board of Review with appreciation for her years of service.
5 yes. Motion carried.

BUDGET

MOTION by Kondrat, support by Kelenske, to approve clerk make the following budget adjustments for 3rd quarter 2014-2015.
5 yes. Motion carried.

GENERAL:

Transfer \$ 219.88 from 101-101-900 Printing & Publishing to	101-101-726 Office Supplies
Transfer \$ 152.77 from 101-101-900 Printing & Publishing to	101-101-740 Oper. Serv Agreement
Transfer \$ 960.00 from 101-253-960 Treasurer Education to	101-253-703 Wages – Dep. Treasurer
Transfer \$ 159.50 from 101-265-920 Treasurer Utilities to	101-265-702 Wages – Bldg & Grounds
Transfer \$ 719.78 from 101-265-955 Snow Removal to	101-265-726 Bldg & Grounds Wages
Transfer \$ 295.46 from 101-446-728 Liquid Dust Layer to	101-446-202 Road Work

CEMETERY:

Transfer \$ 500.00 from 209-001-704 Asst & Outside Pay to	209-001-702 Sexton Pay
Transfer \$ 600.00 from 209-001-706 Back hoe Rental to	209-001-702 Sexton Pay
Transfer \$ 400.00 from 209-001-852 Payroll Tax Expense to	209-001-702 Sexton Pay
Transfer \$ 43.55 from 209-001-708 Other Work to	209-001-707 Tree Work

Transfer \$ 100.00 from 209-001-801 Prof Services to	209-001-726 Supplies Foundations
Transfer \$ 50.00 from 209-001-860 Mileage to	209-001-725 Supplies Foundations
Transfer \$ 50.00 from 209-001-957 Gas/Oil/Grease to	209-001-725 Supplies Foundations
Transfer \$ 94.99 from 209-001-959 Equip & Maintenance to	209-001-725 Supplies Foundations
Transfer \$ 75.00 from 209-001-959 Equip & Maintenance to	209-001-703 Grave Stone Setting Pay

AMBULANCE:

Transfer \$ 35.93 from 210-700-812 Phys & Immunizations to 210-700-810 Prof Services

TRANSFER STATION

Transfer \$ 206.96 from 227-004-703 Wages – Assistant to 227-004-726 Supplies

EDUCATION

MOTION by Sparks, support by Matelski, to send Russ Koeman, Leonard Zakrzewski, Mike Heaton, and the individual appointed to replace Gardner to Board of Review training in February.

5 yes. Motion carried.

FIRE/RESCUE

Jim reported a quiet month. Jim also reported that the current assistant fire chief will be resigning as of April 1, 2015 because he is out of town for work quite frequently.

AMBULANCE

Mike Richards requested that the board approve hiring Kathleena Mason, an EMT Basic to the department.

MOTION by Kondrat, support by Kelenske, to appoint Kathleena Mason to the ambulance department.

5 yes. Motion carried.

Richards requested that Barb Loper be reinstated to the Ambulance Department and the department would like to retrain her.

MOTION by Kondrat, support by Sparks.

5 yes. Motion carried.

MOTION by Kelenske, support by Sparks to approve purchasing a new laptop for the ambulance department at \$904.53.

5 yes. Motion carried.

Mike further reported that the department is not going to license the first responder truck as an ambulance is dispatched with every fire call. The truck will continue to be used as an equipment truck for the fire department, carrying the jaws of life equipment, etc.

MOTION by Matelski, support by Kondrat to eliminate the Asst. Ambulance Coordinator position, effective December 31, 2015.

5 yes. Motion carried.

Mike also reported that he will schedule OTEC at a time convenient to Bruce to remove the department radio from his personal truck and install it in Mike's personal vehicle.

PLANNING

Hobbs reported that Mary Campbell continues to work on the Master Plan. There will be a joint meeting with Wilson Township Planning Board, the Boyne Valley Planning Board and the City of Boyne City Planning Commission on February 2 at 6:30pm at the Boyne Valley Township hall.

Supervisor Hobbs presented the board with Consumers Energy’s electric franchise ordinance. There are many stipulations written in the ordinance from Consumers.

MOTION by Matelski, support by Kelenske to hire Bryan Graham to re-write and submit the ordinance to Consumers Energy.

PUBLIC COMMENTS

None

BILLS

MOTION by Kelenske, support by Kondrat to pay the bills.

5 yes. Motion carried.

MOTION by Sparks, support by Kelenske to adjourn at 8:12 pm.

5 yes. Motion carried.

Respectfully submitted,

Lynn Sparks
Clerk