

# Boyne Valley Township Meeting

May 8, 2017 – 7:00 p.m.

*This meeting is a meeting of the Boyne Valley Township Board in public for the purpose of conducting the township's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

## Minutes

<b>I. Call to Order</b>	The meeting was called to order by Hobbs at 7:00 p.m.
<b>II. Roll Call</b>	Members Present: Kondrat, Matelski, Sparks, Hobbs Members Absent: Kelenske Others Present: Kathleena Mason, Jason Johnson, Brad Baird, Paul Olson, JoAnn Gibes, Tom Towne, Sarah Towne
<b>III. Approval of Minutes and Corrections</b>	<ul style="list-style-type: none"><li>Motion by Kondrat, support by Hobbs to approve the minutes of the regular board meeting of April 10, 2017. Motion carried 4 to 0.</li></ul>
<b>IV. Approval of Financial Report</b>	Motion by Kondrat, support by Matelski to approve the financial report for April 30, 2017. Motion carried 4 to 0.
<b>V. Recognition of Audience</b>	<ul style="list-style-type: none"><li>Ron Olsen from the Municipal Underwriters of Michigan, presented insurance policy with a premium of \$11,604.00. Clerk and supervisor reviewed the policy along with the EMC policy. EMC's premium is \$19,257.00. Motion by Matelski, support by Kondrat that the board approve the change of liability insurance company from EMC to the Par-Plan (Municipal Underwriters of Michigan). Motion carried 4 to 0.</li></ul>
<b>VI. Board Update</b>	<p>a. Mike Skop re: Roads</p> <ul style="list-style-type: none"><li>Mike Skop, Charlevoix County Road Commission, presented status of township local roads and the cost to improve each road, as a planning tool. Cost to bring all roads up to satisfaction is estimated at \$1,181,055. Discussion of a possible township road millage in the future.</li></ul> <p>b. Liability Insurance</p> <ul style="list-style-type: none"><li>Liability insurance changed to Par-Plan.</li></ul> <p>c. Electrical Bids</p> <ul style="list-style-type: none"><li>Electical bid from Bear River Electric for work to be done at the library and township hall. Bid to improve and repair electrical at library is \$1366 and Township Hall bid came in at \$2746. Motion by Sparks, support by Matelski to repair what absolutely must be done this year and hold off on any upgrades until budgeted for. Motion carried 4 to 0.</li></ul> <p>Motion by Kondrat, support by Matelski to allow Bear River Electric to repair are noted</p>

	<p>repairs in the bid. Motion carried 4 to 0.</p>
d.	<p>Heartwood Conditional Rezone</p> <ul style="list-style-type: none"> <li>Motion by Sparks, support by Kondrat to approve the conditional rezone as approved by the county and township planning commissions. Motion carried 4 to 0.</li> </ul>
e.	<p>Dietz Road Bid</p> <ul style="list-style-type: none"> <li>Motion by Kondrat, support by Sparks approve the Dietz Road paving project at a bid of \$155,918.00 from Payne &amp; Dolan, Inc. Motion carried 4 to 0.</li> </ul>
f.	<p>Transfer Station Heating System &amp; Propane</p> <ul style="list-style-type: none"> <li>Boyne Country Propane is installing a ventless heater and will not charge labor.</li> </ul>
g.	<p>County Parks Grant Agreement</p> <ul style="list-style-type: none"> <li>Motion by Sparks, support by Matelski to accept the \$5000 grant awarded from the County Parks and Recreation to be used toward a vault toilet at the trailhead park on Dam Rd. Motion carried 4 to 0.</li> </ul>
h.	<p>Great Lakes Energy People Fund Grant</p> <ul style="list-style-type: none"> <li>Motion by Sparks, support by Matelski to accept the \$2,500 grant award from the Great Lakes People Fund to be used toward a vault toilet at the trailhead park on Dam Rd. Motion carried 4 to 0.</li> </ul>
i.	<p>Charlevoix County Community Foundation Grant</p> <ul style="list-style-type: none"> <li>Motion by Sparks, support by Matelski to accept the \$10,000 grant award from the Charlevoix County Community Foundation to be used toward a vault toilet at the trailhead park on Dam Rd. Motion carried 4 to 0.</li> </ul>
j.	<p>Purchase Agreement with Tom Chrisler</p> <ul style="list-style-type: none"> <li>Tom has requested a purchase agreement for the corner parcel of M75 and US 131 for \$90,000. Township budgeted for \$30,000 and the Land Acquisition grant should be approved for \$56,000. Township would need to pay an additional \$4,000, if the agreed upon purchase price is \$90,000. Motion by Matelski, support by Kondrat to table the decision. Motion carried 4 to 0.</li> </ul>
k.	<p>Gosling/Czubek Phase 1</p> <ul style="list-style-type: none"> <li>Township must have a phase 1 site assessment before the Land Acquisition Grant money would be dispursed. The price for the site assessment is \$2500. Motion by Matelski, support by Kondrat to table the environmental assessment. Motion carried 4 to 0.</li> </ul>
l.	<p>Election Equipment Resolution</p> <p style="text-align: center;"><b>Boyne Valley Township Election Equipment Resolution Resolution #4 of 2017</b></p> <p><b>WHEREAS</b>, the Boyne Valley Township Board wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software.</p> <p><b>WHEREAS</b>, partial funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State-appropriated funds. Local funding obligations are detailed in the attached Governmental Business Systems quote.</p>

