

Meeting called to order by Sue Hobbs, Supervisor

Also Present: Debbie Carson - Trustee
Randy Matelski – Trustee
Lynn Sparks, Clerk
Marie Kelenske – Treasurer
Tom Towne – EMS/Fire
Barb Hawkins - EMS
Jim Hawkins – Fire/Planning
Bruce Giem – EMS
Ed Kelenske – Resident

MINUTES

MOTION by Randy to approve minutes of October 14, 2013 as presented.
2nd by Debbie. 5 yes. Motion carried.

FINANCIAL

MOTION by Marie to approve Financial Report for October 2013.
2nd by Randy. 5 yes. Motion carried.

BOARD UPDATES

Sue relayed a message from Todd Sorenson, Wilson Township Supervisor, regarding a group from the past that was the Deer Lake Property Owners Assoc. Todd would like B.V. Township and Wilson Township to partner and work on some grants, etc. to maintain the quality of Deer Lake. Ed Kelenske mentioned that resident, Joe Dilger has been testing the water quality regularly. Board agreed to give Todd Sorenson the go ahead to begin looking into this.

Township hall required a new drain field. Valley Excavating quoted \$1975.00 and did the installation.

BOARD OF REVIEW

Board regrettably accepted Ralph Harmon’s resignation from the Board of Review.

MOTION by Lynn to appoint Leonard Zakrzewski to the board of review as an alternate. Mike Heaton, current alternate, will move into Ralph’s seat.
2nd by Randy. 5 yes. Motion carried.

POVERTY GUIDELINES RESOLUTION – 2014

WHEREAS, the adoption of guidelines for poverty exemptions is within the power of the township board: and WHEREAS, the homestead of persons who, in the judgment of the Supervisor and Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exception in whole or part from taxation under Public Act 390, 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390, 1994 Boyne Valley Township, Charlevoix County adopts the following guidelines for the Supervisor and Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year:

To be eligible, a person shall do all of the following on an annual basis:

1. Be an owner and occupy as a homestead the property for which an exemption is requested.
2. File a claim with the Supervisor or Board of Review, accompanied by Federal and State Income Tax Returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year.
3. Produce a valid driver’s license or other form of identification – if requested.
4. Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested – if requested.
5. Meet the Federal Poverty income standards as defined and determined annually by the United States Office of Management and Budget.

6. The application for an exemption shall be filed after January 1, but before the day prior to the last day of Board of Review.
7. Any additional eligibility requirement as determined by the Township Board.
8. The asset test limit shall be set at \$14,000.00.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Review shall follow the above stated policy and Federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and Federal Guidelines and these are communicated in writing to the claimant.

The foregoing resolution was offered by Board Member L. Sparks and supported by Board Member M. Kelenske.

Following is the roll call vote:

Supervisor:	Sue Hobb	-yes
Treasurer:	Marie Kelenske	-yes
Trustee:	Debbie Carson	-yes
Trustee:	Randy Matelski	-yes
Clerk:	Lynn Sparks	-yes

The Supervisor declared the resolution adopted and ordered to take immediate effect.

Dated: November 11, 2013

Lynn Sparks, Clerk

BUILDING & GROUNDS

Two snowplow bids opened.

MOTION by Marie to award the bid to Dreamscapes for the 2013-2014 winter year.

2nd by Randy. 5 yes. Motion carried.

CEMETERY

Tom reported the fence was broken this morning by a car on the slippery street. Its been repaired.

Sexton pay was discussed.

MOTION by Randy to continue paying sexton \$3000 per year plus the \$10 per hour for leaf pickup and any extra work imposed.

2nd by Marie. 5 yes. Motion carried.

EDUCATION

MOTION by Randy to send Marie and Sue to the Michigan Townships Association Conference in January.

2nd by Lynn. 5 yes. Motion carried.

FIRE

Jim reported that the FEMA grant money has been received and deposited. Air packs purchased with the grant money have been delivered.

AMBULANCE

Bruce presented a plan to staff our ambulance 24 hours per day. Proposal will include a \$25 stipend for the evening shift which is 6pm to 6am. It currently is strictly volunteer response in the evening. The additional wages will be \$9125 annually. On call staff for this shift are not required to be at the ambulance station but must be at residence within 5 minutes of station.

MOTION by Marie to approve change in staffing plan.

2nd by Randy. 5 yes. Motion carried.

Bruce also discussed a plan to get an availability schedule from EMS staff member and then build the schedule around their availability to make shifts more equitable amongst all trained staff.

Bruce also requested permission to get a quote for having hot water installed in the ambulance bay for washing the trucks. Board gave go ahead to get quotes.

FIREWORKS PERMIT

MOTION by Marie to approve fireworks permits for Boyne Mountain for 12/31/13 & 1/18/14.

2nd by Lynn. 5 yes. Motion carried.

LIBRARY

Sue met with the library board again. They are not in agreement with changing the lease. We will continue to discuss.

PLANNING

MOTION by Randy to reappoint Marie Kelenske and Mark Felton to the planning board.

2nd by Debbie. 5 yes. Motion carried.

Sue explained that the planning board feels that the master plan hasn't really changed since the last adoption. Sue and Marie are going to look over the previous version and see if they can revise and use it.

The planning board would like some control over living in RVs and the ordinance is being revised.

TRANSFER STATION

The gate is in the process of being installed.

MOTION by Marie to hire Valley Excavating to install the tank for the vault toilet and to install the gate posts at a charge of \$1075.00.

2nd by Randy. 5 yes. Motion carried.

BILLS

MOTION by Lynn to pay the bills.

2nd by Marie. 5 yes. Motion carried.

MOTION by Marie to adjourn at 8:14 pm.

2nd by Lynn. 5 yes. Motion carried.

Respectfully submitted,

Lynn Sparks, Clerk