

# Boyne Valley Township Meeting

November 9, 2020 – 7:00 p.m.

*This meeting is a meeting of the Boyne Valley Township Board in public for the purpose of conducting the township's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

## Minutes

<b>I. Call to Order</b>	The meeting was called to order by Hobbs at 7:00 p.m.
<b>II. Roll Call</b>	Members Present: Hobbs, Sparks, Kelenske, Matelski, Kondrat Members Absent: None Others Present: Ethan Winchester, Mike Skop, Jason Johnson, Kevin Keller, Jim White
<b>III. Swear in Township Board</b>	<ul style="list-style-type: none"><li>Board elected at the November 3, 2020 election sworn in for a four-year term, ending December 31, 2024 includes: Sue Hobbs, Supervisor; Marie Kelenske, Treasurer; Lynn Sparks, Clerk; Randy Matelski, Trustee; and Bernie Kondrat, Trustee.</li></ul>
<b>IV. Approval of Minutes and Corrections</b>	Motion by Kelenske, support by Matelski to approve the minutes of the regular board meeting of October 12, 2020. Motion carried 5 to 0. Motion by Hobbs, support by Kelenske to approve the minutes of the election commission meeting of October 12, 2020. Motion carried 5 to 0. Motion by Kelenske, support by Matelski to approve the minutes of the special meeting of October 20, 2020. Motion carried 5 to 0.
<b>V. Approval of Financial Report</b>	Motion by Kelenske, support by Kondrat to approve the financial report of October 31, 2020. Motion carried 5 to 0.
<b>VI. Recognition of Audience</b>	<ul style="list-style-type: none"><li>Mike Skop discussed Church Street. He met with the Charlevoix County Road Commission meeting to see if the specs could be reduced for the township portion of the road. The CCRC engineer's estimate is \$49,000 to fix the 685 feet from the village line. Mike is asking the township board to consider fixing the water erosion problem. He has acquired a grant to pave the village portion of the street. He is asking the township to fix the problem at the top of the hill, while the village portion is being done to save costs. Motion by Matelski, support by Kelenske to have Mike Skop contact the Charlevoix County Road Commission and have an estimate prepared to pave from the village line to Boyne View Pass. Motion carried 5 to 0.</li></ul>
<b>VII. Board Update</b>	
a.	425 Agreement <ul style="list-style-type: none"><li>Discussed in closed session at the 6:00 p.m. special meeting.</li></ul>
b.	Aerial Photography Upgrade <ul style="list-style-type: none"><li>Kevin Keller presented the proposal to upgrade the township aerial photos to the 3 inch photos to work with the BS&amp;A assessing software. Kevin proposes the one-time fee will not exceed \$4000.</li></ul>

	<p>Motion by Sparks, support by Kondrat to upgrade this aerial photographs as long as the cost does not exceed \$4000.  Motion carried 5 to 0.</p>
c.	<p>Boyne Mountain Rezone</p> <ul style="list-style-type: none"> <li>Ethan Winchester answered board questions in regards to the proposed Boyne Mountain property rezone.  Motion by Matelski, support by Sparks to decline the rezone and to allow rezone of smaller parcels.  Motion denied 2 to 2.  Motion by Sparks, support by Kondrat to table rezone until further information is gathered.  Motion 3 to 1.</li> </ul>
d.	<p>Transfer Station Back Hoe</p> <ul style="list-style-type: none"> <li>Discussion on the monthly charge for the use of the back hoe at the Transfer Station.  Clerk will discuss with Dave.</li> </ul>
e.	<p>BS &amp; A Software</p> <ul style="list-style-type: none"> <li>Clerk presented proposal from BS&amp;A software to upgrade the financial software at the township auditors request. Clerk will speak further with BS&amp;A to see if we can pay for the software over a period of time.</li> </ul>
f.	<p>Election Inspector Hazard Pay</p> <ul style="list-style-type: none"> <li>Grant received for PPE and protection of election inspectors for the election season.  Motion by Kelenske, support by Matelski to pay each Nov 3, 2020 election inspector a \$50 hazard pay stipend.  Motion carried 5 to 0.</li> </ul>
g.	<p>Library</p> <ul style="list-style-type: none"> <li>Discussion on the cost of the library to Boyne Valley Township taxpayers. The library has not been open since February. Board is concerned about the cost to the taxpayers. Supervisor will send letter to the Crooked Tree Library board with our concerns.</li> </ul>
h.	<p>Board of Review Appointment</p> <ul style="list-style-type: none"> <li>Mike Heaton will no longer be serving on the Board of Review. Need to appoint a replacement. December BOR will meet on December 15, 2020.</li> </ul>
i.	<p>Other</p> <ul style="list-style-type: none"> <li>The Dollar General property donation needs to be recorded at the Register of Deeds.</li> <li>Designated County assessor</li> </ul> <p style="text-align: center;">RESOLUTION 4 of 2020</p> <p style="text-align: center;">Authorize the approval and signing of an interlocal agreement for the Charlevoix County Designated Assessor</p> <p>WHEREAS, MCL 211.10g establishes the requirement for a designated assessor in each county and that such designation should be made before December 31, 2020; and,</p> <p>WHEREAS, to meet the requirement of appointing a Designated Assessor for Charlevoix County, the assessing districts in Charlevoix County and the County of Charlevoix have agreed to designate Emily Selph as Designated Assessor; and,</p> <p>WHEREAS, the Interlocal Agreement naming the designated assessor shall be binding upon all assessing districts upon its approval by the County Board of Commissioners, Emily Selph, a majority of the assessing districts, and the State Tax Commission; and,</p>

WHEREAS, the Designated Assessor shall only act as the assessor of record for an assessing district when required to by the State Tax Commission pursuant to MCL 211.10g or upon direct action of the governing board of an assessing district.

NOW, THEREFORE, BE IT RESOLVED that the Boyne Valley Township board of Boyne Valley Township approves the Interlocal Agreement naming Emily Selph, an individual qualified and certified by the State Tax Commission as a Michigan Advanced Assessing Officer, to be the County Designated Assessor for Charlevoix County; and,

BE IT FURTHER RESOLVED THAT, the supervisor, Sue Hobbs is authorized to sign the Interlocal Agreement.

The foregoing resolution offered by board member, Sparks.

Supported by board member, Kelenske.

Upon a roll call vote, the following voted:

Matelski: Yes

Kondrat: Yes

Kelenske: Yes

Sparks: Yes

Hobbs: Yes

The supervisor declared the resolution adopted.

**VIII. Building and Grounds**

**IX. Fire & Rescue Report**

- Offer received from Alanson Littlefield Fire Department to purchase the equipment we installed on the 2002 F-350 pickup for \$2500.00  
Motion by Kelenske, support by Matelski to donate the F-350 truck to Alanson Littlefield Fire and sell the equipment on the truck to them for \$2500.  
Motion carried 5 to 0.
- New fire truck should be delivered by the end of the month.

**X. Ambulance Report**

- No report

**XI. Planning Report**

- Master Plan was to be completed in December but may not be. Supervisor will discuss with Rick Duell to predict costs above approved amounts, due to Covid and other delays.

**XII. Transfer Station Report**

- Has been very busy.

**XIII. Public Comments**

- XIV.** Motion by Sparks, support by Matelski to approve the payment of the November bills.  
Motion carried 5 to 0.

**XV. Adjournment**

Motion by Kondart, support by Matelski to adjourn.

Motion carried 5 to 0.

Time adjourned: 8:43 p.m.

Respectfully submitted,

Lynn Sparks  
Clerk