

**MINUTES
ALPINE TOWNSHIP BOARD
REGULAR MEETING
JULY 18, 2016**

2016-106 CALL TO ORDER AND APPROVAL OF AGENDA

The Alpine Township Board of Trustees held a regular meeting on Monday, July 18, 2016 at the Alpine Township Hall, 5255 Alpine Avenue, Comstock Park, Michigan, 49321 with due notice. Supervisor Arends called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited. Present were Supervisor Alex Arends, Clerk Jean Wahlfield, Treasurer Jim Townsend, and Trustees Ron Cordes, Jim May, William Schweitzer, and Mike Wahlfield.

A motion was offered by May, with support from Cordes, to approve the Consent Agenda and to approve the Regular Agenda with one change to move the Treasurers Report to Pending and New Business as item 6-H #2. The motion carried 7-0.

2016-107 CONSIDERATION OF VOUCHERS/BILLS

A motion was offered by May, with support from Cordes, to approve the payment of checks and invoices from June 21, 2016 through July 18, 2016 including two invoice additions for tax bills data processing services in the amount of \$979.19 and for full payment of the completed metal roof on the maintenance building at the Sports Complex in the amount of \$12,940. Motion carried 7-0.

2016-108 PUBLIC COMMENT

72nd District State Representative Ken Yonker informed the Board that he is a candidate for Kent County Drain Commissioner as Bill Byl is retiring from the position. Yonker stated his experience and qualifications.

2016-109 COMMISSION REPORTS

Planning Commission: Cordes – Will have a meeting on Thursday

Zoning Board of Appeals: Schweitzer – Did not meet

Historical Committee: Schweitzer – Had a regular meeting and changed summer meetings to Mondays at 1:00 pm. They are also working on programs for September through November.

Sewer & Water: Arends – Will meet in August. Sewer construction is underway in Westgate.

Parks & Recreation: Jim May – Did not meet and will meet in August

Public Services Committee: Arends – Did not meet. Arends hopes to meet soon and discuss SAW grant progress.

2016-110 KDL PRESENTATION – ANNUAL REPORT 2015

Documents were received from KDL including a Manager Report, 2015 Statistical information, 2015 Annual Report brochure, and a 2015 Fact Book.

Director Lance Werner gave a short presentation about circulation and Alpine specific statistics.

Penny Weller thanked the Board for allowing her to be a part of the Alpine Branch Library, a representative on the KDL Board, and shared a patron story.

Shaunna Martz, Alpine Township KDL Branch Library Manager thanked the Board for their support and shared the Alpine program highlights, community partnerships, and summer reading programs events. Martz also shared patron stories.

2016-111 REQUEST FROM FAMILY OF CHRIST CHURCH- APPROVE OUTDOOR EVENT ON AUGUST 6, 2016

A letter dated July 11, 2016 was received from Bruce Bobo, Lead Trustee for the Family of Christ Church requesting approval to host an outdoor concert. The community outreach project expects 200-300 people to attend the free non-alcoholic event and food would be served. Neighbor consent/approval forms were also received by the Board.

A motion was offered by Cordes, with support from Townsend, to approve the open air concert on August 6, 2016 from 12:00 to 6:00 pm at the Family of Christ Lutheran Church located at 1100 Henze Avenue, Comstock Park. Motion carried 7-0.

2016-112 CONSIDERATION OF ORDINANCE NO. 16-02 – REGULATE DAS/SMALL CELL TELECOMMUNICATION FACILITIES.

A memo was received from Planning Director Sue Becker dated July 15, 2016 explaining the ordinance and informing the Board of changes made by the Township Attorney. The Board discussed changes made as well as a current provider that is not compliant.

A motion was made by Townsend, with support from May, to approve Ordinance No 16-02 to regulate DAS/Small Cell/Wireless facilities in the public rights of way and to order publication. Motion carried 7-0 in a roll call vote.

2016-113 CONSIDERATION OF RESOLUTION #16-18 – KENT COUNTY DISPATCH 911 SURCHARGE

Arends reported that Townships continue to pay more each year for County Dispatch services. In order to keep the cost down a solution has been offered to disburse the cost among telephone users. This would add \$.70 per month to all telephone bills on top of the current surcharge making it a

total of \$1.15 per month per phone line. This proposal would need to go on the ballot to be decided by the voters in Kent County.

A motion was offered by May, with support from Townsend, to approve Resolution No. 16-18 showing that the Board of Trustees of Alpine Township are in support of the Report and Recommendation put forth by Kent County Board of Commissioners Millage Subcommittee that the Kent County Board of Commissioners place a \$0.70 per line, per month surcharge increase for the purpose of funding Fire Dispatch operations and dispatch technology upgrades on the November 2016 general election ballot for consideration by the Kent County voters. Motion carried 7-0.