**WHEREAS**, the Boyne Valley Township Board, plans to begin implementation of the new voting system in 2017.

**WHEREAS**, the deadline for submitting the required State Grant Application is.

**NOW, THEREFORE, BE IT RESOLVED** that the Boyne Valley Township Clerk is authorized to submit this Grant Application on behalf of Boyne Valley Township, Charlevoix County on this day of 8<sup>th</sup> day of May 2017.

The foregoing resolution offered by Board Member, Matelski.

Second offered by Board Member Kondrat.

Upon roll call vote the following voted "aye" Matelski, Kondrat, Sparks, Hobbs

"nay" \_\_\_\_\_

The Supervisor declared the resolution adopted.

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Sue Hobbs, Supervisor

Township Clerk:

\_\_\_\_\_  
Lynn Sparks, Clerk

- m. VFIS Fire & Ambulance Policy Renewal - \$2777
  - Motion by Sparks, support Matelski to renew the VFIS policy at a premium of \$2777. Motion carried 4 to 0.
- n. Hazard Mitigation Resolution
  - Motion by Matelski, support by Kondrat to table until June meeting. Motion carried 4 to 0.
- o. Other

**VII. Building and Grounds**

**VIII. Fire & Rescue Report**

- Kathleen Mason and David Ramage took drivers course and are awaiting results.
- Adam Johnson took his final for the firefighter course and is awaiting results.

**IX. Ambulance Report**

- a. Consideration for Barb Loper to continue EMS Classes
  - Barb Loper would like to continue with her EMS classes. Township policy is to pay 50% of the tuition now and 100% of the book costs. Her commitment will require 1 year of service with 2-3 shifts per week, and then township will pay remaining 50 %.
  - Motion by Matelski, support Kondrat to approve Barb Loper's EMS tuition request. Motion carried 4 to 0.
  - Kathleen Mason passed another semester with 100%.
  - Quote to have hot water lines run out to the ambulance bays is \$945.00.
  - Motion by Kondrat, support by Sparks to approve bid to install hot water lines to the ambulance bays. Motion carried 4 to 0.
  - Countertops have been refinished and look great.

**X. Planning Report**

**XI. Transfer Station Report**

**XII. Public Comments**

<b>XIII.</b>	Motion by Sparks, support by Kodnrat to approve the payment of the April bills. Motion carried 4 to 0.	
<b>XVII.</b>	<b>Adjournment</b> Motion by Sparks, support by Matelski to adjourn. Motion carried 4 to 0.  Time adjourned: 8:42 p.m.  Respectfully submitted,   Lynn Sparks Clerk	