

# Boyne Valley Township Special Meeting

August 8, 2022 – 6:00 p.m.

*This meeting is a meeting of the Boyne Valley Township Board in public for the purpose of conducting the township's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

## Minutes

<b>I. Call to Order</b>	The meeting was called to order by Koeman, at 6:00 p.m.
<b>II. Roll Call</b>	
	Members Present: Kelenske, Kondrat, Matelski, Sparks,
	Members Absent: Hobbs
	Others Present: Bill Matelski, Kevin Keller, Russ Koeman
<b>III. Zoning Administrator Job Description</b>	
	Russ Koeman presented a job description for the Zoning Administrator position that was approved by the township board at the July 25, 2022 meeting. Discussion on board expectations of the zoning administrator. Russ asked that records be kept and updated as necessary. Kevin Keller asked Bill what he expected the job to be when he took it.
	Discussion on the Bennett property and plans that were presented. A site-plan review is necessary for the new proposed building.
	Russ Koeman, Bill Matelski and Bernie Kondrat will attend the Planning & Zoning workshop course offered on 8/24/22 at the Otsego Club.
<b>IV. Public Comment</b>	
<b>V. Adjournment</b>	
	Motion by Sparks, support by Matelski to adjourn.
	Motion carried 4 to 0.
	Time adjourned: 6:35 pm
	Respectfully submitted,
	Lynn Sparks Clerk