2016-114 DISCUSSION OF SHARED USE OF SPORTS COMPLEX WITH YMCA

Executive Director, Beth Meyer-Kraff from the Wolverine Worldwide YMCA in Belmont presented information about promoting healthy community programs they offer including cancer wellness, aftercare, sports programs and many more. Meyer-Kraff realized that there are not many Alpine Township families involved in their programs. She would like to partner with Alpine Township and utilize the Sports Complex in order to bring sports programs to the Township residents. Arends spoke of cost sharing and maintenance of the fields between the Township and YMCA. Arends requested Board approval to continue further discussion of the matter.

The Board agreed that a partnership with the YMCA may be a good way to utilize the fields at the Sports Complex and are open to further discussion about a future collaboration and partnership.

2016-115 MAD HATTER 5K RUN/WALK – MARCH 11, 2017 AND REQUEST TO USE SPORTS COMPLEX

A letter was received from Emily Rasch on July 8, 2016 requesting permission from Alpine Township to hold a 5K run/walk at the Holy Trinity Catholic School in March to raise money. Once she receives approval from the Township, she can apply for a permit from the K.C. Road Commission. In the letter, Rasch explained the route and noted that the group will need access to the Sports Complex for a few hours during the day of the event.

A motion was made by Cordes, with support from May, to approve the request to hold the Mad Hatter 5k Run/Walk at the Holy Trinity Catholic School on March 11, 2017 and to approve the route as described as well as use of the Sports Complex. Motion carried 7-0.

2016-116 REVIEW BIDS FOR TOWNSHIP OFFICE IRRIGATION SYSTEM BIDS

The Clerk reached out to five irrigation companies and received two bids. Constantine in the amount of \$13,450 and Waters Works in the amount of \$7,324.56 were submitted for a new irrigation system at the Township Office property. The Board discussed the bids.

A motion was made by Cordes, with support from May, to accept the bid from Water Works Irrigation in the amount of \$7,324.56 for the installation of underground irrigation at the Township office property. Motion carried 7-0.

2016-117 RESULTS OF SMOKE TESTING – SEWER BILLING

A letter dated June 24, 2016 from the Treasurer was made available to the Board. Mr. Robert Harrison of 3684 Cordes Ave was informed that his home has been hooked up to the sewer system since 2004, but has not been charged for sewer service. This was discovered during recent smoke testing in the area. Harrison has received water bills from Plainfield Township that read “Sewer/Water” bill and assumed he has been paying for both all along. Townsend recommended to the Board that the Township begin charging Mr. Harrison as of July 1, 2016 without back charging for previous bills.

A motion was made by Townsend, with support from May, to begin charging sewer at 3684 Cordes Avenue as of July 1, 2016. Motion carried 7-0.

2016-118 TREASURER’S REPORT

Townsend noted that a correction has been made on the May 2016 Treasurers Report handed out at this meeting by changing SCBA 414 from a negative to a positive amount.

2016-119 INTRODUCTION TO NEW ALPINE TOWNSHIP WEBSITE

The Supervisor gave a virtual tour of the new Alpine Township website stating that he hopes to have it go live within a month.

2016-120 FIRE DEPARTMENT

The June fire run report was received.

The Fire Chief thanked Trustee Cordes for supplying barriers for extraction training for an accident that could occur on the expressway.

New firefighter applicants are being reviewed and interviewed.

New purchases have been made for a door ram and video camera.

Maintenance included rear brakes and rotors on the medic truck.

A letter was received from Jon Jenkins dated May 23, 2016 requesting a leave of absence for up to 6 months.

A letter was received from Randy Dunneback on July 12, 2016 stating that his last day on the Fire Department will be June 7, 2016.

A letter was received from Fred Host dated May 2, 2016 informing the board of his resignation after 20 years of service.

2016-121 PUBLIC COMMENT

No comments were offered.

2016-122 SUPERVISOR'S REPORT AND BOARD COMMENTS


Arends explained that he has been discussing the installment of a digital billboard sign for the front of the Township Hall with Sue Becker.

The Board discussed the placement of campaign signs and rules.


A motion was offered by May, with support from Townsend, to adjourn the meeting. Motion carried 7-0.

The meeting adjourned at 8:10 pm.

Respectfully submitted,


Samantha Hanna,
Recording Secretary


Jean Wahlfield, Clerk


Alex Arends, Supervisor