

BOYNE VALLEY TOWNSHIP

ASSESSMENT RECORDS ACCESS POLICY

ASSESSOR CONTACT INFORMATION & POLICY REGARDING ACCESS TO ASSESSMENT RECORDS

ASSESSOR: KEVIN G KELLER MAAO 8275
NAME CERTIFICATION LEVEL CERTIFICATE NUMBER

PHONE NUMBER: 231-818-0006

E-MAIL: assessor@boynevalleytwp.org

MAILING ADDRESS: BOYNE VALLEY TWP
2489 RAILROAD ST
BOYNE FALL, MI 19713

RESPONSE TIME: THE ASSESSOR WILL RESPOND TO REQUESTS FOR INFORMATION WITHIN
7 DAYS

QUESTIONS/DISPUTES: THROUGHOUT THE YEAR TAXPAYERS WITH QUESTIONS OR CONCERNS ABOUT THE
ASSESSMENT PRACTICES ARE ENCOURAGED TO CONTACT THE ASSESSOR.
THE ASSESSOR WILL MAKE REASONABLE EFFORTS TO HEAR THE TAXPAYERS
CONCERNS, GATHER ADDITIONAL INFORMATION IF NEEDED, TAKE APPROPRIATE
ACTION IF NEEDED AND CONVEY THE RESULT TO THE TAXPAYER.

INSPECTION/COPY REQUESTS: ASSESSMENT RECORD CARDS ARE AVAILABLE AT;
<https://bsaonline.com/MunicipalDirectory>
TO COPY AND/OR INSPECT ASSESSMENT RECORDS WILL BE ACCEPTED
IN ACCORDANCE WITH BOYNE VALLEY TOWNSHIP RECORDS POLICY # 02-2023

RECORDS LOCATION: ASSESSING RECORDS ARE OFFICIALLY RETAINED AT THE BOYNE VALLEY TOWNSHIP
HALL LOCATED AT: 2489 RAILROAD ST, BOYNE FALLS MICHIGAN 49713

POLICY ADOPTED AT THE REGULAR TWP BOARD MEETING ON March 20, 2023

SIGNATURE:


TOWNSHIP CLERK